

Memorandum of Understanding
Care Bill Implementation Grant 2014/15

Purpose of the grant

1. The intended purpose of the Care Bill Implementation grant is to provide additional support to local authorities in England with building change management capacity to implement the requirements of the Care Bill in advance of the implementation funds already confirmed for 2015/16. This funding is provided on the understanding that the local authority will make adequate provision for programme management and participate in the national implementation stocktake programme, as set out below. The national programme is jointly sponsored by the Department of Health (DH), Local Government Association (LGA) and Association of Director of Adult Social Services (ADASS).

Adequate provision for programme management

2. Each of the recipient authorities is required to make adequate management provision to lead and coordinate the change programme during 2014/15, including identifying a named, accountable Senior Responsible Owner (SRO). The SRO will act as a single point of contact for the national programme office and should be supported by a suitable programme and change management team.

Participation in the implementation stocktakes

3. Each of the recipient authorities is required to participate in three implementation stocktake exercises, which will be coordinated by the national programme office working through ADASS regional networks. The local authority's accountable SRO and his/her team will be responsible for coordinating the stocktake exercises locally and reporting in to the national programme. The purpose of the stocktakes are to help local authorities assess readiness to implement their statutory duties under the Care Bill from April 2015 and to benchmark themselves against their peers. In this way, the stocktakes will help councils identify where

action is needed to ensure readiness and inform priorities for implementation support at regional and national level.

Payment arrangements

4. The grant will be paid in one single instalment.

Declaration

5. The Chief Executive and Chief Internal Auditor of each of the recipient authorities is required to return to the Social Care Finance Team in the Department of Health a declaration by the 30th of June, in the following terms:

“We agree to utilising this one-off grant to enable progress with the implementation of the Care Bill as per this Memorandum of Understanding.”

Enquires and declaration returns to:

scfinance-enquiries@dh.gsi.gov.uk, Social Care, Local Government and Care Partnerships Directorate, Department of Health, Richmond House, 79 Whitehall, London, SW1A 2NS.