

**DRAFTING OF CERTIFICATES OF EMPLOYMENT UNDER  
THE ALIENS' EMPLOYMENT ACT, 1955**

Individual certificates should be drafted as follows:

Aliens' Employment Act, 1955

Certificate for the Employment of a Specified Alien  
in Specified Services (Sections 1(1)(b) and 1(2)(a))

Whereas it appears to [*here enter the title of the responsible Minister*] that at this date **either** \*no suitably qualified person being a British citizen is available for employment as [*here enter a description of the employment*] **or** \* [*here enter the name of the alien*] possesses exceptional qualifications or experience fitting him/her for employment as [*here enter a description of the employment*], now therefore [*here enter short title of responsible Minister*], with the consent of the Minister for the Civil Service, certifies that [*here enter the name of the specified alien*] may be employed in [*here enter description of specified service*] in pursuance of Section 1 of the Aliens' Employment Act, 1955.

Date  
Signed  
By order of  
[Responsible Minister]

\* Delete as necessary

General certificates should be drafted as follows:

Aliens' Employment Act, 1955

General Certificate for the Employment of Aliens  
(Sections 1(1)(b) and 1(2)(a))

Whereas it appears to [*here enter the title of the responsible Minister*] that suitably qualified persons being British citizens are **either** \*not available **or** \*not available in sufficient numbers for employment as [*here enter particulars of service or of class or description of service*], now therefore [*here enter short title of responsible Minister*], with the consent of the Minister for the Civil Service, certifies that aliens may be employed in the said service [*or class or description of service*] in pursuance of Section 1 of the Aliens' Employment Act, 1955.

Date  
Signed  
By order of  
[Responsible Minister]

\* Delete as necessary