**Service Request Form**

**Certificate of No Impediment (CNI)**

All applicants must complete every section of this form and send it to together with your scanned documents

Applicant’s Full Name:

Current Address:

Telephone Number: E-mail:

**1. Which authority in Spain (or otherwise) is requesting the certificate from the British Consulate?**

**2. Applicant’s Gender:**

□ Male □ Female

**3. Applicant’s Marital Status**:

□ Single □ Divorced □ Widowed

□ Other, please specify (Example: annulled/dissolved Civil Partnership, etc.)

**4. Partner’s Full Name**:

**5. Partner’s Nationality**:

(Please note that if your partner is a British national they must also make their own full application).

**6. Partner’s Gender**:

 □ Male □ Female

**7. Partner’s Marital Status**:

□ Single □ Divorced □ Widowed

□ Other, please specify (Example: annulled/dissolved Civil Partnership, etc.)

**8. Partner’s Current Address:**

**9. Date & place of intended marriage:**

**10. Getting your certificate:**

You can collect your certificate from the consulate or it can be sent to you by registered post

If you would prefer it be sent by post please provide the name of the person and postal address here:

**CHECKLIST**

**Failure to submit the correct documentation will result in your application being refused and you will have to apply again.** Therefore,we strongly advise you to follow [instructions carefully](https://www.gov.uk/notarial-and-documentary-services-guide-for-spain).

**Documents required:**

* a fully completed application request form
* your original valid British passport
* your future spouse’s original valid passport or national identity document
* your Certificado de Empadronamiento (Town Hall registration certificate) issued at least 3 natural days previously or if not, the Spanish Police Residence Certificate (green document which bears your NIE number and your address. Please note the Civil Registry will usually ask you for the Certificado de Empadronamiento issued in the last three months
* if you have been married before and are now divorced, your original decree absolute (sentencia firme)
* if you have previously registered a civil partnership, your certificate of dissolution/annulment of your previous civil partnership or same-sex marriage
* if you are widowed or the surviving partner of a civil partnership, the original death certificate of your late spouse or civil partner
* if your future spouse has been married before and is now divorced, his/her original decree absolute (sentencia firme). In Spanish a decree nisi is called a ‘sentencia provisional’ and a decree absolute is called a ‘sentencia firme’
* if your future spouse has previously registered a Civil Partnership, his/her Certificate of dissolution/annulment of the previous civil partnership or same-sex marriage
* if your future spouse is widowed or the surviving partner of a Civil Partnership, the original death certificate of her/his late spouse or civil partner

If any of your documents are not issued in the UK or Spain, consular staff may need to make further enquiries. Documents that are not written in English or Spanish will have to be translated. Spanish authorities may ask you to provide a Spanish translation of any document not in Spanish.

**Disclaimer**

“I understand and accept that it is my responsibility to ensure that any document provided as a result of this Consular service is acceptable to the requesting authority and that if the document is to be presented outside of the UK or Spain, the signature of the Consular officer will be recognised by the requesting authority. Refunds cannot be given where the incorrect service is requested. - Entiendo y acepto que es mi responsabilidad asegurarme que el documento objeto de este servicio consular y la firma del Oficial Consular serán reconocidos en el país y por la autoridad requirente del mismo. Los servicios notariales solicitados incorrectamente no serán reembolsados”.

**I declare that the particulars given above are true to the best of my personal knowledge and belief.**

**Signature:**

**Date:**