

**BUSINESS, INNOVATION & SKILLS
DG EXPENSES July - September 2013**

Permanent Secretary - Martin Donnelly

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car	Accommodation /Meals		
26.07.2013	London	Business visit		33.10				33.10
01 – 17.08.2013	Australia & New Zealand	Business visit	4932.37			288.77		5221.14
27.08.2013	London	Business dinner					74.40	74.40
30.08.2013	Coventry	Business visit		50.50		6.05		56.55
04.09.2013	London	Business dinner			14.50			14.50
09.09.2013	London	Business visit			6.50			6.50
10.09.2013	Coventry	Business visit		45.40	21.00	9.23		75.63

**Permanent Secretary - Martin Donnelly
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
10.07.2013	Barclays	Lunch
11.07.2013	The City UK	Lunch – Speaking engagement
06.08.2013	Trans-Tasman Business Circle	Dinner
07.08.2013	Asia Society Australia	Lunch
09.08.2013	Committee for Economic Development of Australia	Lunch – speaking engagement

12.08.2013	David Smol, MBIE	Lunch
13.08.2013	Ian Fletcher	Lunch
15.08.2013	Chamber of Commerce	Breakfast
15.08.2013	Trans-Tasman Business Circle	Lunch

Sir Mark Walport - Government Chief Scientific Adviser

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car	Accommodation /Meals		
01.07.2013	London	Meetings			55.17			55.17
02.07.2013	London	Meetings			57.00			57.00
03.07.2013	London	Meetings			25.50			25.50
04.07.2013	London	Meetings			31.75			31.75
08.07.2013	London	Meetings			51.00			51.00
09.07.2013	London	Meetings			51.00			51.00
11.07.2013	London	Meetings			20.50			20.50
15.07.2013	London	Meetings			40.75			40.75
17- 19.07.2013	London & Washington	Meetings	5475.45		39.15	239.00		5753.60
22.07.2013	London	Meetings			78.87			78.87
23.07.2013	London, Oxford & Cambridge	Meetings & visit		28.70	23.55			52.25
24.07.2013	Rothamsted	Visit		12.00				12.00

25.07.2013	London	Meetings			25.50			25.50
26.07.2013	London	Meetings			58.80			58.80
29.07.2013	London & Derby	Meetings & visit		68.00	25.50			93.50
31.07.2013	London	Meetings			51.00			51.00
07.08.2013	London	Meetings			57.25			57.25
27.08.2013	London	Meetings			51.00			51.00
28.08.2013	London	Meetings			51.00			51.00
29.08.2013	London	Meetings			58.80			58.80
02.09.2013	London & Newcastle	Meetings & visit		178.50	41.25	68.00		287.75
03.09.2013	London	Meetings			31.35			31.35
04.09.2013	London	Meetings			82.65			82.65
05.09.2013	London & Southampton	Meetings & visit		40.80	45.15			85.95
06.09.2013	London	Meetings			51.00			51.00
09.09.2013	London & Penrith	Meetings & visit		95.00	41.25	91.50		227.75
11.09.2013	London	Meetings			51.00			51.00
12.09.2013	London	Meetings			33.45			33.45
13.09.2013	London & Birmingham	Meetings & visit		158.00	68.95			226.95
16.09.2013	London	Meetings			57.65			57.65
17.09.2013	London	Meetings			86.82			86.82
18.09.2013	London	Meetings			51.00			51.00
19.09.2013	London	Meetings			25.50			25.50
20.09.2013	London	Meetings			25.50			25.50
23.09.2013	London & Loughborough	Meetings		85.00	51.40			136.40
24.09.2013	London	Meetings			53.60			53.60
25.09.2013	London &	Meetings &		28.70	39.30			68.00

	Oxford	dinner					
26.09.2013	London	Meetings			61.05		61.05
29.09.2013	London	Meetings			58.80		58.80
30.09.2013	London	Meetings			25.50		25.50
Government car service							1203.78

**Sir Mark Walport - Government Chief Scientific Adviser
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
02.07.2013	Association of Independent Research & Technology Organisation (AIRTO)	Dinner
08.07.2013	Centre for Science & Policy	Dinner
17-19.07.2013	Presidents Council of Advisers on Science & Technology (PCAST) USA	Lunches & dinners
22.07.2013	The Royal Society	Dinner
23.07.2013	Ordnance Survey	Dinner & accommodation
29.07.2013	Rolls-Royce	Dinner & accommodation
23.09.2013	Energy Technology Institute (ETI)	Dinner & accommodation
25.09.2013	University of Oxford – Oxford Martin School	Dinner

Philippa Lloyd - Director General, People, Communications and Corporate Effectiveness

DATES	DESTINATION	PURPOSE	TRAVEL	OTHER (including Hospitality Given)	Total Cost £

			Air	Rail	Taxi/Car/Bus	Accommodation /Meals		
23.07.2013	Sheffield	Staff Meeting		70.00				70.00
11.09.2013	Warwick	Industrial Strategy Conference		76.50				76.50

Philippa Lloyd - Director General, People, Communications and Corporate Effectiveness
Hospitality Received

Date	Organisation Name	Type of Hospitality Received
18.09.2013	Maxxim Consulting	Lunch

Nick Baird - Chief Executive, UK Trade & Investment

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car	Accommodation /Meals		
09 - 10.07.2013	Glasgow	Quarterly meeting	257.29		42.60	91.00		390.89
23.07.2013	Birmingham	Speech		72.00	12.00			84.00
25.07.2013	Didcot	Meeting		23.50				23.50
15.08.2013	Teddington	Visit		9.90				9.90
16 - 20.09.2013	Tripoli, Casablanca, Rabat	Official visits	1556.65		38.80	219.56		1815.01

25.09.2013	Cardiff	Presentation		68.40				68.40
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**Nick Baird - Chief Executive, UK Trade & Investment
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
04.07.2013	Battersea Power Station Development Company	Lunch
08.07.2013	Louis Vuitton Moet Hennessy	Lunch
16.07.2013	GSK	Reception
17.07.2013	British MENA Council	Dinner
15.08.2013	Institute of Directors	Lunch
12.09.2013	British American Business	Dinner

Bernadette Kelly - Director General, Markets & Local Growth

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car	Accommodation /Meals		
09 - 10.07.2013	Leeds	Meeting		115.50	13.00	90.50		219.00
11.07.2013	Wokingham	Meeting		9.60	10.00			19.60
18 - 19.07.2013	Dublin	Meeting	350.83		10.50	74.78		436.11

Bernadette Kelly - Director General, Markets & Local Growth

Hospitality Received - NIL

Sir John O'Reilly - Director General, Knowledge and Innovation

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car	Accommodation /Meals		
03.07.2013	London	Meeting			11.90		11.90	
11.07.2013	Swindon	Meeting		117.00	13.90		130.90	
17.07.2013	London	Meeting/Dinner			33.00	202.80	235.80	
25.07.2013	London	Dinner		207.00		95.94	302.94	
26.07.2013	Swansea	Meeting		9.90			9.90	
31.07.2013	Edinburgh	Meeting	100.97		6.00	83.00	189.97	
01.08.2013	London	Meeting		25.00			25.00	
14.08.2013	Sheffield	Meeting		199.00			199.00	
19.09.2013	Brussels	Meeting		134.00			134.00	
26.09.2013	Sheffield	Meeting		199.00			199.00	

Sir John O'Reilly - Director General, Knowledge and Innovation Hospitality Received

Date	Organisation Name	Type of Hospitality Received
04.07.2013	Royal Society	Soiree
11.07.2013	French Embassy	Reception
18.07.2013	British Academy	Dinner
22.07.2013	Royal Society	Dinner
13.09.2013	BSI	Lunch
24.09.2013	BBSRC	Dinner

Mark Russell - Chief Executive, Shareholder Executive

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car	Accommodation /Meals		
01.07.2013	London	Meeting		2.10				2.10
05.07.2013		Reimbursement of telephone costs					20.52	20.52
10.07.2013	London			2.10				2.10
05.08.2013		Reimbursement of telephone costs					262.60	262.60
08.08.2013	London	Meeting			35.98			35.98
13.08.2013	Berlin	Meeting	168.00		13.00		16.34	197.34
15.08.2013	London	Meeting			25.67			25.67

**Mark Russell - Chief Executive, Shareholder Executive
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
02.07.2013	Alix Partners	Lunch
03.07.2013	Henderson	Breakfast
03.07.2013	Apax	Lunch
09.07.2013	Steel Fleet	Lunch
09.08.2013	UBS	Lunch
21.08.2013	Ernst & Young	Lunch

06.09.2013	KPMG	Breakfast
24.09.2013	Cannaccord	Dinner
27.09.2013	Greencoat-Capital	Lunch

Howard Orme - Director General, Finance and Commercial

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car	Accommodation /Meals		
15 - 19.07.2013	Said Business School	Attend residential course			63.00			63.00
22.07.2013	London	Meeting			2.80			2.80
25.07.2013	Swindon	Board Meeting		117.00				117.00
29.07.2013	London	BIS Financial Management Awards		2.10				2.10
02.08.2013	Glasgow	Meeting		6.80	22.50	4.80		34.10
08.08.2013	London	Meeting			2.80			2.80
05.09.2013	London	Working Group			2.80			2.80
06.09.2013	London	Meeting		2.10				2.10
12.09.2013	London	Reception		5.90				5.90
17.09.2013	London	Meeting		4.20				4.20
19.09.2013	Swindon	Board Meeting		117.00				117.00

**Howard Orme - Director General, Finance and Commercial
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
25.07.2013	UK SBS Ltd	Lunch
29.07.2013	CIMA	Canapes & wines
02.08.2013	SLC	Lunch
06.09.2013	Deloittes	Lunch
12.09.2013	DESi	Reception
19.09.2013	UK SBS Ltd	Lunch

Rachel Sandby-Thomas - Director General, Legal, Business and Skills

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car	Accommodation /Meals		
01.07.2013	Leeds	Business Meeting		85.43			85.43	
04- 05.07.2013	Farnborough & Preston	Business Meeting		25.10	8.00	79.00	112.10	
08- 09.07.2013	Cardiff	Business Meeting		146.00	24.00		170.00	
19.07.2013	Teddington	Business Meeting		39.20			39.20	
14.08.2013	Leicester	Business Meeting		40.00			40.00	
06.09.2013	Birmingham	Business Meeting		59.00	5.40		64.40	
10- 11.09.2013	Sheffield, Birmingham & Coventry	Business Meeting		132.00			132.00	
25- 26.09.2013	London	Business Meeting				230.00	230.00	

**Rachel Sandby-Thomas - Director General, Legal, Business & Skills
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
04.07.2013	BAE Shuttle Plane	Flight from Farnborough to Warton
05.07.2013	BAE Systems	Lunch
09.07.2013	Lafarge Tarmac Plant	Lunch
19.07.2013	National Physical Laboratory	Lunch

Amanda Rowlatt - Acting Director General, Strategy, Analysis and Better Regulation (SABR) - NIL

**Amanda Rowlatt - Acting Director General, Strategy, Analysis and Better Regulation (SABR)
Hospitality Received**

Date	Organisation Name	Type of Hospitality Received
18.09.2013	Engineering and Employers	Drinks

¹ Does not normally include meetings with Government bodies such as other Government Departments and Agencies, non-departmental public bodies, Government reviewers, and representatives of devolved or foreign governments.

Note – Air, rail and accommodation costs may not include certain transactional charges

Non Executive Board Members

Sir Andrew Witty- NIL

Dale Murray - NIL

Dalton Philips - NIL

Alan Aubrey - NIL

Wendy Purcell - NIL