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| Education Funding Agency Logo | Report Template SFC2: Significant Acquisitions |

*Please complete this form using the information on the* [*DfE website.*](http://www.education.gov.uk/aboutdfe/executiveagencies/efa/schoolscapital/landandproperty/g00227303/capital-transactions-sfc)

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| --- | --- |
| Name of Sixth-form College |  |
| Address |  |
| Postcode |  |
| College Lead Contact |  |
| Role in College |  |
| Telephone Number |  |
| Email |  |

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| 1. State the type of property development / transaction
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| 2. Describe the project including the details on the proposed works. |
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| 3. State the total project cost and confirm the funding sources |
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| 4. Explain the reason for undertaking the project. |
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| 5. State what impact the project will have on the condition of the college’s buildings |
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| 6. Confirm you have obtained a valuation report |
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**Declaration**

I certify that the information provided above is complete and correct.

Signature *(Principal) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Name *(print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Email the completed, signed and scanned document to:*

**mark.nightingale1@education.gsi.gov.uk**