



# Agenda

**Title of meeting** Public Health England Board, held in public  
**Date** Monday 3 February 2014  
**Time** 11.00am -2.00pm  
**Venue** Mary Ward House, 5-7 Tavistock Place, London WC1H 9SN

**1. Announcements, apologies, declarations of interest**

11.00am Confirmation of the appointment of the Observer for Scotland David Heymann

**2. Panel discussion: Public Health Priority**

11.05am To consider PHE's approach to supporting system wide tobacco related activities based on discussion and debate with Board members and a panel of experts Kevin Fenton

**Panel members:**

Deborah Arnott, Chief Executive of Action on Smoking and Health (ASH)  
 Alison Cox, Tobacco Control Lead, Cancer Research UK  
 Gerard Hastings, Stirling University  
 Ailsa Rutter, Director of Fresh North East

**Observers to the Board:**

Quentin Sandifer, Observer for Wales  
 Leslie Wilkie, Observer for Scotland (designate)  
 David Walker, Deputy Chief Medical Officer

**3. Update from National Executive**

To receive 5 minute oral reports from selected Directors on current issues

12.35pm	• Operations	Richard Gleave
12.40pm	• Nursing and Midwifery	Joanne Bosanquet
12.45pm	• Health Protection	Paul Cosford
12.50pm	• Knowledge and Intelligence	John Newton
12.55pm	• Health and Wellbeing	Kevin Fenton

1.00pm **Lunch**

**4. Minutes of the meeting held on 27 November 2013**

1.20pm To agree the minutes of the last meeting David Heymann  
 Enclosure PHE/14/03

**5. Matters arising**

1.25pm To note the disposition of previous actions and the cumulative watch list from panel discussions David Heymann  
 Enclosure PHE/14/04

**/ Continued ...**

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| <b>6.</b>  | <b>Chief Executive update</b>   |                                       |
| 1.30pm     | To inform the Board of current issues   | Duncan Selbie                         |
| <b>7.</b>  | <b>Finance report</b>   |                                       |
| 1.35pm     | To receive the finance report to 31 December 2013   | Michael Brodie<br>Enclosure PHE/14/05 |
| <b>8.</b>  | <b>Minutes of Reporting Committees</b>  |                                       |
| 1.45pm     | To endorse committee meeting minutes  |                                       |
|            | <ul style="list-style-type: none"> <li>• Audit and Risk Committee meeting held on 21 November 2013 (unconfirmed minutes)</li> </ul> | Derek Myers<br>Enclosure PHE/14/06    |
| <b>9.</b>  | <b>Information items</b>  |                                       |
| 1.50pm     | To receive items for information  |                                       |
|            | <ul style="list-style-type: none"> <li>• Board forward calendar</li> </ul>  | Victor Knight<br>Enclosure PHE/14/07  |
| <b>10.</b> | <b>Questions from the public</b>  |                                       |
| 1.55pm     | To respond to any questions from the public   | David Heymann                         |
| <b>11.</b> | <b>Any other business</b>   |                                       |
| 2:00pm     | <b>Close</b>  |                                       |