

**INVITATION TO TENDER NO DSACOMDD/G/027 FOR THE SALE OF  
SURPLUS EQUIPMENT IN CYPRUS**

**NOTES TO TENDERERS**

**Introduction**

1. Tenders are invited for the sale of surplus equipment currently located at the British Forces Cyprus. The asset(s) will be sold by competitive tender.
2. The tender return date for this requirement is 14:00 BST on 02 Sept 2013. Tenders submitted after the date and time specified may not be considered further by the Authority. Tender documents should be submitted using the label(s) attached to the address specified thereon.
3. **All** questions relating to the Tender and related documents, should be submitted in writing to the point of contact below by close of business on the 02 Sept 2013. All questions received by the Authority in relation to the Tender, together with the answers, will be made available to all Tenderers, to ensure equality of information. The source of the questions will not be divulged.

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**Requirements of Tender Response**

4. Tenderers should submit a firm price offer in Euros by tonne weight (i.e. not subject to variation in any respect) to purchase the asset(s) so that comparisons may be made between offers on an equal footing. The Authority will require weigh bridge tickets in order to invoice accurately.
5. All tender documentation is to be submitted in the ENGLISH LANGUAGE. Tenderers shall provide **one signed copy** SCHEDULE 2 either by post, fax or email.

**Validity and Acceptance of Tenders**

6. Tenders shall remain open for acceptance by the Authority for a period of 5 days from the tender return date. The Authority's acceptance of an Offer to Purchase constitutes a legally binding contract between the Authority and the Tenderer, which shall come into effect on the date of posting of the Authority's acceptance.
7. Tenderers are advised that no useful purpose will be served by contacting the Authority to enquire as to the progress or result of the Tender process. Tenderers will be notified in writing of the Authority's decision as soon as possible.

### **Particulars of the Asset**

8. The Authority shall facilitate the sale of assets “as seen as lying”, information regarding the particulars and condition of the asset(s) are shown at Schedule 1. It is for Tenderers to satisfy themselves of the accuracy of these details and the Authority accepts no responsibility for any errors or omissions in the description of the asset(s) or for any information obtained by Tenderers from any other source.

### **Inspection**

9. The asset(s) shall be available for inspection during the designated viewing period stipulated by the Authority. Tenderers are advised that any offer to purchase made without prior inspection of the asset(s) shall be at the Tenderer’s own risk.

### **Offer to Purchase**

10. The Authority reserves the right to reject any offer or cease negotiations in progress. In this event, the Authority shall, wherever possible, notify Tenderers of the reason(s) in writing.