

STANDING DATA TRADE USER GUIDE

Abstract

This document constitutes the User Guide for the viewing of CHIEF Standing Data, and is for use by the Trade end users.

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1. INTRODUCTION

1.1. Purpose and Scope

This document provides guidance on the use of the transactions for the interrogation of CHIEF Standing Data.

1.2. Contents

Chapters 3 to 24, describe the enquiries available to you within Standing Data.

1.3. Conventions

A number of conventions are used throughout this Guide, and should be noted.

Where example screens are supplied, input fields are denoted by a pair of brackets in the form []. The number of spaces between the brackets is equivalent to the number of characters which may be entered to the field; for instance [] represents a two character input field. Some transactions may pre-fill these fields with information that can be over-typed, or may leave them filled with spaces. No such distinction is shown in the example screens.

Similarly, output fields are represented by one or more asterisks. For instance, ***** represents a five character output field. Such a field cannot be over-typed.

1.4. Commodity Code

The input and output format for Base Commodity Codes is eight digits with trailing spaces. The input format for Taric Commodity Codes is either ten digits with a trailing space or eight digit Base Code followed by a space and two digit TARIC; whichever format is input, the output format for new Taric Commodity Codes is always Base Code, space, TARIC.

To accommodate seasonal Commodities, where the Tariff requires different definition of goods (and duty rates) for the same Commodity code, CHIEF utilises the 9th character to distinguish the definitions in a manner which is transparent to the Trade users.

1.5. Training

All transactions described in this User Guide may be utilised in Training Mode.

General information on the use of Training Mode is contained in the "CHIEF General Concepts User Guide" [4]. Specific differences in the way an individual transaction functions are described in the "Starting the Transaction" section of the chapter for the transaction.

END OF SECTION 1

2. USE OF DATE AND TIME PARAMETERS

A "with effect from" date and time may be input as part of the parameters for all Standing Data interrogation transactions. The format used is:

dd/mm/ccyy,hhmm

dd/mm/ccyy is the day of the month, the numeric month, and the year. hhmm is the required time in hours (24 hour clock) and minutes. This is described within the "Standing Data User Guide (Introduction)" [2].

The Earliest Effective Date and Time and Latest Effective Date and Time of the selected record are also displayed to the user but are always protected.

END OF SECTION 2

3. DISPLAY CAP FOOTNOTES

3.1. Business Description

CAP Footnotes contain additional details relating to CAP Measures, providing a description of special charging requirements and exceptions. They may be defined against individual Commodities, Tariff Measures, EC Supplement (additional codes) or Extended Commodities (Commodities as qualified by an EC Supplement).

3.2. Starting the Transaction

To initiate the enquiry either:

- a) enter the mnemonic DCFN and complete the fields on the screen presented

or

- b) enter the mnemonic DCFN together with the following parameters -

NNNN,dd/mm/ccyy,hhmm

(where NNNN is the required CAP Footnote and dd/mm/ccyy,hhmm is the date and time to be used in the enquiry).

3.3. Document Data

This section shows you how the CAP Footnotes data appears as a Document on your screen.

Display CAP Footnotes (Parameter Screen)

```

]ROLE1          O DISPLAY CAP FOOTNOTE          21/10/99 10:43
                                                    CFNDATA:1

CAP footnote id . . . . . [      ]
With effect from . . . . . [ / /   ] [ :   ]

C10059 End of Document
DISPLAY,RETURN                                     [      ]

```

Display CAP Footnotes (First Screen)

```

]ROLE1          O DISPLAY CAP FOOTNOTE                21/10/99 10:44
                                                    CFNDATA:1

CAP footnote id . . . . .[]****

With effect from. . . . . **/**/**** **:**
Effective: earliest . . . **/**/**** **:** latest **/**/**** **:**

Noticeboard . . . . . []*****
RFA *****

                                Information
*****

C10058 Beginning of Document
RETURN,PRINT [ ]
    
```

Display CAP Footnotes (Second Screen)

```

]ROLE1          O DISPLAY CAP FOOTNOTE                21/10/99 10:44
                                                    CFNCAPT:1:1

CAP footnote id . . . . .[]****

With effect from. . . . . **/**/**** **:**
Effective: earliest . . . **/**/**** **:** latest **/**/**** **:**
TARIFF MEASURE
  Measure      Tax      Tariff          Measure      Tax      Tariff
  Group Type   Code    Msr-No         Group Type   Code    Msr-No
[]** []** []** []***** []** []** []** []*****

RETURN,PRINT [ ]
    
```

Display CAP Footnotes (Third Screen)

```

]ROLE1          O DISPLAY CAP FOOTNOTE                21/10/99 10:44
                                                    CFNCAPC:1:1

CAP footnote id . . . . .[]****

With effect from. . . . . **/**/**** **:**
Effective: earliest . . . **/**/**** **:** latest **/**/**** **:**

COMMODITY CODE
[]*****      []*****      []*****      []*****

RETURN,PRINT                                         [ ]
    
```

Display CAP Footnotes (Fourth Screen)

```

]ROLE1          O DISPLAY CAP FOOTNOTE                21/10/99 10:44
                                                    CFNCAPC:1:1

CAP footnote id . . . . .[]****

With effect from. . . . . **/**/**** **:**
Effective: earliest . . . **/**/**** **:** latest **/**/**** **:**

EC SUPPLEMENT
[]****      []****      []****      []****      []****      []****      []****      []****

RETURN,PRINT                                         [ ]
    
```

Display CAP Footnotes (Fifth Screen)

```

]ROLE1          O DISPLAY CAP FOOTNOTE                21/10/99 10:44
                                                    CFNCAPE:1:1

CAP footnote id . . . . .[ ]****

With effect from. . . . . **/**/****   **:**
Effective: earliest . . . **/**/****   **:**   latest **/**/****   **:**

EXTENDED COMMODITY
  Commodity      EC Supplement          Commodity      EC Supplement
  [ ]*****      [ ]****                [ ]*****      [ ]****

C10059 End of Document
RETURN,PRINT                                           [ ]
    
```

3.4. Field Completion Rules

All input fields (except for the "with effect from" date and time) for the Display CAP Footnote transaction are mandatory.

3.5. Field Details

This section of the Guide gives you, for each field within the CAP Footnote display, details of its business use.

- CAP Footnote id This field is input to identify the CAP Footnote to be displayed. The format is 4 numeric characters.
- Information A 70 character free text field of footnote information. Up to 15 fields may be displayed.
- TARIFF MEASURES (First Screen) Up to 250 Tariff Measures may be related to a CAP Footnote. The Tariff Measure key comprises:
- Measure Group A 2 character alpha field identifying a Measure Group.
- Measure Type A 3 character alpha field identifying a Revenue or Non-Revenue Measure Type within the context of a Measure Group.
- Tax Type A 3 character alphanumeric field identifying a type of tax.
- Tariff Msr No Up to 11 alpha-numeric characters, this field defines the final element of the key of a Tariff Measure. Its content is dependant upon the type of measure

COMMODITIES (Second Screen)	Up to 250 Commodities may be related to a CAP Footnote.
Commodity Code	A Commodity Code identifying classification of goods as documented in the Tariff Volume 2. Up to 11 alpha-numeric characters, this field defines either a Base Commodity (8 characters) or a Taric Commodity (8 characters plus 2 additional characters identifying the Taric code).
EC SUPPLEMENT (Third Screen)	A 4 numeric character field identifying an EC Supplement. Up to 250 EC Supplements may be related to a CAP Footnote.
EXTENDED COMMODITIES (Fourth Screen)	Up to 250 Extended Commodities may be related to a CAP Footnote. The Extended Commodity key comprises:
Commodity	A Commodity Code identifying classification of goods as documented in the Tariff Volume 2. Up to 11 alpha-numeric characters, this field defines either a Base Commodity (8 characters) or a Taric Commodity (8 characters plus 2 additional characters identifying the Taric code).
EC Supplement	A 4 numeric character field identifying an EC Supplement.

END OF SECTION 3

4. DISPLAY COMMODITY

4.1. Business Description

A Commodity is a coded description of specific goods itemised in the Tariff. A Base Commodity is identified by an eight digit code and a Taric Commodity by an eleven character code normally input as 8 digits, space and 2 digits.

The unique identifier of a Commodity classification of goods defined within the Tariff Volume 2 combines the Tariff Chapter (digit positions 1-2), Harmonised System Main Heading (positions 3-4), Sub-heading (positions 5-6), Combined Nomenclature (positions 7-8), an unused character (position 9) and optionally the Taric Code (positions 10-11).

Seasonal Commodities

To accommodate seasonal Commodities, where the Tariff requires different definition of goods (and duty rates) for the same Commodity code, CHIEF utilises the 9th character to distinguish the definitions in a manner which is transparent to the Trade users. This mechanism relies upon the "With effect from" date/time to establish the season for which a commodity definition is required.

To display the commodity details applicable for a particular season, trade users must input a "With effect from" date which falls within the season along with the Commodity code as defined in the Tariff.

For example, where a Taric Commodity 99560000 00 has seasons

- a) 01/03 through 31/06,
- b) 01/07 through 31/10 and
- c) 01/11 through 31/12,

to display the definition associated with season b) a 'with effect from date/time' in the required range must be supplied along with the 11 character Commodity code. Where the 'with effect from date/time' field is left blank, the Commodity record corresponding with the season in which the current date lies will be displayed.

Seasonal Measures

Any measures associated with a seasonal Commodity will be displayed under the 'Measure for Commodity' section of the enquiry (see 4.3). By placing the cursor within the Tariff measure number field and requesting downward select, transaction Display Tariff measure - DTMS is invoked (see section 14).

Where MIP bands are defined for a measure (for example, the measure identified is DS,XDD,311,<tariff measure no>), a separate display request using the fields displayed in the 'Measure for Commodity' section of the Commodity display is required (see Section 14 for further details of the display transaction DMIP).

4.2. Starting the Transaction

To initiate the enquiry either:

- a) enter the mnemonic DCOM and complete the fields on the screen presented or
- b) enter the mnemonic DCOM together with the following parameters - NNNNNNNNNNN,dd/mm/ccyy,hhmm
(where NNNNNNNNNNN is the required Commodity Code and dd/mm/ccyy,hhmm is the date and time to be used in the enquiry).

4.3. Document Data

This section shows you how the Commodity data appears as a Document on your screen.

Display Commodity (Parameter Screen)

```
]ROLE1          O DISPLAY COMMODITY                               21/10/99 09:17
                                                           COMDATA:1
Commodity code . . . [          ]
With effect from . . [ / /   ] [ : ]

C10059 End of Document
DISPLAY,RETURN                                             [    ]
```

Display Commodity (First screen)

```

]ROLE1      O DISPLAY COMMODITY                               21/10/99 11:06
                                                    COMDATA:1P
Commodity code . . . []*****
With effect from . . **/**/**** **:**
Effective: earliest **/**/**** **:** latest **/**/**** **:**

Noticeboard. . . . []*****
RFA *****
SPV Code []***** Season : Start(MMDD)***** End *****
Channel Islands DoTI * SPV ex-heading. . . *
EC Supp Code Im * Ex * Bulk Beer . . . . . *
End use allowed. . . * Warehouse . . . . . *
Misdeclaration . . . * Alcohol . . . . . *
Import/Export. . . . * Perfume . . . . . *
Export refund. . . . * Wines . . . . . *
ADD relief allowed . * Beer. . . . . *
Declaration Unit of Quantity 1 []** 2 []** 3 []**
Full Duty: Tax Type []** Duty Type ** Exchange Rate []**
          Ad Val 1 *****Specific 1 *****UoQ []** Cmpd UoQ []**
                2 ** ***** 2 ***** []**

C10058 Beginning of Document
RETURN,PRINT [ ]
    
```

Display Commodity (Second screen)

```

]ROLE1      O DISPLAY COMMODITY                               21/10/99 11:07
                                                    COMEXCO:1:1H
Commodity code . . . []*****
With effect from . . **/**/**** **:**
Effective: earliest **/**/**** **:** latest **/**/**** **:**

EXTENDED CMDTY (EC SUPPLEMENT) CODES

 []**** []**** []**** []**** []**** []**** []**** []**** []****
 []**** []**** []**** []**** []**** []**** []**** []**** []****

MEASURE FOR COMMODITY

 Measure      Tax      Tariff      Ex-      Null
Group Type   Type      Measure No  Heading  Tri
[]** []** []** []***** * *
[]** []** []** []***** * *
[]** []** []** []***** * *
[]** []** []** []***** * *

C10059 End of Document
RETURN,PRINT [ ]
    
```

4.4. Field Completion Rules

All input fields (except for the "with effect from" date and time) for the Display Commodity transaction are mandatory.

4.5. Field Details

This section of the Guide gives you, for each field within the Commodity display, details of its business use.

Commodity code	This field is input to identify the Commodity to be displayed. The format is 11 characters of which the first 8 (Base Commodity code) must be completed.
SPV code	The Simplified Procedure Value used to establish a value for imported goods.
Season : Start	The month and day of the start of the season for the commodity (format mmdd).
End	The month and day of the end of the season for the commodity (format mmdd). Season start and end dates are displayed where the Commodity is seasonal
Channel Islands DoTI	(No longer used)
SPV Ex-heading	A "Y" or "N" indicator which when set denotes that some of the goods covered by the Commodity code are subject to the Simplified Procedure value mechanism. The Tariff coding for the Commodity is not in sufficient detail to distinguish between goods for SPV purposes.
EC Supp Code	Two indicators, identifying whether a commodity on an Entry must, may or must not be declared with one or two additional 4 character EC Supplement Codes. For a given Commodity the EC Supplement Code is either: <ul style="list-style-type: none"> Im M Imports - First Supplement Mandatory, second optional O Imports - First Supplement Optional, second optional if first is entered N Imports - Neither allowed (default) Ex M Exports - First Supplement Mandatory, second optional O Exports - First Supplement Optional, second optional if first is entered N Exports - Neither allowed (default)
Bulk Beer	(No longer used)

End use allowed	A "Y" or "N" indicator which when set identifies whether the commodity is eligible for End Use processing. This is indicated in the Tariff by means of a footnote indicator against the commodity description.
Warehouse	A "Y" or "N" indicator which when set identifies that a Commodity is to be used with a Warehouse CPC only.
Misdeclaration	A "Y" or "N" indicator which when set identifies that misdeclarations of this Commodity are common.
Alcohol	(No longer used)
Import/Export	An indicator identifying the type of Commodity. The possible values are: 1 – Imports 2 – Exports 0 – Both
Perfume	(No longer used)
Export refund	(No longer used)
Wines	(No longer used)
ADD relief allowed	A "Y" or "N" indicator which when set identifies that a claim for exemption from Anti-dumping is allowed for the Commodity.
Beer	A "Y" or "N" indicator which when set identifies that the commodity when declared on an import entry may be subject to alcohol by volume percentage calculations to be applied against the Item Quantity.
Declaration Unit of Quantity 1, 2 and 3	These fields identify a Unit of Quantity for commodity declaration unit number 1,2 or 3 in accordance with the Tariff. A value of space indicates that there are no quantities required for the Commodity Declaration Unit number.
FULL DUTY:	The following fields describe the elements required in order to describe the Customs Full Duty for the Commodity.
Tax Type	Tax Type code. Tax Types are central to revenue accounting processes and are used to signify the type of revenue.
Duty Type	Type of calculation used to determine the Customs full duty. The duty type also determines the number and type of duty rate components. Type may take the following values: 01 Simple Specific 10 Simple Ad Valorem 15 Ad Valorem plus Specific

	16	Ad Valorem plus Specific subject to a maximum (Ad Valorem plus Specific)
	18	Ad Valorem or Specific whichever is the less
	21	Ad Valorem subject to a minimum Specific and a maximum Specific
	30	Manual calculations
	50	Compound Specific
	51	Compound and Specific
	52	Compound Specific subject to a minimum Specific
	60	Tariff headings with a full rate of zero
	62	Specific and Specific
	65	Specific subject to a minimum Ad Valorem and a maximum Ad Valorem
	66	Specific subject to a minimum Ad Valorem and a maximum Specific
	95	Ad Valorem or Specific whichever is the greater
	96	Manufactured Tobacco Duty - Ad Valorem and simple Specific.
Exchange Rate		Exchange rate in which the full duty rate (Specific or compound) is expressed. If null, sterling is assumed.
Ad Valorem 1		First Ad Valorem Duty rate, expressed as a percentage of goods value.
Ad Valorem 2		Second Ad Valorem Duty rate, expressed as a percentage of goods value.
Full Duty Specific 1		First Specific (or compound) duty rate, expressed as a monetary value per unit of quantity (eg. 5 ECUs per kilo).The value in this field represents a compound Specific rate when Duty Type is 50, 51 or 52.
Full Duty unit of Qty 1		First unit of Quantity or a Unit of Value. The field is used in connection with the first Specific (or compound) rate.
Cmpd UoQ (Full Duty compound unit of Qty)		Second Unit of Quantity (or Unit of Value) used in connection with the first Specific rate when a compound rate is defined Eg £5 per litre per 100.

Full Duty Specific 2	Second Specific duty rate, expressed as a monetary value per unit of measure (Eg 5 ECUs per kilo).
Full Duty unit of Qty 2	The second Unit of Quantity or Unit of Value. The field is used in connection with the second Specific rate.

EXTENDED CMDTY (EC SUPPLEMENT) CODES

EC Supplement Code	This section of the display contains a list of those EC Supplements which may validly be declared in conjunction with the Commodity being displayed.
--------------------	--

MEASURE FOR COMMODITY

The display of a Commodity will include within the MEASURE FOR COMMODITY segments details of ALL Tariff Measures for which the Commodity is liable. For each Tariff Measure the following fields are displayed.

Downward selection to transaction DTMS (see section 14) is achieved by setting the cursor to the field headed 'Tariff Measure No' and performing the downward select function.

TARIFF MEASURE KEY	The following fields define the key of a Tariff measure.
Measure Group	A 2 character alpha field identifying a Measure Group.
Measure Type	A 3 character alpha field identifying a Revenue or Non-Revenue Measure Type within the context of a Measure Group.
Tax Type	A 3 character alphanumeric field identifying a type of tax. The Tax Type is central to the revenue accounting process and is used to signify the type of revenue.
Tariff Measure No	Up to 11 alpha-numeric characters, this field defines the final element of the key of a Tariff Measure. Its content is dependant upon the type of measure. See section 14 for further details of its content.
Ex-Heading Ind	A "Y" or "N" indicator which when set to "Y" denotes that some of the goods identified by the Commodity code, but not all of the goods identified by the Commodity code, are subject to the associated Tariff Measure i.e. liable for duty.
Null TRI Ind	An indicator which identifies that the Tax Rate Identifier should be Null on the Import Entry Item Tax Line for claims against this Tariff Measure.

END OF SECTION 4

5. DISPLAY COMMODITY GROUP

5.1. Business Description

The Commodity Group provides a means of linking associated Commodities to satisfy particular Customs business needs. For example a Commodity Group could be used to associate the valid Commodities at a Warehouse. A Commodity Group includes a discrete set of Commodities. It may also be associated with one or more Customs units.

5.2. Starting the Transaction

To initiate the enquiry either:

- a) enter the mnemonic DCGR and complete the fields on the screen presented or
- b) enter the mnemonic DCGR together with the following parameters -
XXXXX,dd/mm/ccyy,hhmm
(where XXXXX is the required Commodity Group and dd/mm/ccyy,hhmm is the date and time to be used in the enquiry).

5.3. Document Data

This section shows you how the Commodity Group data appears as a document on your screen.

Display Commodity Group (Parameter Screen)

```

]ROLE1          DISPLAY COMMODITY GROUP          14/01/00 11:55
                                                    CGRDATA:1P

Commodity Group Code [      ]

With effect from . . [ / / ] [ : ]

C10059 End of Document
PARAM,RETURN
                                                    [      ]

```

Display Commodity Group (First Screen)

```

]ROLE1          DISPLAY COMMODITY GROUP          14/01/00 11:55
                                           CGRDATA:1P
Commodity Group Code []*****
With effect from . .    **/**/****    **:***
Effective: earliest    **/**/****    **:***    latest **/**/****    **:***

Noticeboard . . . . []*****
RFA *****

Owning Customs Unit []****
Desc *****

USED BY CUSTOMS UNITS
Unit                                     Reason
[]**** *****

C10058 Beginning of Document
RETURN,PRINT
    
```

Display Commodity Group (Second Screen)

```

]ROLE1          DISPLAY COMMODITY GROUP          14/01/00 11:55
                                           CGRCOWG:1:1H
Commodity Group Code []*****
With effect from . .    **/**/****    **:***
Effective: earliest    **/**/****    **:***    latest **/**/****    **:***

COMMODITIES IN GROUP
Commodity      Supplements      Commodity      Supplements
[]*****      []**** []****      []*****      []**** []****
[]*****      []**** []****      []*****      []**** []****
[]*****      []**** []****      []*****      []**** []****

C10059 End of Document
RETURN,PRINT
    
```

5.4. Field Completion Rules

All input fields (except for the "with effect from" date and time) for the Display Commodity Group transaction are mandatory.

5.5. Field Details

This section of the Guide gives you, for each field within the Commodity Group display, details of its business use.

Commodity group code	A 5 character alphanumeric field identifying the Commodity Group Reference Code
Owning customs unit	This is a four character numeric field identifying the Customs Unit responsible for the creation of the Commodity group.
Desc	This consists of up to 70 characters describing a grouping of Commodities
USED BY CUSTOMS UNITS	The following two fields identify the Customs Unit(s) who are allowed to use the Commodity Group with a brief textual reason describing why a Customs Unit uses the Commodity Group.
Unit	This is the list of four character numeric fields identifying the Customs Units authorised to use the Commodity Group Code.
Reason	This field consists of up to 70 characters of text giving the reason why the Commodity Group is to be used by the Customs Unit identified in the previous field.
COMMODITIES IN GROUP	
Commodity	This is an identifier representing a Commodity Code included in the Commodity Group.
Supplements	Zero, one or two EC Supplementary Codes which further qualify the immediately preceding Commodity.

Where a Commodity within the group is not qualified by a Supplement, it may be declared on an entry with any (or no) EC Supplementary Codes for the purposes of the restriction which is controlled by the Group. Where one Supplement is shown, the declaration must contain that EC Supplementary Code (and optionally a second code) in addition to the Commodity. Where two Codes are shown, these must both be quoted on the declaration (in either order) with the Commodity.

END OF SECTION 5

6. DISPLAY COUNTRY GROUP

6.1. Business Description

A Country Group is a collection of Countries which may be used in the definition of other reference data (eg., rates on Tariff Measures applicable to a group of countries).

6.2. Starting the Transaction

To initiate the enquiry either:

- a) enter the mnemonic DCYG and complete the fields on the screen presented or
- b) enter the mnemonic DCYG together with the following parameters - NNNN,dd/mm/ccyy,hhmm (where NNNN is the required Country Group and dd/mm/ccyy,hhmm is the date and time to be used in the enquiry).

6.3. Document Data

This section shows you how the Country Group data appears as a Document on your screen.

Display Country Group (Parameter Screen)

```

]ROLE1          O DISPLAY COUNTRY GROUP          21/10/99 13:58
                                                    CYGDATA:1P

Country group code   [      ]

With effect from . . [ / /   ] [ :   ]

C10059 End of Document
DISPLAY,RETURN
                                                    [      ]

```

Display Country Group (First Screen)

```

]ROLE1          O DISPLAY COUNTRY GROUP          21/10/99 13:58
                                                    CYGDATA:1P

Country group code  []****

With effect from . .  **/**/****  **:**
Effective: earliest  **/**/****  **:** latest **/**/****  **:**

Noticeboard. . . . . *****
RFA
*****
Owning customs unit  ***
Country group name   *****
Desc                 *****

C10058 Beginning of Document
RETURN,PRINT                                               [ ]
    
```

Display Country Group (Second Screen)

```

]ROLE1          O DISPLAY COUNTRY GROUP          21/10/99 13:58
                                                    CYGCGU:1:1H

Country group code  []****

With effect from . .  **/**/****  **:**
Effective: earliest  **/**/****  **:** latest **/**/****  **:**

USED BY CUSTOMS UNITS          All Y/N  *
Code                            Reason
[]****  *****

RETURN,PRINT                                               [ ]
    
```

Display Country Group (Third Screen)

```

]ROLE1          O DISPLAY COUNTRY GROUP          21/10/99 13:58
                                           CYGCGFC:1:1H

Country group code  []****

With effect from . .  **/**/****  **:**  to  **/**/****  **:**
Effective: earliest  **/**/****  **:**  latest  **/**/****  **:**

  COUNTRIES IN GROUP

  []**  []**  []**  []**  []**  []**  []**  []**  []**  []**  []**

C10059 End of Document
RETURN,PRINT
    
```

6.4. Field Completion Rules

All input fields (except for the "with effect from" date and time) for the Display Country Group transaction are mandatory.

6.5. Field Details

This section of the Guide gives you, for each field within the Country Group display, details of its business use.

Country group code	This field uniquely identifies a Country Group. It consists of 1 alphabetic and 3 numeric characters.
With Effect From	The date and time of the occurrence of Country Group to be used as the basis to form the new group.
Owning customs unit	This is a four character numeric field identifying the Customs Unit responsible for the Country Group.
Country group name	This field is up to 35 characters in length and consists of alphabetic text. It is used to provide a full name for the Country Group.
Desc	This field is up to 70 characters in length and consists of alphabetic text. It contains the reason for use for which the Country Group has been defined.
USED BY CUSTOMS UNITS All (Y/N)	This field is used to indicate that all Customs Units are to use the Country Group.
Used by customs units	The following two fields identify the Customs Units to be allowed to use the Country Group together with the reason for use.

Code	This is the four character numeric field identifying code for any Customs Unit which is to use this Country Group Code.
Reason	This field is 70 character free text and contains the reason why the Customs Unit needs to use the Country Group and can be completed for each Customs Unit identified.

COUNTRIES IN GROUP

Cntry	The 2 alpha character code of a Country included in the Country Group.
-------	--

END OF SECTION 6

7.3.2. First Customs Procedure Display Screen

Display Customs Procedure First Screen for Imports CPC

```

]ROLE1          DISPLAY CUSTOMS PROCEDURE          21/10/99 11:01
                                                    CPCDATA:1P
CPC              []*****      Import/Export      I
With effect from **/**/**** **:**
Effective: earliest **/**/**** **:** latest **/**/**** **:**
Noticeboard      *****
RFA              *****

Common Controls
Entry Type for CPC *                Selection rate var      **
Item Revenue Limit *****          Commodity group        []*****
Item Value Limit *****             Customs Unit           []****
Excluded MOPs *****               CPC series code        **
Duty Limit *****

Import Controls:
RFS for C21 non-VAT **                Restr Cntry grp       Orig[]****
RFS for C21 VAT **                    Disp[]****

C10058 Beginning of Document
RETURN,PRINT
    
```

Display Customs Procedure - First Screen for Exports CPC

```

]ROLE1          O DISPLAY CUSTOMS PROCEDURE        01/07/09 12:41
                                                    CPCDATA:1P
CPC              []*****      Import/Export      E
With effect from **/**/**** **:**
Effective: earliest **/**/**** **:** latest **/**/**** **:**
Noticeboard      *****
RFA              *****

Common Controls
Entry Type for CPC *                Selection rate var      **
Item Revenue Limit *****          Commodity group        []*****
Item Value Limit *****             Customs Unit           []****
Excluded MOPs *****               CPC series code        **
Duty Limit *****

Export Controls:
Cnsgne Opt ind *                    Restr Cntry grp       Dest ****
Trpt Id inlnd prohib *              Item Gross Mass rqd   *

C10058 Beginning of Document
RETURN,PRINT
    
```

7.3.3. Second Customs Procedure Display Screen

Imports Second Screen

```

]ROLE1          O DISPLAY CUSTOMS PROCEDURE                      16/06/00 12:41
                                                           CPCDATA:1P
CPC              []*****      Import/Export      I
With effect from  **/**/****      **:*
Effective: earliest **/**/****      **:*   latest **/**/****      **:*

Common controls:
Cmdty entered to end use      *   Tax Calculation opt      *   IPR Decln Code      *
Traders prohib/restr to      *   Container optional      *   Stat Value P/R      *
Cmdty entered to OPR          *   Misc Statement P/R      *   Warehouse CPC      *
Commodity Code opt           *   DOTI Licence Waiver    *   Cmdty Grp P/R      *

Import Controls:
Restr to period entries      *   Valuation dets rqd      *   Government Dept      *
Transport mode optional      *   VAX claim allowed      *   Re-importation      *
Invoice amount optional      *   Commodity to PFC      *   SPV allowable      *
FC Status exclusion          *   PCC to Free Circ      *   Free Circulation      *
Adjustment optional          *   Item price reqd      *   Non-Controlled      *
Cntry of Origin opt          *   Low Duty Waiver      *   Shipwork Goods      *
Provisional pref Ctrl        *   Prelodgement prohib    *

RETURN, PRINT
    
```

Exports Second Screen

```

]ROLE1          DISPLAY CUSTOMS PROCEDURE                      21/10/99 11:01
                                                           CPCDATA:1P
CPC              []*****      Import/Export      E
With effect from  **/**/****      **:*
Effective: earliest **/**/****      **:*   latest **/**/****      **:*

Common controls:
Cmdty entered to end use      *   Tax Calculation opt      *   IPR Decln Code      *
Traders prohib/restr to      *   Container optional      *   Stat Value P/R      *
Cmdty entered to OPR          *   Misc Statement P/R      *   Warehouse CPC      *
Commodity Code opt           *   DOTI Licence Waiver    *   Cmdty Grp P/R      *

RETURN, PRINT
    
```


Exports Fourth Screen

```

]ROLE1          DISPLAY CUSTOMS PROCEDURE          21/10/99 11:01
                                                    CPCDATA:1P
CPC              []*****      Import/Export    E
With effect from  **/**/****      **:***
Effective: earliest **/**/****      **:*** latest **/**/****      **:***

RFS FOR CPC

CPC RFS code     **
RFS Time Limit   ***   RFS MOPs *****      RFS VAT Opt   *
Post-Clearance Office *

Declarant Bonds Allowed *
Declarant Bonds:  ***   ***   ***   ***   ***   ***   ***   ***

Exporter Bonds Allowed *
Exporter Bonds:   ***   ***   ***   ***   ***   ***   ***   ***

RETURN,PRINT
                                                    [ ]
    
```

7.3.6. Fifth Customs Procedure Display Screen

Common Fifth Screen

```

]ROLE1          DISPLAY CUSTOMS PROCEDURE          21/10/99 11:01
                                                    CPCDATA:1P
CPC              []*****      Import/Export    *
With effect from  **/**/****      **:***
Effective: earliest **/**/****      **:*** latest **/**/****      **:***

DOCUMENT
Code/Available(Y):  []**** / *   []**** / *   []**** / *   []**** / *

AI STATEMENT
Code/Reqd(Y)Prohib(N):[]***** / *   []***** / *   []***** / *   []***** / *

ALLOWABLE TAX TYPES
Tax type code      []*** []*** []*** []*** []*** []*** []*** []*** []***
                  []*** []*** []*** []*** []*** []*** []*** []*** []***
                  []*** []*** []*** []*** []*** []*** []*** []*** []***
                  []*** []*** []*** []*** []*** []*** []*** []*** []***
                  []*** []*** []*** []*** []*** []*** []*** []*** []***
                  []*** []*** []*** []*** []*** []*** []*** []*** []***

RETURN,PRINT
                                                    [ ]
    
```


Item value limit	A monetary limit (in the system default currency) set against a Customs Regime which will be compared with the Customs Value (Imports) or Statistical value (Exports) of each Item entered under that Customs Regime. If the limit is reached or exceeded the entry will be rejected. In the format of up to 10 numeric characters followed by 2 decimal places. Default is spaces which indicates no limit. * See Note 1
<u>[Note 1</u>	An Item Value Limit or an Item Revenue Limit can only be correctly applied to an Entry when:- On an Import Entry, fields Total invoice amount, Item price and Valuation adjustment are complete on the Entry <u>or</u> On an Export Entry a statistical value is completed on the appropriate item.]
Excluded MOPs	A 15 character field identifying the Methods of Payment which are excluded from this Customs Procedure.
Duty Limit	The monetary limit (in the system default currency) set against a Customs Regime which will be compared with the Customs Duty of the total of all items entered under that Customs Regime. If the amount is exceeded the entry will be rejected. The field is 10 numeric characters followed by 2 decimal places. Default is spaces which indicates no limit.
Selection rate var	A numeric scale ranging from 0 - 20 , used to “weight” certain Customs Check Selection percentage rates.
Commodity Group	The identity of a Commodity Group to which there is either a prohibition or restriction (indicated by the value of field Grp prohib for CPC (in the common controls on the 2 nd screen)).
Customs Unit	The 4 character Customs Unit Code which is responsible for the Customs Procedure.
CPC series code	A 2 numeric field identifying the CPC Series code in which the Customs Procedure resides.

IMPORT CONTROLS (1st screen)

RFS for C21 non-VAT	A 2 alpha-numeric character code identifying the Reason for Security to be applied to non-VAT charges secured on a C21 Import Entry which declared the Customs Procedure Code in which it occurs.
RFS for C21 VAT	A 2 alpha-numeric character code identifying the Reason for Security to be applied to VAT charges secured on a C21 Import Entry which declared the Customs Procedure Code in which it occurs.
Restr Cntry grp Orig	The 4 alpha-numeric country code of a restricted country group of Origin.

Restr Cntry grp Disp The 4 alpha-numeric country code of a restricted country group of dispatch.

EXPORT CONTROLS (1st screen)

Cnsgne Opt ind A "Y" or "N" indicator which when set indicates that the Consignee (box 8) may be left blank. Default = "N" (Consignee name must be entered).

Restr Cntry grp Dest This is a 4 character alphanumeric field identifying that the destination of exports are restricted to the countries within the specified Country Group.

Trpt Id inlnd prohib An indicator with values of "Y" or "N" identifying a Customs Procedure where the Inland Transport identity is prohibited ('Y') or optional ('N'). Default 'N'.

Item Gross Mass rqd An indicator with values of "Y" or "N" identifying when set that Item Gross Mass must be supplied. Default 'N' (can be declared or omitted).

COMMON CONTROLS (2nd screen)

Cmdty entered to end use A "Y" or "N" indicator which when set indicates that a Commodity must be entered to End Use (Import) or is being Exported from an end-use regime (Exports). Default = "N" (may not be entered to End Use or Exported from an end-use regime).

Traders prohib/restr to An indicator identifying the relationship between the Customs Procedure and Trader(s). If set to "R", indicates that a CPC is restricted to use by certain traders or if set to "P" indicates that the CPC is prohibited from use by certain Traders. The field may also be left as spaces meaning no Traders restricted or prohibited. If a value of "P" or "R" is displayed then the list of prohibited or restricted traders will appear on the sixth display screen.

Cmdty entered to OPR A "Y" or "N" indicator which when set indicates that a Commodity must be entered to OPR (Outward Processing Relief) (Imports) or is being exported under OPR. The value 'N' means the goods need not be entered to OPR. If "Y" is set, a tax type override needs to be declared in SAD Box 47 for example DTY. Authority and Security must be completed in SAD Box 44.

Commodity code opt A "Y" or "N" indicator identifying if the Commodity Code on the Entry may be optionally left blank. Default = "N" (cannot be left blank).

Tax calculation opt A "Y" or "N" indicator identifying if the Calculation of Taxes Box (Box 47) on the SAD may be optionally left blank. Default = "N" (cannot be left blank).

Container optional	(No longer used)
Misc statement P/R	(No longer used)
DOTI Licence Waiver	A "Y" or "N" indicator, when set to "Y" indicates that all goods imported (or exported) under this Customs Regime are covered by a DOTI Licence waiver. Default = "N" (Goods are not covered by a DOTI Licence waiver)
IPR Decln code	An indicator identifying the type of Inward Processing Relief (IPR) allowed by a particular Customs regime. "1" = Suspended "2" = Drawback "3" = Continental Shelf.
Stat Value P/R	An indicator identifying a procedure where the Item's Statistical Value is required ("R"), prohibited ("P") or optional (space). Default = space (Statistical Value may be supplied or omitted at the user's discretion). It is expected that the default value will not be a common setting and the values "P" or "R" are expected to be used for the majority of procedures.
Warehouse CPC	A "Y" or "N" indicator which when set identifies it as a Warehouse/ registered premises Customs Regime and therefore requires that the declared warehouse/registered premises is checked against standing data and that various other cross checks are to be carried out. Default = "N" (not a Warehouse/ registered premises Customs Regime).
Cmdty Grp P/R	This 1 alpha character field identifies the nature of the relationship between a Customs Procedure Code (CPC) and a particular Commodity Group. The indicator identifies whether commodities within this specified group are prohibited from use or restricted to use with the CPC. The field can only be completed with an "R" or a "P" if the field Commodity group on the 1 st screen has been completed. Values allowed are: "R" – restricted "P" – prohibited " " - neither restricted or prohibited.

IMPORT CONTROLS (2nd screen)

Restr to period entries	(No longer used)
Transport mode optional	A "Y" or "N" indicator identifying when set that an import declaration of Transport Mode at border (Box 25 on a SAD) is optional. Default = "N" (not optional).
Invoice amount optional	A "Y" or "N" indicator which when set indicates that Total Invoice Amount (box 22) may optionally be left blank. Default = "N".

FC Status exclusion	An indicator which if set to "F" identifies that the goods which are in Free Circulation are excluded from using the CPC. When set to "N" the field identifies that goods which are not in Free Circulation are excluded from using this CPC. The field can be left blank and this indicates that no exclusion applies.
Adjustment optional	A "Y" or "N" indicator identifying that the Adjustment declaration is optional. Default = "N" (must be entered).
Cntry of origin opt	A "Y" or "N" indicator identifying if the Country of Origin on the Import Entry may be optionally left blank. Default = "N" (cannot be left blank).
Provisional pref Ctrl	An indicator which provides the means to control Provisional preference claims for Import Entries by setting "P" for prohibiting or "R" for restricting such claims. Default is Space which indicates that no control exists.
Valuation dets rqd	A "Y" or "N" indicator which when set to "Y" indicates that the item contributes to determining when valuation details have to be declared as defined in box 43. Default = "N". When set to "N", the item does not contribute to determining when valuation details have to be declared.
VAX claim allowed	A "Y" or "N" indicator which when set indicates that VAT exemption (VAX) may be claimed when this Customs Procedure is used on an item. Default = "N" (exemption cannot be claimed).
Commodity to PCC	A "Y" or "N" indicator identifying that an Imported Commodity must be entered to Processing under Customs Control. Default = "N" (must not be entered).
PCC to free circ	A "Y" or "N" indicator identifying that an Imported Commodity must be declared as being removed from PCC to Free Circulation. Default = "N" (must not be declared).
Item Price rqd	Allowable values are "P" (Prohibited) or "R" (Required). Default = space (optional).
Low Duty waiver	A "Y" or "N" indicator which when set identifies chargeable duty on SAD or C21 Item Tax Lines may be waived. Duty is waived if the CPC indicates waiver is eligible and Override for Tax type indicator 29 is set for the Item Tax Line(s) and the total chargeable duty lies below the Revenue Waiver Limit. Default = "N" (Low Duty waiver not eligible).
Prelodgement prohib	A "Y" or "N" indicator identifying that it is not possible to prelude an Entry which quotes the CPC which this applies to. Values are: "N" = Prelodgement Allowed "Y" = Prelodgement Prohibited.

Government Dept	A "Y" or "N" indicator identifying whether the import under the Customs Regime may be made on behalf of a Government Department as declared in Box 8 on the SAD. When the indicator is set, Government Contractor declarations are permitted (in box 44 following "GC=") but are not mandatory. Default = "N" (meaning Government Contractor declarations are prohibited).
Re-importation	A "Y" or "N" indicator which when set indicates that the Customs Procedure is used for goods which are being re-imported. Default = "N" (CPC not restricted to re-imported goods).
SPV allowable	A "Y" or "N" indicator which when set indicates a procedure under which goods imported can use a Simplified Procedure Value (SPV). Default = "N" (cannot use a SPV).
Free Circulation	A "Y" or "N" indicator which when set indicates that the CPC permits the goods to go into Free Circulation. Default = "N" (does not place goods into Free Circulation).
Non-Controlled	When set to 'Y', indicates that the CPC is for importing non-controlled goods into free circulation (i.e. not into local clearance or customs warehouse) under the Simplified Declaration Procedure (i.e. the CPC is used on a SFD). The goods may be subject to licences/certificates that are not controlled at the frontier in which case the trader must declare explicitly that details of the licences/certificates will be declared on the related Supplementary Declaration. The explicit declaration that the goods are subject to licences/certificates is made with an AI Statement (currently "NCGDS").
Shipwork Goods	A "Y" or "N" indicator denoting, when set to "Y" that the CPC relates to shipwork goods and Customs Duty is fully suspended for authorised traders. Default = "N" (CPC not related to shipworks, Customs Duty not fully suspended for authorised traders).

MEASURE GROUP/TYPE

Msr Code	A 2 alpha field identifying the Measure Group to be associated with the Customs Procedure.
Msr Type	A 3 alpha field identifying the Measure Type to be associated with the Customs Procedure.

PRE-ind	An indicator with values of "P", "R", "E" or "S" identifying the nature of the relationship between the CPC and a particular Tariff Measure Group. Values are: "P" Prohibited "R" Restricted "E" Exempt "S" Security Required".
Scty Reason	A 2 alpha-numeric character field identifying the CPC reason for security code.
Potential Duty Incl	A "Y" or "N" indicator identifying whether potential duty is included in the Value for VAT.
Potential Duty Reqd	A "Y" or "N" indicator identifying whether potential duty is required to be declared on Entry.
Manual Charges Reqd	A "Y" or "N" indicator identifying if Manual Charges are required on the goods being imported.
Manual Value Reqd	A "Y" or "N" indicator identifying if Manual Value is required on the goods being imported.
Measure Relief Allowed	This indicator qualifies the conditions specified via the PRE-ind field as described below. PRE-ind set to "E" (Exempt). In this circumstance the indicator may take following values : "A" - (automatic) - Measure Relief is granted. "C" - (conditional) - the specified documents must be provided to obtain the relief. Space - Relief not allowed. PRE-ind set to "S" (Security Required). In this circumstance the indicator specifies the optionality with regard to secured revenue and may take the following values : "O" (Optional) - revenue may be secured. "C" - (Conditional) - The document must be declared. The tax line requirement depends on the status of the document. Space - Revenue must be secured. PRE-ind set to "P" Prohibited. PRE-ind set to "R" Restricted. In these circumstances this indicator has no meaning.

DOCUMENT

Code	A 4 alpha-numeric character field identifying the document code of the Document declaration requirement for the measure.
Stat	A 2 alpha-numeric character identifying the Status associated with the Document Code.

RFS	A 2 alpha numeric character field identifying the CPC reason for security code.												
RFS FOR CPC													
CPC RFS code	A 2 alphanumeric code identifying the CPC reason for security code which is appended to the Import Customs Procedure Code. A CPC RFS is necessary if the CPC allows secured MOPs to be declared and no other standard RFS will generate.												
RFS Time Limit	Time limit expressed in days, normally allowed for the adjustment of a security taken as a result of a particular Reason for Security. If absent then there is no time limit for the particular RFS.												
RFS MOPs	A 15 character alphabetic identifier representing the MOPs to be used in the Security Accounting processing of the CPC Reason for Security.												
RFS VAT Opt	A "Y" or "N" indicator against CPC RFS which, if to "Y", denotes that VAT Registered Traders have the option of paying outright any VAT charges due on imported goods (as opposed to providing security) even though the CPC RFS applied to the goods required security.												
Post-Clearance Office	A 1 numeric indicator signifying the type of office responsible for post clearance action on an entry with respect to a particular CPC RFS. Valid values are 0 to 7. The type of office and their valid values are as follows:- <table border="0" style="margin-left: 20px;"> <tr> <td>"Post Clearance EPU</td> <td>- 0, 4"</td> </tr> <tr> <td>"Post Clearance at NIDAC</td> <td>- 1, 5"</td> </tr> <tr> <td>"Post Clearance at Local Control Office</td> <td>- 2, 6"</td> </tr> <tr> <td>"Post Clearance at HQ</td> <td>- 3, 7"</td> </tr> <tr> <td>"Discharge at EPU</td> <td>- 0, 1, 2, 3"</td> </tr> <tr> <td>"Discharge at NIDAC</td> <td>- 4, 5, 6, 7"</td> </tr> </table>	"Post Clearance EPU	- 0, 4"	"Post Clearance at NIDAC	- 1, 5"	"Post Clearance at Local Control Office	- 2, 6"	"Post Clearance at HQ	- 3, 7"	"Discharge at EPU	- 0, 1, 2, 3"	"Discharge at NIDAC	- 4, 5, 6, 7"
"Post Clearance EPU	- 0, 4"												
"Post Clearance at NIDAC	- 1, 5"												
"Post Clearance at Local Control Office	- 2, 6"												
"Post Clearance at HQ	- 3, 7"												
"Discharge at EPU	- 0, 1, 2, 3"												
"Discharge at NIDAC	- 4, 5, 6, 7"												
Declarant Bonds Allowed	A "Y" or "N" indicator when set to "Y" indicates that the Declarant Bond types are allowed for this CPC Reason for Security. When set to "N" indicates that the Declarant Bond types are not allowed for this CPC Reason for Security.												
Declarant Bonds	The types of Declarant Bond which may be used to account for secured revenue in association with the CPC reason for security.												
Importer/Exporter Bonds Allowed	A "Y" or "N" indicator when set to "Y" indicates that the Importer (or Exporter) Bond types are allowed for this CPC Reason for Security. When set to "N" indicates that the Importer (or Exporter) Bond types are not allowed for this CPC Reason for Security.												

Importer/ Exporter Bonds	The Types of Importer (or exporter) Bonds which may used to account for secured revenue in association with the CPC reason for security.
-----------------------------	--

DOCUMENT

CPCs may control the declaration of documents. Where more than one document control is declared on the CPC the entry must contain one (or more) of the specified documents.

Code	A 4 alpha-numeric character field identifying the document code of the Document to be declared for the Customs procedure.
Available	Specifies when set to "Y" that the "Available" indicator must be set to "Y" in the DOCS table entry for the declared document code/status.

AI STATEMENT

Code	A 5 character field identifying the AI Statement code to be associated with the Customs Procedure. The specification can include a hyphen in any position which matches any character in that position of the declared AI Statement. For example, a requirement for a "ROY - -" AI Statement is met by declaring "ROY01" or "ROY02".
Ctrl	A "Y" or "N" indicator identifying whether the AI Statement is required to be present or absent on an entry item quoting the Customs Procedure.

ALLOWABLE TAX TYPES

Tax type code	A 3 alpha-numeric character field identifying the Tax Types to be associated with the Customs Procedure.
---------------	--

TURNS ASSOCIATED WITH THIS CPC

TURN	The TURNS of Traders to be associated with the Customs Procedure.
VAT Cert Inclusion	A "Y" or "N" indicator identifying whether a VAT Certificate is required for the Trader who owns the TURN defined in the previous field.

CPC DESCRIPTION

Heading Text	A 20 alpha-numeric character field holding free format Title Details.
--------------	---

CPC Description Up to 99 lines of 53 alpha-numeric characters holding free format text description regarding the Heading.

END OF SECTION 7

8. DISPLAY HELP

8.1. Description

The Help enquiry provides users with textual information on a variety of topics ranging from descriptions of the various system facilities through to the naming of the individual fields of a screen.

Enquiries on help topics may be invoked via specific enquiry when no transaction is in progress or on the basis of the user's current transaction context. For example, assistance regarding an (input) field currently on display may be obtained by positioning the cursor in the field and invoking the action message 'H'.

The enquiry display provides details of the help text for the topic. Associated with each topic there may be introductory text pointing to other topics which may be displayed via the downward select mechanism.

8.2. Starting the Transaction

To initiate the enquiry either:

- a) enter the mnemonic DHLP and complete the fields on the screen presented or
- b) enter the mnemonic DHLP together with the following parameter -
XXXXXXX
(where XXXXXXX is the required help topic identity)

Note

When you have no transaction in progress, DHLP may be invoked to seek Help on any named topic and may thus 'navigate' to other selectable help topics.

From within an active transaction you may select a field on display (by its cursor position) and request Help by using the key combination 'control and H'.

8.3. Document Data

This section shows you how the data for the help topic enquiry appears as a Document on your screen.

Display Help (Parameter Screen)

```

]ROLE1          O DISPLAY HELP                               21/10/99 09:17
                                                         HELPDETS:1P
Topic reference  [          ]   Effective at  [ / / ] [ : ]

Cl0059 End of Document
DISPLAY,RETURN                                           [      ]
    
```

Display Help

```

]ROLE1          O DISPLAY HELP                               21/10/99 08:21
                                                         HELPDETS:1P
Topic reference  []*****                               Effective at  **/**/**** **:**

Help Text
*****
*****
*****
*****
*****

Related topic reference and headline text
[]*****
[]*****
[]*****
[]*****
[]*****

Cl0017 Transaction completed
RETURN,PRINT                                           [RETU]
    
```

8.4. Field Completion Rules

You must complete the Help Topic identity upon which you wish to enquire.

8.5. Field Details

This section of the Guide gives you, for each field within the Help display, details of its business use.

Topic reference	An alphanumeric help topic reference (up to 21 characters).
Help text	Free format textual details of a help topic.
Related Topic Reference	This field contains the Topic reference of a related topic. Help topics may point to other existing Help topics containing related information.
Headline Text	Summary information for the Related Help topic.

END OF SECTION 8

9. DISPLAY NOTICEBOARD/NEWS

9.1. Description

The Noticeboard Facility provides a means of disseminating potentially large amounts of information to both Customs and Trade users.

Information is held in the form of articles, each identified by an article reference whose format allows for their assignment to a section within a subject area (known as noticeboards). Each article is held with up to 70-characters of Headline text - including a 'newsworthy' date, an expiry date and recurrent lines of Body text.

The article reference is of the form described below (the name of the components are followed by their size):

```
<article-reference> =
      X(6)
      <noticeboard-no> + <section-no> + <article-no>.
          X(3)           X(1)           X(2)
```

An article reference where the article no contains the value '00' defines an article section and serves to hold the section's headline text.

Two enquiry facilities are provided:

- Display Noticeboard (DNBD)
- Display News (DNEW)

Display Noticeboard

An article may be directly displayed by quoting its article reference - perhaps by downward selection from a reference included within a display of a Standing Data object (Eg., display of Commodity - transaction DCOM) or on receipt of the reference on an informative Broadcast.

Alternatively, articles may be retrieved by browsing a Noticeboard or Section reference:

- If only the <noticeboard-no> is specified, a list of the Sections is displayed, using the headline text from each Article numbered '00' to provide a summary of the section's purpose. From here, downward selection is possible.
- By specifying both <noticeboard-no> and <section-no>, the headline text of all articles is displayed. From here, downward selection is possible to a particular article.

Display News

Each article contains a 'News until' date identifying the point in time when the article ceases to be of prime importance. The Display News transaction scans the Noticeboard for articles with a 'news until' date greater than the current date in preparing a list of 'newsworthy' articles.

Display News (Parameter Screen)

```

]ROLE1          O DISPLAY NEWS                               21/10/99 14:24
                                                         NBDETS:1P

Noticeboard number [  ]
Effective at . . . [ / / ] [ : ]

C10059 End of Document
LIST,RETURN                                             [LIST]
    
```

Display News (Article Summary)

(this screen is only displayed if there is more than one newsworthy article)

```

]ROLE1          O DISPLAY NEWS                               21/10/99 14:33
                                                         NBDETS:1P

Noticeboard number   ***
Effective at . . .   **/**/****   **:**

                        SECTIONS / ARTICLES                      Identifier

*****[ ]*****
*****[ ]*****

C10059 End of Document
RETURN,PRINT                                             [RETU]
    
```

9.4. Field Completion Rules

For Display Noticeboard you must complete the Article reference (or a partial reference, Noticeboard or Noticeboard and Section Number as described at 9.1).

For Display News you must complete the Noticeboard number.

9.5. Field Details

This section of the Guide gives you, for each field within the Display Noticeboard and Display News displays, details of their business use.

Article identifier	Identifies a particular noticeboard article.
News until	Date after which an article is no longer newsworthy.
Valid until	Date after which an article expires in format.
Heading	Article heading. For article sections (reference ends in '00'), this field is used as the section summary.
Text Lines	These are the text lines for a noticeboard article.

END OF SECTION 9

10. DISPLAY PRINT QUEUE**10.1. Business Description**

When requests are made to print reports within the CHIEF system, the requests are placed on queues for subsequent printing when the appropriate printer becomes available. The CHIEF system provides a queue for each security Location, with the routing of requests being determined by the use of routing tables maintained by HMRC.

The Display Print Queue transaction allows for up to 50 requests to be viewed in response to a display request. If more than 50 entries are present in the queue, the Transaction provides the option to action a "MORE" phase, which enables subsequent display screens to be presented.

This transaction is normally only available to Community Service Providers.

10.2. Starting the Transaction

To initiate the Display Print Queue enquiry either:

- a) enter the mnemonic DPRQ and complete the location name field presented on the screen
- b) enter the mnemonic DPRQ followed by the following parameter -
AAAA
(where AAAA is the required location)

10.3. Document data

This section shows how the data for the Display Print Queue transaction appears as a document on the screen.

Display Print Queue Parameter Input

```

]ROLE1      0 DISPLAY PRINT QUEUE                               21/10/99 15:00
                                                         PQHDR:1P
Location (current queue) [          ]

C10059 End of Document
DISPLAY,RETURN                                               [      ]

```


Display Print Queue

```

]ROLE1      0 DISPLAY PRINT QUEUE                               21/10/99 15:00
                                                         PQHDR:1P

Current queue:  Location []*****          Buffered entries *****
                Status  []*****          Divert location []*****

Transfer location . . . . *****

Reference      Report Type   Role Name      Locn Name      Integ/Sta
***** []***** []***** []***** *

C10059 End of Document
RETURN,PRINT                                     [ ]

```

10.4. Field Completion Rules

For this enquiry you must complete the print queue location upon which the enquiry is required.

10.5. Field Details

This section gives you, for each field on the Print queue display document details of their use.

Location (current queue)	Shows the security Location to which the queue relates.
Buffered entries	Shows the number of entries in the queue.
Status	Shows the current status of the queue. Possible values are: <ul style="list-style-type: none"> - Active; - Diverted; - Held.
Divert location	Shows the current divert location.
Reference	Contains a reference to date/time at which the spool report was requested.
Report type	Shows either the report type to which the spool request refers or, when the print queue entry is the result of a 'PRINT' action, the individuals Identifier. A downward select on this field will attempt to display it as a Role.
Role name	Shows the security Role for which the spool was requested.

Locn name	Shows the security Location for which the spool was requested.
Integ/Sta	Indicates the current status: A signifying Abandoned after the system has failed to find a suitable device for printing the document; E signifying Errored meaning that errors occurred while printing the document; F signifying Failed indicating that the document or its presentation are faulty; H signifying Held; L signifying Large - the document is too large to be printed at the current destination; P signifying Processing by the Print Sponsor; Q signifying Queued;

END OF SECTION 10

11. DISPLAY QUANTITY UNIT CONVERSION

11.1. Business Description

This transaction allows the input of source and target units of quantity together with the actual quantity to be converted and calculates the supplied quantity expressed in the target units and quantity.

If the input Source and Target Units are found on the Quantity conversion table, each unit is checked to ensure it is of the same unit type (ie., the units must measure similar dimensions, for example mass, volume).

11.2. Starting the Transaction

To initiate the Display Quantity Unit Conversion enquiry either:

a) enter the mnemonic DQCV and complete the fields presented on the parameter screen

or

b) enter the mnemonic DQCV followed by the following parameters -
FFF,TTT,dd/mm/ccyy,hh:mm,AAAAAAAAAAAAAA

where FFF is the Unit of Quantity Code to be converted; TTT is the Unit of Quantity Code to which the conversion is to be made and AAAAAAAAAAAAAA represents the Amount to be converted.

For example FFF = Lbs ; TTT = Kilos and AAAAAAAAAAAAAA = 50 , 50 lbs will then be converted to the equivalent number of kilos.

A with effect from date/time is provided to cater for different definitions (where for example corrections may be applied to a conversion factor entered incorrectly). Under normal circumstances this field need not be supplied and will default to the current date/time.

11.3. Document Data

This section shows you the parameter and resulting enquiry screens for the Quantity Unit Conversion Enquiry.

Quantity Unit Conversion Enquiry (Parameter Input Screen)

```

]ROLE1          O QUANTITY UNIT CONVERSION                21/10/99 09:08
                                                    QTYCONV
From unit of quantity . . [   ]
To unit of quantity . . . [   ]
With effect from . . . . [ / /   ] [ : ]
From amount . . . . . [           ]

C10059 End of Document
DISPLAY,RETURN
                                                    [   ]
    
```

Quantity Unit Conversion Enquiry

```

]ROLE1          O QUANTITY UNIT CONVERSION                21/10/99 09:08
                                                    QTYCONV
From unit of quantity . .   ***
To unit of quantity . . .   ***
With effect from . . . .   **/**/****   **:***
From amount . . . . .   *****
To amount . . . . .   *****

C10059 End of Document
RETURN,PRINT
                                                    [   ]
    
```

11.4. Field Completion Rules

All input fields (except for the "with effect from" date and time) for the Display Quantity Conversion transaction are mandatory.

11.5. Field Details

This section of the Guide gives you, for each field within the Quantity Conversion Enquiry document, details of its business use and the data which you should enter.

From unit of Quantity: This field is input to identify the Unit of Quantity in which the "From amount" is expected. The format is 3 numeric characters and must already exist on CHIEF.

To unit of Quantity: This field is input to identify the Unit of Quantity to be converted to. The format is 3 numeric characters and must already exist on CHIEF.

From amount: This field identifies the amount of the from Unit of Quantity to be converted. The format is a 14 character numeric field in which you can enter decimal amounts.

11.6. Cross-field Validation Checks

From unit of Quantity To unit of Quantity	These 2 fields must not be equal and must be of the same Unit of Quantity type (ie. both weight or both volume etc).
--	--

END OF SECTION 11

Display Simplified Procedure Value

```

]ROLE1      O DISPLAY SIMPLIFIED PROCEDURE VALUE      21/10/99 13:51
                                                    SPVDATA:1

SPV code . . . . . []*****

With effect from . .      **/**/****      **:***
Effective: earliest      **/**/****      **:***      latest      **/**/****      **:***

Noticeboard . . . .      *****
RFA      *****

SPV description
*****
*****

Rate . . . . .      *****
Unit of quantity . .      ***
Exchange rate . . .      ***

C10059 End of Document
RETURN,PRINT
                                                    [ ]
    
```

12.4. Field Completion Rules

All input fields (except for the "with effect from" date and time) for the Simplified Procedure Value display enquiry transaction are mandatory.

12.5. Field Details

This section of the Guide gives you, for each field within the Simplified Procedure Value display document, details of their business use.

- SPV code This field is input to identify the SPV to be created/amended. The format is up to 7 numeric characters including decimal places.
- SPV description 70 characters free text description of an SPV Code.
- Rate This field identifies the rate to be used to calculate the value of goods under the Simplified Procedure mechanism. It follows the format 10 numeric characters followed by 2 decimal places.
- Unit of Quantity A 3 numeric character field identifying the required Unit of Quantity or Unit of Value.
- Exchange Rate A 3 alphanumeric character field identifying the exchange rate in which the Simplified Procedure Value is expressed. A value of spaces indicates sterling.

END OF SECTION 12

13. DISPLAY & LIST TABLE ENTRY

13.1. Business Description

Many types of CHIEF Standing Data consist of a coded value and an associated description. To aid maintenance of this data a simple mechanism is provided based on holding the values and their associated description as tables, one for each type of value. Table entries each holding the coded values are defined.

Table entries with similar capabilities are defined as belonging to the same class of table, known as table types. For example, the class of tables holding currency are defined as belonging to table type 'currency' (table type - CURR) whilst individual table entries are defined each holding the conversion rate for a particular currency. Table entry CURR,NZD holds the currency conversion for the New Zealand Dollar.

This section describes the facility to enquire upon individual table entries and also the facility to display all table entries for a specified table type (for example all currencies defined within the system via table type 'CURR').

13.2. Starting the Transaction

To initiate the display of a particular table entry either:

- a) enter the mnemonic DTBE and complete the fields on the screen presented or
- b) enter the mnemonic DTBE together with the following parameters -
NNNN,ZZZZZZZZZZ,dd/mm/ccyy,hh:mm

where NNNN identifies the Table Type required and ZZZZZZZZZZ identifies the Entry within that Table Type. The rest of the parameter is the date and time as described within section 2.

NOTE:

Table Type can be up to 4 alphabetic characters and Table Entry can vary from 1 to 10 alphanumeric characters.

To initiate the request to list all table entries for a specified table type either:

- a) enter the mnemonic LTBE and complete the fields on the screen presented or
- b) enter the mnemonic LTBE together with the following parameters -
NNNN,ZZZZZZZZZZ,dd/mm/ccyy,hh:mm

where NNNN identifies the Table Type required and ZZZZZZZZZZ identifies the Entry within that Table Type at which the resulting display is required to commence. The rest of the parameter is the date and time as described within section 2.

13.3. Document Data

This section describes how the screens for the two enquiries appear.

13.3.1. Display Table Entry

The screen details for each Table Entry may differ as the definition of each table type may vary. This section shows you how the Table Entry data appears as a document on the screen for a particular table type (Currency).

Example Table Entry (Parameter Screen)

```

]ROLE1          O DISPLAY TABLE ENTRIES                               21/10/99 14:46
                                                                TBLE:1P
Table type . . . . . [CURR]
Table entry code . . [USD      ]
With effect from . . [ / /    ] [ : ]

C10059 End of Document
DISPLAY,RETURN
    
```

Example Display Table Entry (First Screen)

```

]ROLE1          O DISPLAY TABLE ENTRIES                               01/01/09 14:46
                                                                TBLE:1P
Table type . . . . . [ ]CURR
Table entry code . .  USD
With effect from . .  **/**/****  **:**
Effective: earliest  **/**/****  **:** latest  **/**/****  **:**
Noticeboard. . . . . [ ]*****      NBA & RFA apply to Table Type
RFA [
Maximum desc lines  *
Exchange Rate          1.63810000
Indicator Description          Value
[Curr-STERL-Y/N      ]          [N]
[Declaration Currency]          [Y]
Entry Description
[USA DOLLAR
C10059 End of Document
ATBE,XTBE,RETURN,PRINT
    
```

13.3.2. List Table Entries

List Table Entries Example Screen (Parameter Screen)

```

]ROLE1          O LIST TABLE ENTRIES                               14/01/00 14:46
                                                                LTBE:1P
Table type . . . . . [      ]
Table entry code . . [      ]

Effective from . . . [ / / ] [ : ]

C10059 End of Document
DISPLAY,RETURN
    
```

List Table Entries Example Screen (Display Screen)

```

]ROLE1          O LIST TABLE ENTRIES                               14/01/00 14:46
                                                                LTBE:1P

Table type . . . . . [ ]****]          Table entry code ]*****]
Effective from . . . ]**/**/****] ]**:**]
Description . . . . ]*****]

Table entry Integer Date          Decimal          String / Code Type
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
[ ]*****]*****] **/**/****] ***** .*****] *****]*****]
C10058 Beginning of Document
MORE,ABORT
    
```

13.4. Field Completion Rules

All input fields (except for the "with effect from" date and time) for the Table Entry displays are mandatory.

13.5. Field Details

This section gives you, for each field on the example screen for a Table Entry Document, details of its business use and the data which you are allowed to enter.

TABLE TYPE	A 4 character field allowing you to enter the key of a Table Type. Eg. CURR for Currency. Its value must equal a valid Table Type on CHIEF as identified in this User Guide (refer to section 13.6).
TABLE ENTRY CODE	A field, up to 10 alphanumeric characters long, which identifies the Table Entry to be displayed. The precise length is determined by the pre-defined limit held on the Table Type. Eg For Table Type CURR (CURRENCY), this field would be completed with a valid currency.
ENTRY DESCRIPTION	This field is present on all Table Entries and provides a brief description of the table's purpose.

The following types of field may or may not be present on the display of a particular table entry depending on what characteristics are defined for the particular Table Type. In the description of the tables which follow (see subsections 13.7 onwards), reference is made to the following standard field formats used for particular purposes in specific tables (e.g., the standard field 'DECIMAL' is used to store the exchange rate in the currency table).

For each field the field name and the length and validation of the field will have been defined on the Table Type.

STRING	This is a field containing alphanumeric characters.
CODE TYPE	This is a field containing alphanumeric characters.
INTEGER	This is a field containing numeric characters.
DATE	This is a field in the format dd/mm/yy.
DECIMAL	This is a field containing numeric characters including an optional decimal point.
INDICATOR	This is a field containing either Y(es) or N(o).

13.6. Table Entry Types

The following table types are defined:

TYPE	DESCRIPTION
AISC	AI STATEMENT CODE
ATFA	AIR TRANSPORT CHARGE FACTOR (FOREIGN AIRPORT)
ATFC	AIR TRANSPORT CHARGE FACTOR (COUNTRY)
BOTY	BOND TYPE
CLTY	RPA CLAIM TYPE
CNRS	CONTROL RESULT CODE
CURR	CURRENCY
DCDE	DOCUMENT CODE
DPEX	DEFERMENT PERIOD - EXCISE
DPNE	DEFERMENT PERIOD - NON EXCISE
DSTA	DOCUMENT STATUS
ECSC	EC SUPPLEMENT GROUP FOR CHAPTER
ECSE	EC SECTOR
ECSG	EC SUPPLEMENT GROUP
ECSU	EC SUPPLEMENT
EXCH	EXCHANGE
FLTY	FREIGHT LOCATION TYPE
FOAI	FOREIGN AIRPORT
ICS	IMPORT CLEARANCE STATUS
IRC	INVENTORY RETURN CODE
IVSY	INVENTORY SYSTEM
MEGR	MEASURE GROUP
MPAY	METHOD OF PAYMENT
MSRE	MEASURE TYPE
MSTY	MEASURE TYPE CODE
PREF	COMMUNITY PREFERENCE CODE
QYUC	QUANTITY UNIT CONVERSION
RAR	REASON FOR ACCOUNTING REJECTION
ROE	ROUTE OF EXAMINATION
SHOP	SHED OPERATOR
TRMD	TRANSPORT MODE
TRMP	TRANSPORT CHARGES METHOD OF PAYMENT
TXTO	TAX TYPE OVERRIDE
UKAG	UK AIRPORT GROUP
UNDG	UNITED NATIONS DANGEROUS GOODS CODE
UNOQ	UNIT OF QUANTITY
VALM	VALUATION METHOD

13.7. AISC : AI STATEMENT CODE**13.7.1. Use**

This table is used to identify the allowable Additional Information (AI) Statement codes which can be declared on an import or export declaration.

13.7.2. Table Entry Code Format

5 alphanumeric AI Statement code. EU AI Statement codes start with a digit and UK codes start with an alphabetic character.

13.7.3. Description

7 lines of up to 70 characters of text.

13.7.4. Code Type

Name	Use
Use	<p>Identifies whether the statement can be used for Imports, Exports or Both and whether it is declared at header or item level:</p> <p>“B” – Item level Imports and Exports; “C” – Header level Imports and Exports; “E” – Item level Exports only; “F” – Header level Exports only; “I” – Item level Imports only “J” – Header level Imports only.</p>

13.7.5. String

Name	Use	Length
Documents	<p>Optional list of document codes. When supplied at least one document with one of the given codes must be declared. The 4 character document codes are separated with a space.</p> <p>For CXR AI Statements identifies the possible T5 document codes (e.g. N823).</p>	50

13.7.6. Indicators

Indicator Name	Description	Default
Text Required	Identifies when set that the AI Statement must be accompanied by textual information. When set to 'N', Text Optional determines whether or not text may optionally be supplied.	N
Text Optional	Identifies when set that the AI statement may optionally be supplied. Only used when Text required is set to 'N'.	N
EU Statement	Identifies when set that the statement is defined by the EU, else UK. Only EU statement details are required by other Member States (e.g. in ECS messages, on SAD Copy 3).	N
CAP Refund interest	Identifies when set that the statement is of interest to RPA. Other statements are not sent to RPA on the CAP refund interface.	N
Use RefPrice for MIP	Identifies that when this AI Statement is declared, the declarant is electing to use the Reference Price against the commodity for MIP calculations.	N

13.8. ATFA : AIR TRANSPORT CHARGE FACTOR (FOREIGN AIRPORT)**13.8.1. Use**

The value of goods for duty calculation purposes is based on the invoice price plus any freight and insurance to transport the goods to the EU. In the case of air freight, only that part of the flight between the airport of loading and the EU border is chargeable.

This Table holds the percentage to be applied to the airfreight costs to arrive at the portion to be included in the dutiable value. In addition to varying by airport of origin, the percentage is also impacted to a lesser extent by which destination airport is involved. This latter factor is negligible where airports are close to one another and hence the UK is split into a number of airport groups for the purposes of defining the percentages.

Imports use only.

13.8.2. Table Entry Code Format

The format is GGAAA where :

GG is the two digit Airport Group. This must be a valid Table Entry in Table UKAG.

AAA is the code of the foreign airport. This must be a valid Table Entry in Table FOAI.

13.8.3. Description

1 line of up to 70 characters of text, normally the name of the foreign airport.

13.8.4. Integer

Name	Use	Maximum
VALADJT-DTBL-PCT	Dutiable Percentage	999

13.9. ATFC : AIR TRANSPORT CHARGE FACTOR (COUNTRY)**13.9.1. Use**

This Table is used in a similar manner to Table ATFA, except that the percentages are derived from the foreign country rather than the foreign airport.

This may be used instead of the airport based factor for two reasons :

- All the airports in a particular country are so close that the dutiable percentage is the same for each.
- There is no factor for a particular airport.

Imports use only.

13.9.2. Table Entry Code Format

The format is GGCC where :

GG is the two digit Airport Group. This must be a valid Table Entry in Table UKAG.

CC is the Country Code of the foreign airport. This must be a valid entry on the Country file in CHIEF

13.9.3. Description

1 line of up to 70 characters of descriptive text, normally the country name.

13.9.4. Integer

Name	Use	Maximum
VALADJT-DTBL-PCT	Dutiable Percentage	999

13.10. BOTY : BOND TYPE**13.10.1. Use**

Identifies valid Bond Types which can be associated with Traders. This Table has no parameters.

13.10.2. Table Entry Code Format

3 numeric characters.

13.10.3. Description

1 line of up to 70 characters of text used to describe the Bond Type.

13.11. CLTY : RPA CLAIM TYPE**13.11.1. Use**

Identifies valid RPA Export refund claim types.

New Exports Use only.

13.11.2. Table Entry Code Format

2 numeric characters.

13.11.3. Description

1 line of up to 70 characters of text used to describe the RPA Claim Type.

13.12. CNRS : CONTROL RESULT CODE**13.12.1. Use**

Identifies and describes valid ECS Control Result codes that can be sent by CHIEF on the IE 998 message or received by CHIEF on the IE518 message.

13.12.2. Table Entry Code Format

1 alphabetic character followed by 1 numeric character.

13.12.3. Description

2 lines of up to 70 characters of descriptive text.

13.13. CURR : CURRENCY**13.13.1. Use**

Identifies the types of Currency that are allowed on CHIEF and to define the exchange rate into the default system currency.

13.13.2. Table Entry Code Format

The format is AAA representing an ISO currency code.

13.13.3. Description

1 line of up to 70 characters of descriptive text.

13.13.4. Decimal

Name	Use	Maximum
EXCHANGE RATE	The number of the relevant currency units, to 8 decimal places which equate to 1 unit of the default system currency	999999.99999999

13.13.5. Indicators

Indicator Name	Description	Default
CURR-STERL-Y/N	Indicates that the currency is sterling. NB This indicator is for information purposes only and is not used in processing.	N

13.14. DCDE : DOCUMENT CODE**13.14.1. Use**

Identifies document codes and defines related processing controls. EU defined document codes start with an alphabetic character and UK ones start with a digit.

13.14.2. Table Entry Code Format

4 alphanumeric characters.

13.14.3. Description

1 line of up to 70 characters of descriptive text.

13.14.4. Code Type

Name	Use
Category	<p>1 alphabetic character identifying the category of document. Each category is processed in a different way with potentially different rules for Imports and Exports (e.g. only 1 valuation document must be declared to support a valuation method, Ingredients only allowed for a CAP Export Refund claim).</p> <p>For some categories a document declaration will be errored if it is not required for CPC/measure processing while for others (e.g. "O" and "T") there is no restriction on the documents that are declared.</p> <p>Values are as follows:</p>
	C CAP Supplementary Declaration (for CAP Export refund claim).
	D Document for CPC/measure.
	E Electronic (e.g. AFC which is declared without measure).
	I Ingredient (for CAP Export refund claim).
	L Licence for measure (e.g. L001, X001, X018).
	N Other not requiring status or reference.
	O Other requiring status and reference.
	S When set identifies the document as an authorisation for a LCO Scheme.
	T Transit document. Code needs to identify T2 and T5 documents.
	V Valuation Document (e.g. N990). The String parameter contains a list of valuation methods permitted by this document.

13.14.5. String

Name	Use	Length
Controls	Use depends on the Category as follows: "V" Valuation Document – a list of permitted valuation methods from VALM table with no separator.	50

13.14.6. Indicators

Indicator Name	Description	Default
Declare Ex-heading	the document must be declared for an ex-heading measure and may be declared with "XX" status. If not set the document need not be declared for an ex-heading measure and when declared "XX" is not a valid status.	N
EU Statement	Identifies when set that the document is defined by the EU, else UK. Only EU statement details are required by other Member States (e.g. in ECS messages, on SAD Copy 3).	Y
CAP Refund interest	Identifies when set that the document is of interest to RPA. Other documents are not sent to RPA on the CAP refund interface.	N
Preference	When set to "Y" identifies that the document is a preference document and can satisfy a measure with "Preference Doc Rqd" set (see MSRE table).	N
Transport document	Identifies when set that the document is to be treated as a Transport Document. A Transport Document needs to be supplied if a UCR is not given at header or item level.	N

13.15. DPEX : DEFERMENT PERIOD - EXCISE**13.15.1. Use**

Identifies the period end and last posting dates for each excise deferment period.

13.15.2. Table Entry Code Format

4 Numeric characters identifying the excise period in the format MMYT where MM and YY are respectively the month and year of the period.

13.15.3. String

Name	Use	Length
PERIODEND DAYOFMONTH	Identifies the day (01-31) on which the period ends – forms the period end date when prefixed to the period. NB The Value range is not validated.	2

13.15.4. Date

Name	Use	Format
LAST POSTING DATE	Identifies the last date on which accounting data may be posted to the relevant period.	dd/mm/yy

13.16. DPNE : DEFERMENT PERIOD - NON EXCISE**13.16.1. Use**

Identifies the period end and last posting dates for each non-excise deferment period.

13.16.2. Table Entry Code Format

4 Numeric characters identifying the excise period in the format MMYT where MM and YY are respectively the month and year of the period.

13.16.3. String

Name	Use	Length
PERIODEND DAYOFMONTH	Identifies the day (01-31) on which the period ends – forms the period end date when prefixed to the period. NB The Value range is not validated.	2

13.16.4. Date

Name	Use	Format
LAST POSTING DATE	Identifies the last date on which accounting data may be posted to the relevant period.	dd/mm/yy

13.17. DSTA : DOCUMENT STATUS**13.17.1. Use**

Identifies document status values and defines related processing controls.

13.17.2. Table Entry Code Format

2 alphabetic characters.

13.17.3. Description

1 line of up to 70 characters of descriptive text.

13.17.4. Code Type

Name	Use
Prime control	1 alphabetic character identifying the reason for not declaring a particular document or whether the document is paper or electronic and if paper whether it is available. Values are as follows:
	A To be advised – no document details supplied;
	B Below de minimus – no document details supplied;
	U Unavailable – reference optionally supplied if known (depending on CPC/measure security may be required);
	W Waiver claimed – no document details supplied;
	X Ex-heading goods for which the document does not apply – no document details supplied;
	E Electronic document known to CHIEF – document details supplied – indicators define how the document is to be used;
	P Attached or available for Customs processing paper document – document details supplied.

13.17.5. Indicators

Indicator Name	Description	Default
Exhausted	Licence exhausted by this use.	N
Surrendered	Licence surrendered following this use.	N
Late	Late use of a licence after it has been completed.	N
Already attributed	Licence attributed by simplified declaration.	N

13.18. ECSC : EC SUPPLEMENT GROUP FOR CHAPTER**13.18.1. Use**

Identifies valid combinations of Tariff Chapter and EC Supplement Groups. This Table is used during Commodity maintenance. There are no parameters in this Table.

13.18.2. Table Entry Code Format

The format is ETT where :

E is the 1 character EC Supplementary Group. This must be a valid Table Entry in Table ECSG.

TT is the 2 character Tariff Chapter. This must be a valid Table Entry in Table TACH.

13.18.3. Description

1 Line of up to 70 characters of descriptive text.

13.19. ECSE : EC SECTOR**13.19.1. Use**

Identifies an agricultural or industrial sector defined for EC CAP purposes. An EC Sector holds the Monetary Compensation Coefficient which is used to adjust the calculations of certain CAP Tariff Measures. A number of Commodities may belong to an EC Sector as defined in the Tariff.

13.19.2. Table Entry Code Format

3 numeric characters.

13.19.3. Description

1 line of up to 70 characters of descriptive text.

13.19.4. Decimal

Name	Use	Maximum
MCA-COEFF	The value of the MCA Coefficient, to 4 decimal places, to be used during CAP processing for Import Entries associated with this EC Sector.	9.9999

13.20. ECSG : EC SUPPLEMENT GROUP**13.20.1. Use**

Identifies groupings of EC Supplementary Codes. There are no parameters in this Table.

13.20.2. Table Entry Code Format

1 alphanumeric character.

13.20.3. Description

2 lines of up to 70 characters of descriptive text.

13.21. ECSU : EC SUPPLEMENT**13.21.1. Use**

Identifies valid EC Supplementary Codes.

13.21.2. Table Entry Code Format

The format is ENNN where :

E is the 1 character EC Supplementary Group. This must be a valid Table Entry in Table ECSG.

NNN is 3 numeric characters

13.21.3. Indicators

Indicator Name	Description	Default
ECSU-IMP-USE-Y/N	Identifies whether the EC Supplement can be declared on Import Entries.	Y
ECSU-EXP-USE-Y/N	Identifies whether the EC Supplement can be declared on Export Entries.	Y

13.22. EXCH : EXCHANGE**13.22.1. Use**

Identifies the types of EU currencies that are allowed on CHIEF. It does not contain the currency Euro represented by code EUR which is held on Table Type CURR.

13.22.2. Table Entry Code Format

1 alphabetic character followed by 2 numeric characters.

NB. There is further specific validation when the first character is "R". In this case the two numerics, when prefixed by a further zero, must represent a valid entry in Table ECSE.

13.22.3. Description

1 Line of descriptive text.

13.22.4. Decimal

Name	Use	Maximum
EXCHANGE RATE	The number of the relevant currency units, to 8 decimal places which equate to 1 unit of the default system currency	99999.99999999

13.23. FLTY : FREIGHT LOCATION TYPE**13.23.1. Use**

Defines the permissible location types which may be used when defining a Freight Location.

The range of values is also known to Import and Export entry processing and is used to prevent illogical declarations such as sea freight being unloaded at a location which is defined to be an airport.

Current values are listed in the table.

Value	Meaning
1	Seaport
2	Airport
3	Inland Clearance Depot (ICD)
4	Inland Rail Depot (IRD)
5	Free Zone
6	Irish Land Boundary
7	Collector's Office
8	Overseas Mail Office (OMO)
9	Other
A	Single European Authorisation (SEA) : Member State as Location
B	Authorised Trader premises (New Exports use only)
C	Authorised Trader warehouse (New Exports use only)

13.23.2. Table Entry Code Format

1 alphabetic or numeric character.

13.23.3. Description

1 line of up to 70 characters of descriptive text.

13.23.4. Indicators

Indicator Name	Description	Default
TECS District reqd	Indicates whether or not Freight Locations of the particular Freight Location type require a TECS District Code to be supplied. When set to 'Y', a TECS District must be specified. When set to 'N', TECS District code must be blank.	Y

13.24. FOAI : FOREIGN AIRPORT**13.24.1. Use**

Identifies Foreign Airports which may be used for calculation of dutiable air freight (see Table ATFA).

Imports use only.

13.24.2. Table Entry Code Format

3 alphabetic characters.

13.24.3. Description

2 lines of up to 70 characters of descriptive text.

13.24.4. String

Name	Use	Length
COUNTRY	The two character CHIEF Country Code of the country in which the airport is located.	2

13.25. ICS : IMPORT CLEARANCE STATUS**13.25.1. Use**

This Table is used to hold descriptions of the ICS codes which are allocated manually or automatically to consignments as they proceed from initial lodgement or declaration through to finalisation.

The Table is used for information dissemination purposes only.

13.25.2. Table Entry Code Format

1 alphanumeric character followed by 1 numeric character.

13.25.3. Description

2 lines of up to 70 characters of descriptive text.

13.26. IRC : INVENTORY RETURN CODE**13.26.1. Use**

This Table is used to hold descriptions of the Inventory Return Codes which may be sent to CHIEF as a result of a CHIEF request to an inventory control system for confirmation of the consignment details.

The Table is used for information dissemination purposes only.

13.26.2. Table Entry Code Format

3 numeric characters.

13.26.3. Description

2 lines of up to 70 characters of descriptive text.

13.27. IVSY : INVENTORY SYSTEM**13.27.1. Use**

Identifies the valid Inventory System identities on CHIEF which may be included in a role and hence may be implicitly declared on a entry declaration. This Table has no parameters.

13.27.2. Table Entry Code Format

3 alphabetic characters.

13.27.3. Description

1 line of up to 70 characters of descriptive text, normally the system name.

13.28. MEGR : MEASURE GROUP**13.28.1. Use**

Identifies a group of related legal measures which control the import or export of goods.

13.28.2. Table Entry Code Format

2 alphabetic characters.

13.28.3. Description

1 line of up to 70 characters of descriptive text.

13.28.4. Integer

Name	Use	Maximum
LI DECLARATION	Identifies the character position within the 4 character Licence declaration field (box 44 prefixed 'LI') where codes associated with the measures are declared. <u>Character position</u> <u>Meaning</u>	4
	1 DOTI	
	2 Prohibitions and Restrictions	
	4 CAP Export Licencing	

13.28.5. Indicators

Indicator Name	Description	Default
REVENUE MEASURE	When set to 'Y' indicates measures associated with the group are for the collection or refund of revenue.	N

13.29. MPAY : METHOD OF PAYMENT**13.29.1. Use**

Identifies a method by which a charge on imported goods or goods to be exported is to be paid or secured. For declarations under the Single European Administration (SEA) procedures, identifies those revenues which are not collected by CHIEF (e.g. revenues which are collected by another member state).

For revenue refunds, identifies who will make the refund.

13.29.2. Table Entry Code Format

1 alphabetic character.

13.29.3. Description

1 line of up to 70 characters of descriptive text.

13.29.4. Code Type

Name	Use
Category	<p>1 alphabetic character identifying the particular category of charges or refunds. Values are in the following range with meanings as defined below.</p> <p>O Outright Payment. S Secured. P Postponed. E No charge is collected by CHIEF as any associated revenue is collected elsewhere (e.g. Export levies collected by RPA and charges under SEA collected by another member state). R Refund payable by HMRC (Exports use only). G Refund payable by another government department or agency. (Exports use only).</p>

13.30. MSRE : MEASURE**13.30.1. Use**

Identifies the valid combinations of Measure Group and Measure Type. The indicator parameters on a particular measure drive the association of measures of that type with commodities during Commodity and Measure maintenance.

13.30.2. Table Entry Code Format

The format is GGTTT where :

- GG is the 2 character Measure Group. This must be a valid Table Entry in Table MEGR.
- TTT is the 3 character Measure Type. This must be a valid Table Entry in Table MSTY.

13.30.3. Description

2 lines of up to 70 characters of descriptive text.

13.30.4. Code Type

Name	Use
Processing Control	"D" document control "L" licence control "X" no document/licence requirement

13.30.5. String

Name	Use	Maximum
Permitted codes	<p>The field can be blank if neither RFS or document/licence controls are required.</p> <p>The first 4 characters define Standard RFS codes (from SRFS table) required for the measure type. Up to 2 codes can be defined. The first is to be applied if a document required for the measure is not available and the second applied for special processing (e.g. quota critical, provisional anti-dumping duty).</p> <p>The use of the remaining 46 characters of the string parameter depend on the code type.</p> <p>For Code Type “D”</p> <p>Identifies the default Document Codes that satisfy the measure type. More specific codes can be defined for particular measure.</p> <p>For Code Type “L”</p> <p>Identifies the Licence Types which satisfy Tariff Measures defined for the Measure Type.</p> <p>The Licence Type must be an entry in the Licence Type table (LTYP).</p>	<p>11 codes</p> <p>15 types</p>

13.30.6. Indicators

Indicator Name	Description	Default
NULL-TRI-RQD-Y/N	Identifies that the Tax Rate identifier should be null on the Import Entry Tax line for claims against this Measure Type.	Y
LINK-TO-BASE-COMDTY	Identifies that Tariff measures containing a key specifying a category of Commodities should be linked to Base Commodities within the defined category.	Y
LINK-TO-TARIC-CMDTY	Identifies that Tariff measures containing a key specifying a category of Commodities should be linked to Taric Commodities within the defined category.	Y
EXPORT USE	When set to "Y", identifies that measures of this type apply to Export declarations. When set to "N", identifies that measures of this type apply to Import declarations.	N
Optional Measure	When set to 'Y' indicates that the measure may optionally apply to a declaration. <i>Exports use only.</i>	N
Preference Doc Rqd	When set to "Y" a document code defined to be of Category "P" in the DCDE table satisfies the measure. Any documents defined in String also satisfy the measure.	N
<i>End-use Measure</i>	<i>Reserved for End-use Measure change (IC6407). Imports use only.</i>	N

13.31. MSTY : MEASURE TYPE CODE**13.31.1. Use**

Identifies valid values of Measure Type. This Table has no parameters.

13.31.2. Table Entry Code Format

Up to 3 alphabetic characters with a space allowed in position 2.

13.31.3. Description

2 lines of up to 70 characters of descriptive text.

13.32. PREF : COMMUNITY PREFERENCE CODE**13.32.1. Use**

Identifies valid Community Preference Codes which may be input on an Import declaration. This Table has no parameters.

13.32.2. Table Entry Code Format

3 numeric characters.

13.32.3. Description

1 line of up to 70 characters of descriptive text.

13.33. QYUC : QUANTITY UNIT CONVERSION**13.33.1. Use**

This Table is used by Entry processing and certain stand-alone utilities to convert a measurement in one unit of quantity to the equivalent measurement in another unit of the same type.

13.33.2. Table Entry Code Format

The format is QQQqqq where :

QQQ is the 3 character Source Unit of Quantity. This must be a valid Table Entry in Table UNOQ.

qqq is the 3 character Target Unit of Quantity which must not equal the Source Unit. This must be a valid Table Entry in Table UNOQ.

13.33.3. Description

1 line of up to 70 characters of descriptive text.

13.33.4. Decimal

Name	Use	Range
UNOQ CONVERSION	The conversion factor, i.e. the number of units of the Target unit which equate to 1 unit of the Source unit	0.00000100 to 900000.00000000

13.34. RAR : REASON FOR ACCOUNTING REJECTION**13.34.1. Use**

This Table is used to hold textual descriptions of the Reasons for Accounting Rejection which may be applied to an entry during Release processing.

13.34.2. Table Entry Code Format

1 numeric character.

13.34.3. Description

1 line of up to 70 characters of descriptive text.

13.35. ROE : ROUTE OF EXAMINATION**13.35.1. Use**

This Table is used to hold textual descriptions of the Route of Examination which may be applied to an entry as a result of selection or Customs action.

13.35.2. Table Entry Code Format

1 numeric character.

13.35.3. Description

1 line of up to 70 characters of descriptive text.

13.36. SHOP : SHED OPERATOR**13.36.1. Use**

Identifies valid SHED Operators. This Table has no parameters.

13.36.2. Table Entry Code Format

3 alphabetic characters.

13.36.3. Description

1 line of up to 70 characters of descriptive text.

13.37. TRMD : TRANSPORT MODE**13.37.1. Use**

Identifies the valid Transport modes which may be declared on a CHIEF Entry.

13.37.2. Table Entry Code Format

1 digit Transport Mode code.

13.37.3. Description

1 line of up to 70 characters of descriptive text.

13.37.4. Indicators

Indicator Name	Description	Default
NoT required	Indicates, when set to "N", that a nationality of transport need not be declared despite being requiring according to the CPC Series definition (not required for modes 2, 5 and 7).	Y

13.38. TRMP : TRANSPORT CHARGES METHOD OF PAYMENT**13.38.1. Use**

This table identifies and describes the valid Transport Charges Method of Payment codes permitted on CHIEF.

13.38.2. Table Entry Code Format

1 alphabetic character.

13.38.3. Description

1 line of up to 70 characters of descriptive text.

13.39. TXTO (TAX TYPE OVERRIDE)**13.39.1. Use**

Defines the valid Tax Type Overrides which may be applied to a Revenue Tax Type to define the required revenue processing. This Table has no parameters.

13.39.2. Table Entry Code Format

3 alphabetic characters.

13.39.3. Description

1 line of up to 70 characters of descriptive text.

13.40. UKAG : UK AIRPORT GROUP**13.40.1. Use**

Identifies valid groups of Airports for freight apportionment purposes (see Table ATFA). This Table has no parameters.

Imports use only.

13.40.2. Table Entry Code Format

2 numeric characters.

13.40.3. Description

1 line of up to 70 characters of descriptive text.

13.41. UNDG : UNITED NATIONS DANGEROUS GOODS CODE**13.41.1. Use**

Identifies and describes the valid UN Dangerous Goods codes permitted on CHIEF.

13.41.2. Table Entry Code Format

4 numeric characters.

13.41.3. Description

5 lines of up to 70 characters of descriptive text.

13.42. UNOQ : UNIT OF QUANTITY**13.42.1. Use**

Identifies the valid units of quantities and classifies them into measurement type.

13.42.2. Table Entry Code Format

3 numeric characters.

13.42.3. Description

1 line of up to 70 characters of descriptive text.

13.42.4. Code Type

Name	Use
QUANTITY TYPE	1 alpha character identifying the Quantity Type (E.g. "W" = Weight).

13.43. VALM : VALUATION METHOD**13.43.1. Use**

Identifies a method of calculating the value of an item on a declaration (SAD box 43). This table has no parameters.

Imports use only.

13.43.2. Table Entry Code Format

The single digit Valuation Method code.

13.43.3. Description

1 line of up to 70 characters of descriptive text.

13.44. VLDE : VALUATION DECLARATION**13.44.1. Use**

Identifies the valid codes which can be entered as declarations in Box 12 header on a SAD. Imports use only.

13.44.2. Table Entry Code Format

1 alphabetic character excluding "I" and "O".

13.44.3. Description

1 line of up to 70 characters of descriptive text.

13.44.4. String

Name	Use	Length
VALID VALN METHODS	<p>A list of the permitted item valuation methods. These may be entered as a string with no delimiters.</p> <p>NB These should be valid values of Table VLME but no validation is performed.</p>	24

END OF SECTION 13

14. DISPLAY TARIFF MEASURE

14.1. Business Description

These enquiries allow for the display of a specific revenue or non-revenue Tariff measure via transaction Display Tariff Measure (DTMS) and where a particular Tariff measure contains rates dependant upon minimum import price, their display via transaction Display Minimum Import Price bands (DMIP).

A Tariff measure is a particular instance of a ruling in the form of duty to be paid (revenue measure) or control required (non-revenue measure) applying over a defined time period and applied to one or many commodities.

In order for a Tariff measure to be applied to an Entry a number of requirements may need to be satisfied. Measures may be dependent on Country of Origin, Country of Dispatch, documentation required or EC Supplementary Measure. These requirements form part of the definition of the Tariff Measure. In particular, a Tariff measure may define such requirements in the form of one or many factors where each factor defines specific requirements on which a particular rate (revenue measure) or documentary requirements rely (non-revenue measure). For example, a particular rate for a country of origin may be defined.

There are a number of classes of Tariff measure.

- a. A National measure is defined as a measure which has the same definition for all Commodities (Eg., Excise, VAT)
- b. A Quota measure is defined for a particular UK Quota. Its definition is the same for all Commodities with which it is associated.
- c. A Commodity Measure is defined for a category of Commodities as defined by the Tariff Measure number (the fourth element of the Tariff measure key). The category of Commodities may define a single commodity or may define a grouping of commodities.
- d. An Extended Commodity Measure is a measure which allows CHIEF to identify for a specific Commodity, that rates apply for a variety of EC Supplement codes. The rates are not dependant upon the Commodity and are therefore maintained in stand-alone measures. The Extended Commodity measure merely defines the EC Measure Set which is used along with a declared EC Supplement code to derive the key to the EC Supplementary measure (para. e). The Extended Commodity measure is defined for a category of Commodities as defined by the Tariff Measure number.
- e. An EC Supplementary measure is a stand-alone measure defined for a specific EC Supplementary code and EC Measure set (eg., EC Supplement 7001 and EC Measure set ECSU). Its purpose is to define a rate of duty which is not dependant on a Commodity. CHIEF processes such duty rates when encountering an Extended Commodity measure (see para. d) against an eligible Commodity.

Both National and Quota Tariff measures are defined with no reference to the Commodities to which they apply. Thus the Tariff measure number which is normally used for this purpose contains either spaces (for national measures) or the Quota number in the format 'QUOTA nnnn' or "QUOTAnnnnnn" (where nnnn or nnnnnn is the Quota number). All other measures contain as part of their key a reference to a category of Commodities in the form of a partial (ie., first 4, first 6 characters) or full Commodity key (8 (Base) or 11 (Taric) character key).

Countervailing or Extra Duty charges

A separate enquiry using the Tariff measure identity as key allows for countervailing or extra duty charges, which are dependant upon minimum import price (MIP) bands, to be displayed. Such price bands are defined for Quota or standard preference duty measures also CAP countervailing charge measures. In the context of preference duty measures, the enquiry allows for exception rates which may also be associated with the bands to be displayed.

Display and maintenance of a Tariff Measure with many factors.

Where a measure has a large number of factors, the ability to start the display of factors at the point of interest is provided if the number of factors on the measure exceeds 16. In such circumstances, the initial display will show the content of the EC Supplement and Country of Origin fields from each factor. To select the point of interest, place the cursor within the selected EC Supplement and perform the action 'Control' and '2'. (Note - some package suppliers use 'alt' or 'escape' in place of 'control').

In response, the system will display the standard second screen (Revenue Measure Factor) with the selected factor at the top, allowing the user to browse around the point of interest. The standard document scrolling features can be used to page forward or backwards from the point of display. See 14.3 for an example of the factor index display.

Display of Seasonal measures

Due to the underlying mechanism which supports Seasonal Commodities, Trade users should use DCOM and then downward select to display seasonal measures.

14.2. Starting the Transactions

To initiate the Display Tariff Measure enquiry either:

- a) enter the mnemonic DTMS and complete the fields presented on the parameter screen
- or
- b) enter the mnemonic DTMS followed by the following parameters - JJ,PPP,GGG,NNNNNNNNNNN,,,dd/mm/ccyy,hh:mm
where JJ is the required Measure Group, PPP is the required Measure Type, GGG is the required Tax Type and NNNNNNNNNNN is the required Tariff Measure Number field see 14.6. The rest of the parameter is the date and time as described within section 2.

To initiate the Display MIP Band enquiry either:

- a) enter the mnemonic DMIP and complete the fields presented on the parameter screen

- b) enter the mnemonic DMIP followed by the following parameters - JJ,PPP,GGG,NNNNNNNNNN,,,dd/mm/ccyy,hh:mm

where the parameters are as defined for Display Tariff Measure enquiry.

14.3. Document Data

This section shows you how the Display Tariff Measure and Display MIP Band data appear as documents on your screen. In each case the parameter and display screens are shown. For the Tariff Measure display of revenue measures where many factors are involved, the Factor index display screen is also depicted.

Display Tariff Measure (Parameter Screen)

```

]ROLE1          O DISPLAY TARIFF MEASURE                21/10/99 10:43
                                                    TMSDATA:1
Measure: group [ ] type [ ] tax type [ ]

- for Commodity Measure: category [ ]

- for EC Supplementary Measure: set [ ] code [ ]

- for Quota Measure: quota number [ ]

With effect from [ / / ] [ : ]

C10059 End of Document
DISPLAY,RETURN [ ]
    
```

Display Tariff Measure (First Screen)

```

]ROLE1          O DISPLAY TARIFF MEASURE                21/10/99 10:44
                                                    TMSDATA:1
Msr [ ]** [ ]*** [ ]*** [ ]*****
With effect from      **/**/**** **:**
Effective: earliest   **/**/**** **:**          latest **/**/**** **:**
Noticeboard          *****
RFA *****

Cmdty Msr Ex-heading * Null TRI Rqd * Export Use * FAF Comp Method *
EC Sector *** End Use * CAP Max % ***** CPC Waiver Prohib *

Extended Measure: EC Measure set ****
National Measure: Ad valorem rate ***** Excise - Alcohol % *****
Quota Measure: Quota No ***** Monitored by * uoq *** excl ***
Supplementary surcharge: Traders subject to (S) or exempt from (E) measure *

MIP: Band Exch *** Rate Exch *** UoQ ***

DOCUMENT:[ ]**** [ ]**** [ ]**** [ ]**** [ ]**** [ ]**** [ ]**** [ ]**** [ ]**** [ ]****

RETURN,PRINT [ ]
    
```

Display Tariff Measure (Second Screen - Revenue measures)

```

]ROLE1      O DISPLAY TARIFF MEASURE                               21/10/99 10:44
                                           TMSTAMP:1:1H
Msr []** []*** []*** []***** from **/**/**** **:** to **/**/**** **:**

  EC   Country  CAP  FAC   STA SPCL Duty  <.....Specific.....>
  Supp Orig/Disp AI  TY  Date  TUS INST Ty   Adval   Rate   Exch UoQ1 UoQ2
  Dest
[]****[]****[]**** ** * **/** * *** ** ***** *****[]***[]***[]***
[]****[]****[]**** ** * **/** * *** ** ***** *****[]***[]***[]***
[]****[]****[]**** ** * **/** * *** ** ***** *****[]***[]***[]***

RETURN,PRINT [ ]
    
```

Display Tariff Measure (Second Screen - Non-revenue measures)

```

]ROLE1      O DISPLAY TARIFF MEASURE                               21/10/99 10:45
                                           TMSTAMP:1:1H
Msr []** []*** []*** []***** from **/**/**** **:** to **/**/**** **:**

  EC   Country  CAP  FAC  Date  Status  SPCL  De Minimis  Quantity
  Supp Orig/Disp AI  TY          INST   Level   UoQ
  Dest
]****[]****[]**** ** * **/** * *** ***** []***
]****[]****[]**** ** * **/** * *** ***** []***
]****[]****[]**** ** * **/** * *** ***** []***

RETURN,PRINT [ ]
    
```

Display Tariff Measure (Factor index display screen)

This section shows you how the index display of the Tariff Measure factor data will appear when the measure contains more than 16 factors. For each factor the display will show the content of the EC Supplement and Country (group) of origin fields. A maximum of 5 factors are displayed per line of the display.

```

]ROLE1          O DISPLAY TARIFF MEASURE                               21/10/99 10:40
                                                    TMSTAMP:1H
Msr  [ ]**[ ]** [ ]** [ ]***** from **/**/**** **:** to **/**/**** **:**

EC Supplements. To display detail, select with cursor and invoke mode 2
[ ]****[ ]**** [ ]****[ ]**** [ ]****[ ]**** [ ]****[ ]**** [ ]****[ ]****
[ ]****[ ]**** [ ]****[ ]**** [ ]****[ ]**** [ ]****[ ]**** [ ]****[ ]****
[ ]****[ ]**** [ ]****[ ]**** [ ]****[ ]**** [ ]****[ ]**** [ ]****[ ]****
[ ]****[ ]****

C10059 End of Document
RETURN,PRINT [ ]

```

Display MIP Band (Parameter Screen)

```

]ROLE1          O DISPLAY MIP BAND                                   21/10/99 11:03
                                                    TMSDATA:1
Measure: group [ ] type [ ] tax type [ ]

- for Commodity Measure: category [ ]
- for EC Supplementary Measure: set [ ] code [ ]
- for Quota Measure: quota number [ ]

With effect from [ / / ] [ : ]

C10059 End of Document
DISPLAY,RETURN [ ]

```

Display MIP Band

```

]ROLE1          O DISPLAY MIP BAND                               21/10/99 11:03
                                                    TMSMICB:1
Msr []**[]*** []** []***** With effect from **/**/**** **:**
Effective: earliest **/**/**** **:** latest **/**/**** **:**

MIP BAND
Rate                Max Price          Uplift Percent
*****
EC Supp   Ctry Orig  Ctry Disp  CAP AI  Fac Ty  Exception Rate
***       ***       ***       **     *      *****

C10059 End of Document
RETURN,PRINT
[ ]

```

14.4. Field Completion Rules

For the Display Tariff measure enquiry, Measure Group and Measure Type are mandatory. For enquiries on revenue measures tax type is also mandatory (not required for non-revenue measures). Tariff measure number is mandatory on all non-National and Quota measures (refer to section 14.1 also 14.5).

For the Display MIP Band enquiry, Measure Group, Measure Type, Tax Type and Tariff Measure number are mandatory and reflect the key of the measure containing such bands.

14.5. Field Details

This section of the Guide gives you, for each field within the Display Tariff Measure and Display MIP band document, details of its business use including the data which you should enter on the parameter screen.

14.5.1. Display Tariff Measure

Measure Group A 2 character alpha field identifying a Measure Group.

Measure Type A 3 character alpha field identifying a Revenue or Non-Revenue Measure Type within the context of the Measure Group.

Tax Type A 3 character alpha-numeric field identifying a type of tax.
The Tax Type is central to the revenue accounting process and is used to signify the type of revenue.

Tariff Measure Number Up to 11 alpha-numeric characters, this field defines the final element of the key of a Tariff Measure. Its content is dependant upon the type of measure:

a. National Measure (VAT, Excise, Car Tax).

The field is not input.

b. Quota Measure

Content: "QUOTA nnnn " or "QUOTAnnnnnn"

(where n...n = 4 or 6 character field identifying a UK Quota. The Quota identifier is entered in Box 39 of the SAD and specifies the quota against which a claim to relief from Customs Duty is to be applied. The Quota number may also be entered on ex warehouse entries (C259)).

c. EC Supplementary Measure

Content: "EX mmmnnnn" where :

mmmm = the value of EC Measure set,

nnnn = EC Supplement code.

The EC Measure set identifies the class in which the EC Supplementary code resides and is required to distinguish between EC Supplementary codes used for different purposes in the UK Tariff.

The EC Measure Set is referenced on the Extended Commodity measure to allow cross reference between that measure and related EC Supplementary measures.

d. Commodity Measure or Extended Commodity Measure

Content:

Format 1 - Identifies a Measure as it applies to a category of commodities.

"9999 " Main Heading(first 4 digits),

"999999 " Sub-heading(first 6 digits),

"99999999 " Base Commodity (first 8 digits)

(See Note below relating to Seasonal Measures)

Format 2 - Identifies a Measure as it applies to a specific Base Commodity (note that this format only applies to the specified Base and does not apply to the related Taric codes which commence with the same 8 characters).

"BC99999999" (See Note below relating to Seasonal Measures)

Format 3 - Identifies a Measure as it applies to a specific Taric Commodity

"99999999 99" (See Note below relating to Seasonal Measures)

Format 4 – Alternative format to identify a Measure as it applies to a specific Taric Commodity.

"9999999999 "

Reflected back to user as "99999999 99"

Seasonal Measures

The formats which specify a measure applicable to a Base or Taric Commodity (8 or 10 digit specification) may include a 9th character to enable a seasonal measure to be defined. See 4.1 for further explanation of Seasonal Commodities and their definition.

Cmdty Msr Ex-Heading	A "Y" or "N" indicator which denotes that some of the goods covered by the Commodity code are subject to the associated Tariff Measure. The Tariff coding for the Commodities is not in sufficient detail to distinguish between goods for Tariff Measure purposes.
Null TRI Req'd	The indicator identifies that the Tax Rate Identifier should be Null on the Import Entry Item Tax Line declared against this Measure.
Export Use	Yes/No indicator denoting whether the Measure applies to Exports (Y) or Imports (N)
FAF Comp Method	An indicator as to whether a Fixed Reference price is to be used Direct (D) or in the calculation of a FAF Price (C).
EC Sector	This field identifies an agricultural sector for EC purposes.
End Use	A "Y" or "N" indicator, when set to "Y" indicates that the Tariff Measure is eligible for End Use, when "N" indicates that the Tariff Measure is not eligible for End Use.
CAP Max %	The maximum percentage rate of CAP for a CAP Variable Charge Tariff Measure Factor. This is the VC MAX percentage which is shown in column 5 in Tariff Volume 2.
CPC Waiver Prohib	A "Y" or "N" indicator which identifies whether or not CPC Waiver Claims are permitted for this Tariff Measure. This facility is not available to Government Departments.

Extended Measure:

EC Msr Set This field is present to identify the key of an EC Supplementary measure where the rate details are held in a separate measure identified by an EC Supplement code and the EC Measure set.

National Measure:

Ad Valorem Rate The rate of duty expressed as a percentage of goods value.

Excise - Alcohol % The threshold alcoholic strength, expressed as a percentage of alcohol, for an Excise Measure.

Quota Measure:

Quota No The Quota number for measures representing a Quota.

Quota Measure:

Monitored by The method by which the quota is monitored by the United Kingdom. Values are:

U = schedule by quantity
C = schedule by value
B = schedule by quantity and value.

Unit of Quantity The units of quantity in which a quota is monitored.

Exchange Rate The exchange rate in which the quota is monitored. A null value implies sterling.

Supplementary Surcharge:

A field identifying that the Trader is subject to, or exempt from, a Supplementary surcharge Tariff Measure.

Allowable values are :
S = Trader is Subject to Surcharge
E = Trader is Exempt from Surcharge
Default = " " (not applicable).

MIP:

Band Exchange	The Exchange rate in which the MIP Bands are expressed.
Rate Exchange	The Exchange rate in which the MIP Rates are expressed. A null value implies sterling.
Unit of Qty	The Unit of Quantity in which the MIP Bands and rates are expressed.

DOCUMENT: A 4 alpha-numeric character field identifying the document code of the Document declaration requirement for the measure.

TARIFF MEASURE FACTOR

The following fields are related to each factor defined for a measure.

EC Supplement The EC Supplement required to qualify the Commodity Code. It is present on a Commodity measure where the rate is dependent on the EC Supplement.

Country: Orig
Country: Disp The 2 alpha Country Code or the 4 alpha-numeric Country Group Code denoting a geographical and political unit which is treated as a Country for the purpose of Trade.

Country: Dest For Exports Measures, the second Country field is the Country or Country Group Code identifying the Ultimate Destination of the Goods. The first Country field is not used for Exports.

CAP AI
Statement The 2 character numeric CAP AI Statement code to be input in Box 44 of the Import Entry SAD in order for the measure factor to apply.

All numeric codes displayed are completed on the SAD in the format "CAPnn" where nn is the code displayed against the Tariff measure factor.

Factor Type The type of charge (or purpose) for which a factor is defined.

A country may be excluded from a measure or have an additional as well as a normal rate (for CAP Levy measures)

Allowable values are:

" " = default - the factor defines a normal rate for the Country (/group)

"A" = the factor defines a normal rate when an additional rate is defined

	"B" = the factor defines an additional rate
	"X" = the factor defines a country which is to be excluded from the measure.
	Format "X" supports the situation where a rate defined for a Country Group is no longer to apply to a specific country lying within the Group.
Date	Date (DD/MM) on which a Status first applied or a Country was excluded from a measure.
Status	Status of a Quota measure factor: 1 = The quota is open and operating normally (No inhibits). 2 = Security is required for claims to this quota. (Quota critical) 3 = The quota is exhausted and the quota rate of duty cannot be applied to an entry.
Special Instructions	Measure specific controls to be applied at Tariff measure factor level. The values allowed for particular measures are defined: a. Anti-dumping duty: The anti-dumping duty liable, is definitive (outright) or provisional or mixed for the measure or country/country group (factor). Allowable values are: AC1 = outright AC2 = provisional - requires anti-dumping duty to be secured AC3 = mixed - requires duty to be manually declared with a suitable tax type override. b. CAP measures: The Tariff Measure factor is to apply to "Butter" from "New Zealand". (Protocol 18) The allowable value is "P18".

TARIFF MEASURE FACTOR REVENUE MEASURES

	The following fields are displayed against a factor for revenue measures and together define the duty rate.
Duty Type	Type of calculation used to arrive at the duty for a Tariff Measure. Values allowed are: 01 = Simple Specific;

- 10 = Simple Ad Valorem;
- 15 = Ad Valorem plus Specific;
- 16 = Ad Valorem plus Specific subject to a maximum (Ad Valorem plus Specific);
- 18 = Ad Valorem or Specific whichever is the less;
- 21 = Ad Valorem subject to a minimum Specific and a maximum Specific;
- 30 = Manual Calculation;
- 50 = Compound Specific;
- 51 = Compound Specific and Specific;
- 52 = Compound Specific subject to a minimum Specific;
- 60 = Zero duty;
- 62 = Specific and Specific;
- 65 = Specific subject to a minimum Ad Valorem and a maximum Ad Valorem;
- 66 = Specific subject to a minimum Ad Valorem and a maximum Specific;
- 70 = Difference between the Fixed Reference price and the item customs value;
- 71 = Ad valorem rate PLUS
the difference between the Fixed Reference price and the item customs value;
- 72 = Specific rate PLUS
the difference between the Fixed Reference price and the item customs value;
- 73 = a) the difference between the Fixed Reference price and the item customs value
or
b) ad valorem rate
whichever is the less;
- 74 = a) the difference between the Fixed Reference price and the item customs value
or
b) specific rate
whichever is the less;

- 75 = a) the difference between the Fixed Reference price and the item customs value
or
b) ad valorem rate
whichever is the greater;
- 76 = a) the difference between the Fixed Reference price and the item customs value
or
b) specific rate
whichever is the greater;
- 95 = Ad Valorem or Specific whichever is the greater;
- 96 = Manufactured Tobacco Duty - Ad Valorem and Simple Specific;

Note that duty types in the range 70 through 76 rely on the Fixed Reference prices set against the related Commodity see section 18.

TARIFF MEASURE FACTOR REVENUE MEASURES

-TARIFF MEASURE RATE

- Ad Valorem** An Ad Valorem rate for the Tariff Measure factor.
- Specific** A Specific or compound rate for the Tariff Measure factor. A compound rate is present where both unit of quantity 1 and 2 appear.
- Exchange Rate** The exchange rate in which the specific rate is expressed. Sterling is implied if the exchange rate is null.
- Unit of Quantity 1** The first unit of quantity in which a specific (or compound) rate is expressed.
- Unit of Quantity 2** The second unit of quantity in which a compound rate is expressed.

TARIFF MEASURE FACTOR NON-REVENUE MEASURES

The following fields appear on the factor display for non-revenue measures.

- De Minimis Level** The quantity above which an Import requires a CAP licence.
- Quantity UofQ** The unit of quantity in which the De Minimis level is expressed.

14.5.2. Display MIP Band

MIP BAND

Rate	The Countervailing or Extra Duty charge rate applicable to the goods identified by the Tariff Measure whose value falls within the appropriate minimum import price band. These are specified in rate per quantity unit.
Max Price	The highest price (not inclusive) in a band which is specified with the rate of Countervailing or Extra Duty charge payable.
Uplift Percent	An additional charge on top of the MIP band rate, calculated as a percentage of the difference between the Unit Price and the band maximum.

MIP BAND EXCEPTION RATE

One or more of the following fields may appear to qualify the exception rate. They are the Tariff measure factor fields which together identify a preference rate. Where an exception rate is required to apply to a particular preference rate, the same values of EC Supplement, Country of Origin, Country of Dispatch, CAP AI statement and Factor type used to specify the rate on the preference Tariff measure will appear against the MIP band along with the exception rate.

EC Supplement	The EC Supplement to qualify the Commodity Code.
Country: Orig Country: Disp	The 2 alpha Country Code or the 4 alpha-numeric Country Group Code denoting a geographical and political unit which is treated as a Country for the purpose of Trade.
CAP AI Statement	A 2 character numeric CAP AI Statement code that must be declared in Box 44 of the Import Entry SAD in order for the exception rate to apply. If not entered no AI statement is required for the exception rate to apply. All numeric codes displayed are completed on the SAD in the format "CAPnn" where nn is the code appearing on the Tariff measure factor.
Factor Type	The type of charge (or purpose) for which an exception rate is defined. Allowable values are: " " = default - this defines a normal exception rate for the Country (/group) "A" = this defines a normal exception rate when an additional exception rate is defined "B" = this defines an additional rate

Exception Rate The exception Extra Duty charge rate applicable to the goods identified by the Tariff Measure whose value falls within the appropriate minimum import price band, and where a valid preference claim is made.

END OF SECTION 14

15. DISPLAY WAREHOUSE

15.1. Business Description

A CHIEF Warehouse defines the location of EU premises approved by HM Customs & Revenue for the storage, processing, or production of goods. In the case of an import of goods into the EU such goods may be imported without payment of some or all of the duties or charges to which they are potentially liable. The identifier of the warehouse is a 16 character field including the identifier of the authorising MS permitting both UK and foreign warehouses to be defined. The warehouse identifier follows the format:

<warehouse reference>cc

where

warehouse reference may contain up to 14 characters
cc is the country code of the authorising member state.

The UK authorised warehouses are identified by means of one of the following formats:

- <warehouse reference>GB;
- GB0000<warehouse reference>GB.

15.2. Starting the Transaction

To initiate the Display Warehouse either:

- a) enter the mnemonic DWHS and complete the fields presented on the parameter screen
- b) enter the mnemonic DWHS followed by the following parameters -
AAAAAAAAAAAAACC, dd/mm/ccyy,hh:mm

where AAAAAAAAAAAAAACC is the required Warehouse identity. AAAA .. AA is the up to 14 character identity allocated by the Member State. CC is the Country Code for the Member State. The rest of the parameter is the date and time as described within section 2.

15.3. Document Data

This section shows you how the Warehouse data appears as a Document on your screen.

Display Warehouse (Parameter Screen)

```

]ROLE1          O DISPLAY WAREHOUSE                               21/10/99 12:33
                                                           WHSDATA:1

Warehouse id . . . . [          ]

With effect from . . [ / /   ] [ : ]

                    [          ]

C10059 End of Document
DISPLAY,RETURN                                           [    ]
    
```

Display Warehouse

```

]ROLE1          O DISPLAY WAREHOUSE                               21/10/99 12:33
                                                           WHSADDR:1:1H

Warehouse id . . . . [*****]

With effect from . .  **/**/****  **:***
Effective:  earliest **/**/****  **:***  latest  **/**/****  **:***

Noticeboard . . . . [*****]
RFA  *****
      Name *****
      Addr *****
      *****
      *****
      *****

Warehouse type . . .  **          TURN . . . . [*****]
Customs unit . . . .  ****        Commodity group [*****]
Approved for import account  *

C10059 End of Document
RETURN,PRINT                                           [    ]
    
```

15.4. Field Completion Rules

All input fields (except for the "with effect from" date and time and the final parameter field) for the Warehouse display are mandatory. A final field is available to support downward selection to this transaction from a premises identifier on an Import or Export entry.

15.5. Field Details

This section of the Guide gives you, for each field within the Warehouse display, details of their business use.

Warehouse id	This field is input to identify the Warehouse to be displayed.
Name	A field defining the name of the Warehouse.
Addr	Up to 5 lines of address for the warehouse.
Warehouse type	A free-format field defining the type of warehouse; for example - Customs Warehouse Customs and Excise Warehouse Excise Warehouse Registered Premises.
TURN	Identifier of the Trader responsible for the Warehouse.
Customs unit	The code of the responsible Customs Unit.
Commodity group	The Commodity group identifier of goods which the warehouse is authorised to handle. If no Commodity Group is displayed, the warehouse is not restricted to the type of goods it can handle.
Approved for import account	An indicator used to denote if the Warehouse has been approved to raise the Import Account.

END OF SECTION 15

16. AD VALOREM DUTY CALCULATION ENQUIRY

16.1. Business Description

This section describes the AD Valorem Duty Calculation Enquiry transaction. The input fields are the Currency, amount and date together with the Ad Valorem Rate to be used in the calculation and an indicator as to whether Duty is included or excluded. The result is calculated and displayed in the equivalent sterling amount.

16.2. Starting the Transaction

To initiate the AD Valorem Duty Calculation Enquiry transaction either:

a) enter the mnemonic DADV and complete the fields presented on the parameter screen

or

b) enter the mnemonic DADV followed by the following parameters - NNN,dd/mm/ccyy,hh:mm,AAAAAAAAAAAAAAAA,PPPPPP,D

where NNN is the required Currency Code, AAAAAAAAAAAAAAAAAA is the required amount to be converted, PPPPPP is the Ad Valorem Rate and the D is the Duty included indicator ("Y" or "N"). dd/mm/ccyy,hh:mm is the date and time as described within section 2.

16.3. Document Data

This section shows you the Input and Result Screens for the Ad Valorem Duty Calculation Enquiry, as they appear as documents on your screen.

Ad Valorem Duty Calculation (Parameter Input Screen)

```

]ROLE1          O AD VALOREM DUTY CALCULATION          21/10/99 10:39
                                                    CURDATA2:1P

Currency code . . . [ ]

With effect from . . [ / / ] [ : ]

Amount . . . . . [ ]

Adval rate . . . . . [ ]

Duty included ind [ ]

C10059 End of Document
DISPLAY,RETURN [ ]
    
```

Ad Valorem Duty Calculation

```

]ROLE1          O AD VALOREM DUTY CALCULATION          21/10/99 10:39
                                                    CURDATA2:1P

Currency code . . . . []***

With effect from . . . **/**/**** **:**

Amount . . . . . *****
Adval rate . . . . . *****
Converted amount . . *****
Duty required . . . *****
Exchange rate . . . *****
Duty included ind      *

C10059 End of Document
RETURN,PRINT
[ ]

```

16.4. Field Completion Rules

All input fields (except for the "with effect from" date and time) for the Ad Valorem Duty Calculation enquiry are mandatory.

16.5. Field Details

This section of the Guide gives you, for each input field within the Ad Valorem Duty Calculation enquiry document, details of its business use and the data which you should enter.

- Currency code:** This field is input to identify the Currency in which the amount to be converted is expressed. The format is 3 numeric characters.
- Amount:** A 14 character field identifying the amount of Currency to be converted to sterling. This amount can be in integers or in decimal with a floating decimal point.
- Adval rate:** The 7 character ad valorem rate to be used in the conversion calculation.
- Duty included ind:** An optional "Y" or "N" indicator which if set identifies that Duty is to be included in the calculation. Default = "N".
- Duty Required:** This field provides the result of a duty calculation specifying the amount of duty to be paid.
- Exchange Rate:** A field providing the conversion factor to be used to convert an amount of foreign currency to sterling.

END OF SECTION 16

Display EC Supplements For A Tariff Chapter

```

]ROLE1          O TARIFF CHAPTER VALID EC SUPPLEMENTS          21/10/99 11:46
                                                           TCSECSU:1:1H

Tariff chapter . . . []**
With effect from . .  **/**/****  **:**

EXTENDED COMMODITY SUPPLEMENT DETAILS
Group code      Measure Code      Earliest effective date/time

   []*          ***                **/**/****  **:**
   []*          ***                **/**/****  **:**
   []*          ***                **/**/****  **:**
   []*          ***                **/**/****  **:**
   []*          ***                **/**/****  **:**
   []*          ***                **/**/****  **:**
   []*          ***                **/**/****  **:**
   []*          ***                **/**/****  **:**
   []*          ***                **/**/****  **:**
   []*          ***                **/**/****  **:**

C10059 End of Document
RETURN,PRINT
                                                           [ ]

```

17.4. Field Completion Rules

All input fields (except for the "with effect from" date and time) for the EC Supplements for Tariff Chapter enquiry are mandatory.

17.5. Field Details

This section of the Guide gives you, for each input field within the Display EC Supplement for a specified Tariff Chapter Enquiry Document, details of its business use and the data which you should enter.

Tariff Chapter The Tariff Chapter code to be used in the enquiry.

END OF SECTION 17

18. DISPLAY FIXED REFERENCE PRICES

18.1. Business Description

This transaction provides a facility for the display of Fixed Reference Prices which are defined for a specified Base or Taric Commodity.

Fixed Reference prices are set for a specified Commodity and for associated Countries (or groups) of Origin. They may be qualified where required by EC Supplement and additionally, individual prices may be set for particular purposes by the use of an associated Measure Group and Type (for example for anti-dumping duty purposes). When Fixed Reference Prices are defined against the Base Commodity they will be used in Entry processing with declarations of Taric commodities provided that Fixed Reference prices are not also set at the Taric level.

Fixed Reference Prices are also commonly referred to as Free at Frontier Prices (FAF) since their use is to ensure that Imports from specified countries meet agreed prices.

Fixed Reference Prices affect three groups of revenue, Customs Duty, Anti-dumping duty and CAP.

Customs Duty - For certain commodities, particular types of Preferences or Quota claims may not be allowed if the reference price, whether calculated or derived, is not met.

Anti-dumping duty - For certain commodities, the anti-dumping duty calculation is based upon the difference between the invoice value and a Fixed Reference price for the originating country. The Duty type set for the anti-dumping duty measure (see Section 14) indicates where such orders require the creation of Fixed Reference prices.

CAP

- For a particular Commodity, if a particular country has given an undertaking to meet reference price, CAP Countervailing Charge (CVC) must not be declared.
- For certain countries there will always be a liability to CVC regardless of whether Reference Price is met or not.
- CAP CVC must be declared if a Reference Price is not met and not declared if the Reference Price is met.

For particular Commodities from particular Countries, free circulation is not allowed if the Reference Price is not met.

18.2. Starting the Transaction

To initiate the Fixed Reference Price enquiry either:

- a) enter the mnemonic DFRP and complete the fields presented on the parameter screen

or

- b) enter the mnemonic DFRP followed by the following parameters :

CCCCCCCCCCC,dd/mm/ccyy,hh:mm

where CCCCCCCCCC is the required Commodity code and dd/mm/ccyy,hh:mm is the date and time as described within Section 2.

18.3. Document Data

This section shows you how the Fixed Reference Price data appears as a document on your screen.

Display Fixed Reference Price (Parameter Screen)

```

]ROLE1          O DISPLAY FIXED REFERENCE PRICE                21/10/99 14:20
                                                           FRPDATA:1P

Commodity code . . . [          ]

With effect from . . [ / / ] [ : ]

C10059 End of Document
DISPLAY,RETURN                                           [    ]
    
```

Display Fixed Reference Price (First Screen)

```

]ROLE1          O DISPLAY FIXED REFERENCE PRICE                21/10/99 14:20
                                                           FRPDATA:1P

Commodity code . . . *****

With effect from . . **/**/**** **:**
Effective:  Earliest **/**/**** **:**      Latest  **/**/**** **:**

Noticeboard . . . . [ ]*****

RFA *****

C10058 Beginning of Document
RETURN,PRINT                                           [    ]
    
```


Display Fixed Reference Price (Second Screen)

```

]ROLE1      O DISPLAY FIXED REFERENCE PRICE                21/10/99 14:20
                                                    FRPFAFO:1:1H

Commodity code . . . *****
With effect from . . **/**/**** **:**

Country code . . . []**
Country group code . []**

EC Supplement . . . []**

FRP agreement . . . *

RETURN,PRINT                                                    [ ]
    
```

Display Fixed Reference Price (Third Screen)

```

]ROLE1      O DISPLAY FIXED REFERENCE PRICE                21/10/99 14:20
                                                    FRPFRFP:1:1:1H

Country code . . . []**          Country group code []**
EC Supplement . . . []**

Exchange rate . . . []**
Reference price . . *****      Unit of quantity []**
Free circ restriction *          FRP ex heading *

MEASURE:
  Grp Type   Grp Type   Grp Type   Grp Type   Grp Type   Grp Type
  []** []**   []** []**   []** []**   []** []**   []** []**

      Price/Description
      *****
      *****

C10059 End of Document
RETURN,PRINT                                                    [ ]
    
```

18.4. Field Completion Rules

All input fields (except for the "with effect from" date and time) for the Fixed Reference price enquiry are mandatory.

18.5. Field Details

This section of the Guide gives you, for each field within the Fixed Reference Price enquiry Document, details of its business use.

Commodity code	The Base or Taric Commodity code in the format 8 numeric (for Base), 8 numeric, space, 2 numeric or 10 numeric (Taric) to which a Fixed Reference Price applies. Where Fixed Reference prices relating to a Seasonal Commodity are required to be displayed, the 9th character is used to identify the related record (See section 4).
Country code	The Country code identifying the country to which a Fixed Reference Price applies.
Country group code	The Country Group code identifying the Countries to which a Fixed Reference Price applies.
EC supplement	An EC Supplementary code further defining the Commodity for application of Fixed Reference Price(s).
FRP agreement	A "Y" or "N" indicator which when set identifies whether a given Country or Country Group has given an undertaking to meet appropriate Fixed Reference Prices for a Commodity (or a Commodity qualified by an EC Supplement code).
Exchange Rate	The exchange rate in which the Fixed Reference Price is expressed. A value of spaces indicates sterling.
Reference price	A price which must be met, or which is to be used to calculate a price which must be met, by a specific Commodity, from a given Country or Country Group.
Unit of quantity	The unit of quantity in which the Reference price is expressed.
Free circ restriction	A "Y" or "N" indicator which when set identifies whether failure to meet a Fixed Reference Price (or calculated FAF Price) will restrict entry into free circulation.
FRP Ex heading	A "Y" or "N" indicator which when set identifies whether this Reference price does not apply to all the goods identified by this commodity code.
MEASURE: Grp	The category of revenue, identified by Measure Group Code, to which a reference price applies.
Type	A further breakdown of the category of revenue, identified by Measure Type, to which a reference price applies.

Price	<p>Where a Commodity covers several varieties or sub-types, each of which attracts a different reference price, the separate Prices and Goods descriptions are shown here. This information is provided for display purposes only and is not used by the CHIEF Imports processing.</p> <p>The price represents a reference amount which must be met by a particular variety of Commodity, from a given Country or Country Group, in order that the Import may be subject to a particular Revenue Measure Type.</p>
Description	<p>A brief definition of the Commodity variety (or sub-type) to which a Reference Sub-Price relates.</p>

END OF SECTION 18

19. CURRENCY CONVERSION ENQUIRY

19.1. Business Description

This section of the guide describes the Currency Conversion transaction, where a Currency code, an amount and a date are input and the results are calculated and displayed in the equivalent sterling amount.

19.2. Starting the Transaction

To initiate the Currency Conversion transaction either:

- a) enter the mnemonic DCCV and complete the fields presented on the parameter screen

or

- b) enter the mnemonic DCCV followed by the following parameters - NNN,dd/mm/ccyy,hh:mm,AAAAAAAAAAAAAA

where NNN is the required Currency Code and AAAAAAAAAAAAAA is the required amount to be converted. dd/mm/ccyy,hh:mm is the date and time as described within section 2.

19.3. Document Data

This section shows you the Input and Result Screens for the Currency Conversion enquiry as they appear as documents on your screen.

Currency Conversion (Parameter Input Screen)

```

]ROLE1          O CURRENCY CONVERSION                               21/10/99 10:39
                                                           CURDATA2:1P

Currency code . . . [ ]
With effect from . . [ / / ] [ : ]
Amount . . . . . [ ]

C10059 End of Document
DISPLAY,RETURN [ ]
    
```

Currency Conversion

```

]ROLE1          O CURRENCY CONVERSION                               21/10/99 10:39
                                                                CURDATA2:1P

Currency code . . . [ ]***

With effect from . .    **/**/****    **:**

Amount . . . . .      *****
Converted amount . .   *****
Exchange rate . . .   *****

C10059 End of Document
RETURN,PRINT                                               [   ]

```

19.4. Field Completion Rules

All input fields (except for the "with effect from" date and time) for the Currency Conversion enquiry are mandatory.

19.5. Field Details

This section of the Guide gives you, for each input field within the Currency Conversion Enquiry document, details of its business use and the data which you should enter.

Currency code: This field is input to identify the Currency in which the amount to be converted is expressed. The code must exist in the CURR table.

Amount: The amount of Currency to be converted to sterling.

END OF SECTION 19

Display Commodities With A Footnote

```

]ROLE1          DISPLAY EC SUPPS WITH FTN          14/01/00 11:08
                                                    EFTDATA:1P
CAP Footnote Id . . [ ]****
With effect from . . **/**/**** **:**

EC Supp Grp   * Msr   ***           Imports use *       Exports use *
Desc *****
*****
COMMODITY CODES
[ ]*****      [ ]*****      [ ]*****      [ ]*****

EC Supp Grp   * Msr   ***           Imports use *       Exports use *
Desc *****
*****
COMMODITY CODES
[ ]*****      [ ]*****      [ ]*****      [ ]*****

C10059 End of Document
DISPLAY,RETURN                                     [ ]
    
```

20.4. Field Completion Rules

All input fields (except for the "with effect from" date and time) for the Display Commodities With A Footnote transaction are mandatory.

20.5. Field Details

This section of the Guide gives you, for each field within the Display Commodities With A Footnote display, details of its business use.

CAP Footnote Id This field is input to identify the CAP Footnote to be used in the enquiry. The format is 4 alpha-numeric characters and must already exist on the CHIEF database.

END OF SECTION 20

21. DISPLAY FOOTNOTES FOR A COMMODITY**21.1. Business Description**

This transaction allows you to enquire on any Footnotes which are associated with a given Commodity, at a given point in time. Historical as well as Current details can be requested in the enquiry by simply inputting the date and time of the Commodity on which you want information. In addition, footnotes associated with Extended Commodities (Commodity and EC Supplement) are retrieved for display. Optionally EC Supplement Group and Measure may be input.

21.2. Starting the Transaction

To initiate the Footnotes for Commodity enquiry transaction either:

- a) enter the mnemonic DFFC and complete the fields presented on the parameter screen

or

- b) enter the mnemonic DFFC followed by the following parameters - NNNNNNNN,dd/mm/ccyy,hh:mm

where NNNNNNNN is the Commodity Code on which the enquiry is to be based. The rest of the parameter is the date and time as described within section 2.

21.3. Document Data

This section shows you the Input and Result Screens for the Display Footnotes for a Commodity enquiry as they appear as documents on your screen.

Display Footnotes for a Commodity (Parameter Input Screen)

]ROLE1	O DISPLAY FOOTNOTE FOR COMMODITY	21/10/99 10:05
		FFCCAPC:H
Commodity code . . .	[]	
With effect from . .	[/ /] [:]	
EC Supplement . . .	[]	
C10059 End of Document		
DISPLAY,RETURN		[]

Display Footnotes for a Commodity (First Screen)

```

]ROLE1          O DISPLAY FOOTNOTE FOR COMMODITY          21/10/99 10:05
                                                         FFCCAPC:1:1H

Commodity code . . . []*****
With effect from . .  **/**/****  **:**

Footnote for cmdty . []***
Effective:  Earliest  **/**/****  **:**

FOOTNOTE:
*****
*****
*****
*****
*****

C10058 Beginning of Document
RETURN,PRINT
[ ]
    
```

Display Footnotes for a Commodity (Second Screen)

```

]ROLE1          O DISPLAY FOOTNOTE FOR COMMODITY          21/10/99 10:05
                                                         FFCCAPC:1H

Commodity code . . . []*****
With effect from . .  **/**/****  **:**

EC Supplement . . .  ****  Footnote for extended cmdty[]***
Effective:  Earliest  **/**/****  **:**

FOOTNOTE:
*****
*****
*****
*****
*****

C10059 End of Document
DISPLAY,RETURN
[ ]
    
```

21.4. Field Completion Rules

All input fields (except for EC Supplement and the "with effect from" date and time) for the Footnotes for a Commodity enquiry are mandatory.

21.5. Field Details

This section of the Guide gives you, for each input field within the Display Footnotes for a Commodity Enquiry document, details of its business use and the data which you should enter.

Commodity code This field is input to identify the Commodity on which the enquiry is to be based. The format must be valid and the Commodity must already exist on CHIEF.

EC Supplement You can request the enquiry to be on an Extended Commodity by qualifying the Commodity code with the EC Supplement code.

END OF SECTION 21

22. DISPLAY FOOTNOTES FOR A COMMODITY

22.1. Business Description

This transaction allows retrieval of current and future CAP rates for a specified commodity. The current rate is that in force at the date/time of the supplied with effect from date and time.

The CAP rate selected may be one of CAP Levy, CAP MCA, CAP ACA, CAP countervailing charge or CAP variable charge. For the selected measure type the transaction will display details of all rates in force from the supplied with effect from date and time.

The display can be further refined by the specification of an EC Supplement or Country code. The Country code is only appropriate for CAP ACA measures. Where an EC Supplement is not supplied details of all measures/EC Supplements set for the commodity are retrieved.

Where the rates are set on commodity measures the rates are retrieved from the appropriate commodity measure. Where the rates are defined in separate EC Supplementary measures, the rates are retrieved from all related EC Supplementary measures. For descriptions of the types of Tariff Measure see section 14. Basic details of each commodity and tariff measure are displayed with additional CAP details. Additional details include:

- a. If CAP Footnotes exist for the Commodity these will be displayed
- b. If CAP Footnotes exist for the Extended Commodity or the EC Supplement these will be displayed
- c. If CAP Footnotes exist for the Measures associated with the Commodity entered, these will be displayed
- d. If an MCA rate exists for the Commodity, the Sector and MCA Co-efficient details will be displayed.
- e. Where CAP countervailing charge rates are banded the related charge bands are displayed.

22.2. Starting the Transaction

To initiate the Footnotes and CAP rates enquiry transaction either:

- a) enter the mnemonic DDDR and complete the fields presented on the parameter screen

or

- b) enter the mnemonic DDDR followed by the following parameters -
NNNNNNNN,SSSS,dd/mm/ccyy,hh:mm

where NNNNNNNN is the Commodity Code on which the enquiry is to be based and SSSS is the EC Supplement. The rest of the parameter is the date and time as described within section 2.

22.3. Document Data

This section shows you how the Input and Result Screens for the Display Specified CAP Rates enquiry appear as documents on your screen.

Display Specified CAP Rates (Parameter Input Screen)

```

]ROLE1          O DISPLAY SPECIFIED CAP RATES                21/10/99 18:10
                                                           DDRDATA:1P

Commodity Code . . . [          ]
With effect from . . [ / /    ] [ : ]
Measure Type . . . . [          ]
Country Code . . . . [          ]
EC Supplement . . . . [          ]

C10059 End of Document
DISPLAY,RETURN                                           [          ]
    
```

Display Specified CAP Rates (First Screen)

```

]ROLE1          O DISPLAY SPECIFIED CAP RATES                21/10/99 18:11
                                                           DDRDATA:1P

Commodity Code . . . [ ]*****
With effect from . . **/**/**** **:**
Measure Type . . . . [ ]***
Country Code . . . . [ ]**
EC Supplement . . . . [ ]****

Footnote for Commodity
CAP Footnote Id      [ ]****
*****

TARIFF MEASURE
Tariff Measure No    *****
Measure Group        [ ]** Measure Type[ ]*** Tax Type[ ]***
Effective: Earliest  **/**/**** **:** latest **/**/**** **:**

C10058 Beginning of Document
RETURN,PRINT                                           [          ]
    
```

Display Specified CAP Rates (Second Screen)

```

]ROLE1          O DISPLAY SPECIFIED CAP RATES          21/10/99 18:11
                                                         DDRMICB:1:1:1H

MIP BAND
Seq No      ***
Rate        *****          [ ]***   Unit of Qty ***
Uplift %    *****
Max         *****          Min      *****          [ ]***
Rate in Sterling *****

EC SECTOR
Code [ ]***  MCA Coeff      *****
Effective: earliest / / : latest / / :
*****

EC   Country  CAP FAC      STA SPCL Duty      <.....Specific.....>
Supp Orig/Disp AI TY Date TUS INST Ty Adval      Rate      Exch UoQ1 UoQ2
[ ]***[ ]***[ ]*** ** * ***** * ** ** ***** ***** [ ]***[ ]***[ ]***
*****

Footnote for Extended Commodities
CAP Footnote Id      [ ]***
*****
*****
RETURN,PRINT          [ ]
    
```

Display Specified CAP Rates (Third Screen)

```

]ROLE1          O DISPLAY SPECIFIED CAP RATES          21/10/99 18:11
                                                         DDRCAPS:1:1:1:1

Footnote for EC Supplement
CAP Footnote Id      [ ]***
*****

Footnote for Tariff Measure
CAP Footnote Id      [ ]***
*****

C10059 End of Document
RETURN,PRINT          [ ]
    
```

22.4. Field Completion Rules

All input fields (except for the optional fields Country Code, EC Supplement and "with effect from" date and time) for the enquiry are mandatory.

22.5. Field Details

This section of the Guide gives you, for each input field within the enquiry document, details of its business use and the data which you should enter.

Commodity Code This field is input to identify the Commodity on which the enquiry is to be based. The format must be valid and must already exist as a Commodity on CHIEF.

Measure Type Identifies the CAP Measure Type for which rates are required to be displayed. Example measure types allowed are: CAP Levy(LFU, LRE), CAP MCA(MCA), CAP ACA(ACA), CAP Countervailing charge, CAP Variable Charge ADS/ADF (VCA).

Country Code Identifies a Country code to further qualify the CAP ACA rates to be displayed for a commodity. May only be entered for Measure Type CAP ACA.

EC Supplement This field can be entered to further qualify the rates to be displayed for the Commodity.

END OF SECTION 22

23. DISPLAY SPECIFIC DUTY CALCULATION

23.1. Business Description

This transaction allows you to input the source and target unit of quantity codes, together with the quantity to be converted and the Specific Duty Rate to be used in the calculation. The units of exchange in which the specific duty rate is expressed is not input (no conversion is carried out). The result is achieved by both a quantity conversion and a duty calculation.

23.2. Starting the Transaction

To initiate the Specific Duty calculation transaction either:

- a) enter the mnemonic DSDC and complete the fields presented on the parameter screen
- b) enter the mnemonic DSDC followed by the following parameters -
NNN,MMM,QQQQQQQQQQQQQQ,RRRRRRRRRRR,dd/mm/ccyy,hh:mm

where NNN is the Unit of Quantity from, MMM is the Unit of Quantity to, QQQQQQQQQQQQQQ is the Input quantity and RRRRRRRRRRRR is the Specific rate. The rest of the parameter is the date and time as described within section 2.

23.3. Document Data

Display Specific Duty Calculation (Parameter Input Screen)

]ROLE1	O DISPLAY SPEC DUTY CALC	21/10/99 15:16
		SDCDATA:1P
Units of quantity: from	[]	
	to []	
Input quantity	[]	
Specific rate	[]	
With effect from	[/ /] [:]	
C10059 End of Document		
DISPLAY,RETURN		
		[]

Display Specific Duty Calculation

```

]ROLE1          O DISPLAY SPEC DUTY CALC          21/10/99 15:16
                                                    SDCDATA:1P

Units of quantity:  from      ***
                   to        ***
Input quantity . . . . . *****
Specific rate . . . . . *****

With effect from . . . . **/**/**** **:**

Converted quantity . . . *****
Duty required . . . . . *****

C10059 End of Document
RETURN,PRINT                                     [ ]
    
```

23.4. Field Completion Rules

All input fields (except for the optional fields Unit of Quantity To and "with effect from" date and time) for the enquiry are mandatory.

23.5. Field Details

This section of the Guide gives you, for each field within the Display Specific Duty Calculation Document, details of its business use and the data which you should enter.

Units of quantity from This field identifies the source quantity code to be used in the calculation and must equal a valid Unit of Quantity on the CHIEF database.

Units of quantity to This field identifies the target quantity code of the calculation and must equal a valid Unit of Quantity on the CHIEF database. Where no unit of quantity is supplied no quantity conversion is required.

Input quantity This field identifies the amount of the Source quantity to be converted.

Specific rate This field identifies the Specific Duty rate to be used in the final calculation once the Quantity has been identified.

23.6. Cross-field Validation Checks

Units of quantity from Units of quantity to	These 2 fields must not be equal and must be of the same Unit of Quantity type (ie. both weight or both volume etc).
--	--

END OF SECTION 23

24. DISPLAY INTEREST CALCULATION**24.1. Business Description**

This transaction allows you to input details of overdue payments and have the Interest Calculated with the appropriate Interest Rates.

24.2. Starting the Transaction

To initiate the Interest Calculation transaction enter the mnemonic DICL and complete the fields presented on the parameter screen.

Due to the fact that several fields are necessary as input to this transaction, there is no command line available.

24.3. Document Data

This section shows you the Input Screen and the Result Screen for the Display Interest Calculation enquiry as they would appear as documents on your screen.

Interest Calculation (Parameter Input Screen)

]ROLE1	O DISPLAY INTEREST CALCULATIONS	21/10/99 17:28
		INTDATA:1P
INTEREST CALCULATION		
Amount Owed	[]	Date of Entry [/ /]
Payment Due Date	[/ /]	Payment Made Date [/ /]
C10059 End of Document		
DISPLAY,RETURN		[]

Interest Calculation

```

]ROLE1          O DISPLAY INTEREST CALCULATIONS          21/10/99 17:28
                                                         INTDATA:1P

INTEREST CALCULATION

Amount Owed      *****          Date of Entry      *****
Payment Due Date *****          Payment Made Date *****
Interest Due     *****          Interest Rate      *****

C10059 End of Document
RETURN,PRINT
    
```

24.4. Field Completion Rules

All input fields (except for the optional field Date of Entry) for the enquiry are mandatory.

24.5. Field Details

This section of the Guide gives you, for each field within the Display Interest Calculation enquiry document, details of its business use and the data which you should enter.

Amount Owed: This field is input to identify the amount of monies on which the calculation is to be made. The format is 11 digits followed by 2 decimal places.

Date of Entry: An optional field for display purposes only.

Payment Due Date: The date on which the payment was due and the date from which the number of days for charging is calculated. Must be a valid date in the form dd/mm/ccyy.

Payment Made Date: The date on which the payment was made and the date up to which the number of days for charging is calculated. Must be a valid date in the form dd/mm/ccyy.

24.6. Cross-field Validation Checks

Payment Due Date Payment Made Date	The Payment Made Date must be after the Payment Due Date.
---------------------------------------	---

END OF SECTION 24

25. GLOSSARY AND REFERENCES**25.1. Glossary**

See USM 100 – INTRODUCTION TO CHIEF IES USER GUIDE

See USM 102 – CHIEF GLOSSARY AND ABBREVIATIONS

25.2. References

Ref No.	Title	Document reference
1.	INTRODUCTION TO CHIEF IES USER GUIDE	USM 100
2.	STANDING DATA USER GUIDE	USM 400
3.	CHIEF GLOSSARY AND ABBREVIATIONS	USM 102
4.	CHIEF GENERAL CONCEPTS USER GUIDE	USM 101
5.	TIS : EDI FOR NEW EXPORTS	DES 208
6.	EXPORTS TRADE USER GUIDE	USM 305
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		

END OF SECTION 25

26. DOCUMENT CONTROL

26.1. Document History

Issue No.	Date of Change	IC No.	Details of changes
4.6	14/01/00		<p>For previous changes see version 4.6.</p> <p>Additional User Guide sections added including transactions DADV, DCCV, DCFN, DCGR, DCOM, DCON, DCPC, DCPE, DCYG, DDDR, DEFT, DFFC, DFRP, DHLP, DICL, DMIP, DNBD, DNEW, DPRQ, DQCV, DSDC, DSPV, DTBE, DTCS, DTMS, DWHS, LTBE.</p> <p>In view of the extensive changes required to create this version, no sidelining of the changed parts is included.</p>
5.0	04/01/02	CR 228	<p>Conversion to Word.</p> <p>Inclusion of changes to accommodate New Exports and Electronic Licencing.</p> <p>Changes to Commodity Group to allow qualification of Commodities by up to 2 EC Supplement Codes to support Electronic Licencing.</p> <p>Removal of Transaction DCON which now resides in Reference [6].</p> <p>Revision of Format of the Tables section to align with the format used in the related Customs Guide and to include a further Table (CLTY - RPA CLAIM TYPE).</p> <p>Revision of Customs Procedure to cater for New Exports.</p> <p>Revision of Tariff Measure to include Exports Use indicator.</p>
5.1	21/09/06	CN 296/01	<p><u>Updates for Release 29</u></p> <p>Section 3 (Display CAP Footnotes) amended for alphanumeric tax types.</p> <p>Section 4 (Display Commodity) amended for alphanumeric tax types.</p> <p>Section 7 (Display Customs Procedure) amended for change to CPC code from 6 to 7 characters on all display screens. Also for alphanumeric tax types (3rd and 5th screens), change to harmonised document codes and status to 4 characters and 2 characters respectively (3rd and 5th screens) and change to presentation of AI statement as 5 characters (5th screen).</p> <p>Section 13 (Display & List Table Entry) amended to introduce new tables AISC, DCDE, DSTA, TRMD, VALM with updates required for existing tables MEGR, MSRE, MSTY, SDDE, SDGP, TMOD, VLDE and VLME. Table FTTM which was used by the original Exports system is removed.</p> <p>Section 14 (Display Tariff Measure) is amended for 4- and 6-digit Quota numbers, alphanumeric tax types and the change for harmonised document codes. RFS codes defined for both the measure and the measure documents are removed.</p> <p>Section 15 (Display Warehouse) is amended for the revised 16 character warehouse identifier.</p>

Issue No.	Date of Change	IC No.	Details of changes
5.2	18/03/09	QC-2235 CN 313 IC6313 CN 342/01 IC6342	Minor maintenance updates as side-lined including the removal of details for pre-harmonised declarations and the removal of text relating to redundant fields. Updated reference to refer to current version of document. Section 14.5.1. Correct definition of EC Sector. <u>Changes for Release 31</u> Section 7 additions to Customs Procedure display. Section 13 addition of CNRS, TRMP and UNDG table types.
5.3	04/12/09		<u>Removed BT logo and BT specific details</u>

26.2. Revision Record

Revision Number	Date	Name	Signature

The above table is to be used for recording the incorporation of minor revisions into the document; that is, revisions issued as changed pages only. This page must be retained in the document until such time as the complete document is re-issued.

26.3. Configuration Management**26.3.1. Document Configuration**

a) Title:	STANDING DATA TRADE USER GUIDE
b) Reference:	USM 401
c) Privacy marking:	
d) Status:	Agreed for use
e) Owner	Jenny Arentsen
f) Change Authority:	CHIEF Document Controller
g) Location of master copy:	
Paper:	CHIEF Library
Electronic:	System: http://aspireportal/sites/CHIEFTRANS/Knowledge%20Management%20%20Transfer
	Directory: \Redocumentation Project\USM\
	Filename: USM401 - Standing Data Trade User Guide.doc
	Format: Word 2003
h) Suggested Distribution:	Project Library HMRC

26.3.2. Document Signatories

Approver:		Author:	
Signature:		Signature:	
Name:	Jenny Arentsen	Name:	Pradeep Agarwal
Date :		Date :	

END OF DOCUMENT