



Skills Funding Agency

Technical Guide

ILR 2014 to 2015 guide to recording New QCF ESOL Skills for Life qualifications: (published November 2014)

Background and purpose

- 1) In October 2014 we issued a note setting out the funding arrangements for the new QCF ESOL Skills for life qualifications.
- 2) This note sets out additional technical guidance to help colleges and training organisations (providers) claim the appropriate amount of funding for the new qualifications.

Funding and ILR recording arrangements

- 3) In the funding year 2014 to 2015, we will fund new QCF ESOL qualifications in line with single rates (as set out in the funding matrix). If a learner needs additional guided learning to that funded through the matrix rate, then you can use non-regulated learning aims to record and claim funding for this.
- 4) You should record one of the learning aims from Category B of Appendix H of the ILR Specification. These can be found using the Learning Aims search on The Hub.
- 5) There should be one non-regulated learning aim recorded for each separate QCF ESOL qualification. For example, if a learner is studying two separate learning aims, one in Speaking and Listening and one in Reading, and requires additional guided learning hours to support both of these, then you should record two separate non-regulated learning aims on the ILR. If the learner only required additional guided learning hours to support one of these then you should record the additional hours against just one non-regulated learning aim on the ILR.
- 6) You should:
 - a. assess how many additional guided learning hours (GLH) the learner will need for each separate qualification

- b. select the learning aim with a GLH hours band that reflects the additional GLH being delivered for this qualification
 - c. record code LDM336 in the Learning delivery funding and monitoring fields of the ILR against each non-regulated learning aim
 - d. record the learning start, planned and actual end dates to indicate when the additional guided learning hours are being delivered. This must be concurrent with the regulated learning
 - e. record the same outcome on the non-regulated learning aim as the regulated learning aim. In other words, an outcome of achieved must only be recorded on the non-regulated aim if the ESOL qualification is achieved. The same actual end date as the ESOL qualification should be recorded. Our usual earnings method applies and we will pay 20% of the non-regulated learning aim on achievement.
- 7) Learning support is also available for ESOL learners where required, in accordance with our [Funding Rules](#), and should be claimed in the usual way.
- 8) All non-regulated learning aims identified using LDM code 336 will be excluded from success rates.
- 9) This document should be read along with the Funding Arrangements for the new QCF English for Speakers of Other Languages qualifications 2014 to 2015 document published in October 2014 on the ESOL page of [our website](#).