Airports
Commission

Ad Hoc Meeting of the Airport Commission

13th March 2013 12:30 for lunch Meeting start 13:00
Room 6.01 Sanctuary Buildings

Attendees	
Sir Howard Davies	Chair of the Commission
Vivienne Cox	Member of the Commission
Geoff Muirhead	Member of the Commission
Phil Graham	Secretariat
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Item		Notes
1.	Introductions	
2.	BA briefing	
3.	Parliamentary Briefing	VC gave apologies as unable to attend the Parliamentary Briefing. Discussion of aims for the Briefing.
4.	Intentions to submit long term options	▮ Secretariat presented a summary of the 'intentions to submit' received. PG confirmed that the current plan is to conduct an initial first stage sift to reach a long list of long term options. Discussions of intentions received and any gaps. Agreement that the feasibility of a government buy-out of Heathrow is an issue for Phase 2. PG reminded all those present of the commercial sensitivity of the intentions to submit.
5.	Expert Panel	▮ Secretariat presented a provisional panel. Agreement that the provisional panel is appropriate. ACTION: ▮ Secretariat to proceed with approaching candidates

6	Sift Criteria	PG explained that the Secretariat proposes publishing a set of high level questions - the 'sift criteria' - in April, but not the framework for assessing the criteria. Current understanding is that Phase 1 is promoter-led and there won't be a strict framework for the information we require from promoters. By contrast, Phase 2 will place greater emphasis on the consistency of format and range of information submitted. ACTION: Secretariat to circulate the sift criteria to Commissioners by email, for sign-off week commencing 2nd April. Agreed to further discuss sift criteria at 25th March meeting.
7.	AOB	ACTION: Secretariat to provide for 25th March meeting: 1. an update on past stakeholder engagement 2. an updated list of visits and meetings, with precise timings