



POLICY INSTRUCTION

Subject: Implementation of MOD Exemplar Gas Safety Case and Gas Safety Management Plan

Number: PI 04/13

Strategy & Policy Directorate Sponsor: Robin Cawthorne, DIO Sec-Sfty PolAH

Date of issue:
25 October 2013

Contact if different from above Sponsor:

Who should read this: **All Mod staff and contractors who are involved with the management and maintenance of the gas network infrastructure and implementation of the MOD Gas Safety Case on the MOD estate**

When it takes effect: Immediately

When it is due to expire:
When rescinded or changed

Health and Safety

Equality And Diversity Impact Assessment

This policy has been Equality and Diversity Impact Assessed in accordance with the Department's Equality and Diversity Impact Assessment Tool against:

Part 1 Assessment Only (no diversity impact found)

Introduction

This Policy Instruction (PI) announces the publication of the MOD Exemplar Gas Safety Case (GSC) version 5.2 and Gas Safety Management Plan (GSMP) version 5. framework effective from 1 June 2013.

These changes have been submitted to the HSE for their consideration as required under the Gas Safety Management Regulations 1996.

The changes have been made necessary following the removal of sections covering the “management of gas distribution networks” from JSP 375 volume 3 as it was seen that there was a significant amount of duplication and that the GSC & GSMP were considered to be the most appropriate place for this information.

The contents of this policy instruction are to be brought to the attention of the Maintenance Management Organisation (MMO) and those undertaking duties under the GSM Regulations

The DIO Infrastructure Managers are to ensure that this Policy Instruction and associated documents are brought to the attention of the MMO and that the GSMP version 5 is populated with the site specific detail from the previously completed GSMP. All previous copies of the Gas Safety Case and the GSMP are to be removed and destroyed. Once the change over of documents has taken place the Gas Safety Case Manager Mr Robin Cawthorne is to be notified.

A copy of the Gas Safety Case and Gas Safety Management Plan are attached

Summary of key changes to MOD Exemplar Gas Safety Case and Gas Safety Management Plan.

Deleted	Inserted
Co-ordinating Authorising Engineer (CAE)	Gas Safety Manager (GSM)
Authorising Engineer (AE)	Gas Safety Manager (GSM)
Authorised Person (Gas) (AP (Gas)) JSP 375 volume 3	Responsible Person (Gas) (RP(GAS)) GSMP sections A & B

Summary of changes to the Gas Safety Management Plan.

In addition to those changes listed above, the following annexes have been added to the Gas Safety Management Plan

Annexe G	Roles and responsibilities	Organisational hierarchy Roles and duties
Annexe H	Competence, training & appointment	Suitability criteria, Training requirements, SM refresher training Site/network familiarity Assessment
Annexe I	Cooperation and communication	Key interfaces Allocation of responsibilities and demarcation agreements Construction works
Annexe J	Planning & implementing	Risk assessment Document centre Operational restrictions
Annexe K	Assurance	