



Ministry
of Defence

Ministry of Defence
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Reference: [REDACTED]

[REDACTED]

Email: [REDACTED]

12 January 2015

Dear [REDACTED]

Thank you for your email dated 13 December 2014 in which you requested the following information:

*"Can you please provide me with the following information:
When was your department's last 'sports day' and where was it held?
How many staff members from your department attended? Were they required to take the day off on annual leave?
How much did the event cost overall? Please provide a breakdown of what this money was spent on(e.g. venue, refreshments, medals, etc)?
Please provide an itinerary of the day and any material (posters, for example) promoting the event to staff."*

This has been considered as a request for information in accordance with the Freedom of Information Act 2000 (FOI Act)

A search for the information has now been completed within the Ministry of Defence (MOD), and I can confirm that information in scope of your request is held.

The information you have requested can be found below.

1. When was your department's last 'sports day and where was it held?

Currently this is an annual event and was last held on Friday 27th June 2014 in Bath.

2. How many staff members from your department attended? Were they required to take the day off on annual leave?

Approximately 1600 staff attended the 2014 event. Staff taking part in the sports day were entitled to request one days special paid leave for the event.

3. How much did the event cost overall. Please provide a breakdown of what this money was spent on (e.g. venue, refreshments, medals, etc)

The event cost approximately £70,000 (£9,000 on catering, £15,000 on facilities, £25,000 on accommodation, £2,000 on medals – the remainder on miscellaneous costs such as professional medical cover and waste disposal services). As the event is funded and run by an internal membership organisation, no public money is spent.

4. Please provide an itinerary of the day and any material (posters, for example) promoting the event to staff.

The schedule was as follows:

Time	Event
09:30	Cricket, Hockey, Football, Netball, Rounders, Tennis and Volleyball
10:00	Archery and Field Athletics
11:30	Track Athletics
12:00	Team Building Events
13:00	Guest Lunch and Presentation of DSRA Annual Awards
13:00	Tug of War
14:05	Fun Run
15:30	Tournament finals
18:00	Event Close

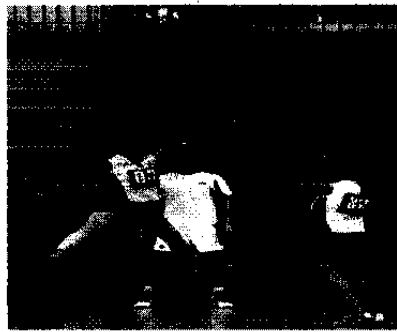
Please see attached poster which advertised the event

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.gov.uk>.

Yours sincerely,

Defence Personnel Secretariat



Ministry of Defence

Sports Day

Friday 27th June 2014

DSRA

Bath

For further information and/or an entry form:

Email MODCiv-DSRA@mod.uk

Intranet [Defence Sports and Recreational Association \(DSRA\)](#)