

# Low Pay Commission

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10 October 2013

Ref: LPC/FOI/2013.08

By Email only

Dear James,

I am responding to your letter dated 12 September 2013 under the Freedom of Information Act (Fol), in which you requested information  
Concerning:

1. The salary details of the highest and lowest paid members of staff.
2. The amount spent and details of transactions on the LPC corporate credit card from January 2010-January 2012.
3. The category of destinations for 'Airmiles' between January 2010 and July 2013 into 'UK', 'EU' and 'rest of the world' destinations.
4. The nature of the 'Conference and Exhibition Services' payments listed on the corporate credit card from January 2010 to July 2013.

I will answer the questions in the order you have asked them.

**Q1.** I am afraid we are unable to give salary details of the highest and lowest paid members of staff as this information is being withheld under Section 40 (personal information) of the Fol Act. [Section 40](#) provides an absolute exemption for personal data which then falls to be dealt with under the Data Protection Act. Personal data of third parties can only be disclosed in accordance with the data protection principles. In particular, the first data protection principle requires that disclosure must be fair and lawful and must comply with one of the conditions in Schedule 2 of the Data Protection Act.

We do not think that it is fair to release staff salary details and do not think that any of the relevant conditions apply. We can however release a salary pay scale. The lowest paid member of staff's pay band is between £23,869 - £27,281. The highest paid member of staff is a Senior Civil Servant. Details of Senior Civil Service pay scales are publically available on the [Civil Service website](#).

**Q2.** The amount spent and details of transactions on the LPC corporate credit card from May 2010-January 2012 are in the attached spreadsheet. I am afraid we are unable to give details of transactions on the LPC corporate credit card from January 2010 - May 2010. We are applying Section 12 of the Freedom of Information Act regarding this aspect of the question. [Section 12](#) of the Freedom of Information Act (FOIA) makes provision for public authorities to refuse requests for information where the cost of dealing with them would exceed the appropriate limit, which for central government is set at £600. This represents the estimated cost of one person spending 3.5 working days to determine appropriate material, locate and extract the information in reference to your request.

In order to provide the amount spent and details of transactions from January – May 2010, we would need to check every expense file and invoice and locate the relevant statistics within each file. We hold a large number of financial records for each year and the amount of records within each file varies considerably. Assembling these records is likely to take more than 3.5 person days.

Therefore this part of your request is unable to be processed further.

**Q3.** All airfares from January 2012 – July 2013 have been within the UK.

**Q4.** The nature of the Conference and Exhibition Service payments listed are meeting room hire, lunch and refreshments as shown in the attached spreadsheet.

If you have any queries about this reply, please contact me quoting the reference number above.

#### Appeals procedure

If you are unhappy with the result of your request for information, you may request an internal review within two calendar months of the date of this letter.

If you wish to request an internal review please contact me.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Yours sincerely

Rosalind Hands  
Communications and Administration Manager

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### GPC Payments from May 2010 to July 2013

Payment Date	Expense Type	Supplier	Amount (£p)	
June-13	Conference and Exhibition Services	St Giles Hotel	624.00	Meeting room hire, lunch and refreshments
March-13	Conference and Exhibition Services	Classic Lodges	133.50	Meeting room hire, lunch and refreshments
February-13	Conference and Exhibition Services	Prestion International Hotel	123.65	Meeting room hire, lunch and refreshments
December-12	Conference and Exhibition Services	Management Centre Bangor U	143.52	Meeting room hire, lunch and refreshments
December-12	Conference and Exhibition Services	Royal Harbour Hotel	132.00	Meeting room hire, lunch and refreshments
September-12	Airfares	Easyjet	153.53	Air travel UK
September-12	Airfares	Hogg Robinson Group	5.88	Air travel UK
August-12	Airfares	Flybe	146.19	Air travel UK
August-12	Airfares	Easyjet	114.93	Air travel UK
August-12	Airfares	Hogg Robinson Group	5.85	Air travel UK
August-12	Conference and Exhibition Services	Europa Hotel	194.25	Meeting room hire, lunch and refreshments
August-12	Airfares	Easyjet	61.94	Air travel UK
August-12	Airfares	Flybe	138.97	Air travel UK
August-12	Airfares	Hogg Robinson Group	20.44	Air travel UK
August-12	Airfares	Easyjet	58.24	Air travel UK

August-12	Airfares	Hogg Robinson Group	14.61	Air travel UK
March-12	Conference and Exhibition Services	Highley Manor Hotel	146.50	Meeting room hire, lunch and refreshments
February-12	Conference and Exhibition Services	Hotel Victoria Newquay	152.80	Meeting room hire, lunch and refreshments
January-12	Stationery	Amazon	14.28	
January-12	Stationery	Lyreco	57.80	
January-12	Conference and Exhibition Services	Holiday Inn Lincoln	130.00	Meeting room hire, lunch and refreshments
November-11	Conference and Exhibition Services	Alverton Hotel Truro	235.00	Meeting room hire, lunch and refreshments
November-11	Stationery	Lyreco	52.88	
November-11	Publicity (press releases)	COI	252.00	
October-11	Conference and Exhibition Services	Metropole Hotel Blackpool	200.00	Meeting room hire, lunch and refreshments
October-11	Entertaining UK	LA Fontana	38.60	
October-11	Rail	Northern Rail	83.50	
October-11	Stationery	Lyreco	61.55	
December-11	Stationery	Posture UK	39.54	
December-11	Stationery	Amazon	8.39	
December-11	Stationery	Amazon	15.50	
December-11	Publications	Laing & Buisson	82.50	
December-11	Stationery	Lyreco	45.49	
August-11	Publications	Laing & Buisson	213.50	
August-11	Publications	Laing & Buisson	1000.00	

August-11	Publications	Laing & Buisson	1000.00	
July-11	Hospitality UK	Europa Hotel	180.00	
July-11	Hospitality UK	Jurys Inn	252.80	
July-11	Stationery	Lyreco	40.06	
June-11	IT	Amazon	23.99	
June-11	IT	Amazon	19.50	
June-11	Publications	Sweet & Maxwell	607.92	
June-11	Stationery	Lyreco	27.16	
May-11	Publications	Amazon	3.99	
May-11	Training	GovNet Communications	392.70	
May-11	Training	GovNet Communications	462.00	
May-11	Stationery	Lyreco	31.90	
April-11	Stationery	Lyreco	8.40	
April-11	Training	GovNet Communications	270.00	
March-11	Hospitality UK	Sainsbury's	1.70	
March-11	Hospitality UK	Sainsbury's	17.16	
March-11	Training	Office for National Statistics	50.00	
March-11	Training	Laing & Buisson	644.10	
March-11	Training	Office for National Statistics	50.00	
February-11	Stationery	Viking Direct	114.84	
February-11	Stationery	Lyreco	46.72	
February-11	Hospitality UK	Pret A Manger	71.00	
January-11	Hospitality UK	Sainsbury's	14.42	
January-11	Hospitality UK	Pret A Manger	72.00	
January-11	Hospitality UK	Marks & Spencer	40.71	
January-11	Hospitality UK	Sainsbury's	13.23	
December-10	Hospitality UK	Pret A Manger	70.00	
December-10	Hospitality UK	Sainsbury's	19.19	
December-10	Hospitality UK	Sainsbury's	4.17	

December-10	Conference and Exhibition Services	Ramada Hotel Ayr	534.00	Meeting room hire, lunch and refreshments
December-10	Stationery	Viking Direct	84.60	
November-10	Stationery	Viking Direct	84.00	
November-10	Rail	Irish Rail	25.22	
November-10	Rail	Irish Rail	13.78	
November-10	Hospitality UK	Sainsbury's	11.43	
November-10	Entertaining UK	Old Custom House	102.00	
November-10	Entertaining UK	Olio & Farina	112.33	
November-10	Hotels	Imperial Hotel	305.50	
November-10	Conference and Exhibition Services	Castle Hotel	150.50	Meeting room hire, lunch and refreshments
November-10	Conference and Exhibition Services	City Hotel	135.00	Meeting room hire, lunch and refreshments
November-10	Training	Office for National Statistics	325.00	
October-10	Hospitality UK	Pret A Manger	62.00	
October-10	Publications	MBD	193.88	
October-10	Publications	MBD	193.88	
October-10	Stationery	Viking Direct	80.72	
October-10	Stationery	Lyreco	31.45	
October-10	Hospitality UK	Sainsbury's	12.00	
October-10	Hospitality UK	99p Stores	5.94	
October-10	Stationery	Lyreco	13.22	
October-10	Hospitality UK	Pret A Manger	175.00	
October-10	Hospitality UK	Pret A Manger	62.00	
October-10	Rail	Ireland Network	12.87	
October-10	Hospitality UK	Sainsbury's	21.40	

October-10	Hospitality UK	Marks & Spencer	20.95	
October-10	Hospitality UK	Sainsbury's	7.73	
October-10	Rail	London & South East	6.80	
September-10	Training	GovNet Communications	407.14	
September-10	Stationery	Viking Direct	80.72	
August-10	Rail	First Great Western	15.00	
August-10	Rail	First Great Western	53.95	
August-10	Hospitality UK	Sainsbury's	16.65	
August-10	Taxis	Addison Lee	17.50	
August-10	Stationery	Viking Direct	7.99	
August-10	Rail	First Great Western	27.70	
				Meeting room hire, lunch and refreshments
August-10	Conference and Exhibition Services	Royal Station Hotel Newcastle	55.00	
August-10	Training	Westminster Explained	340.63	
August-10	Stationery	Lyreco	22.56	
July-10	Stationery	Lyreco	38.90	
July-10	Training	National School of Governanc	410.00	
July-10	Training	University of Sheffield	275.00	
				Meeting room hire, lunch and refreshments
July-10	Conference and Exhibition Services	Ramada Plaza Wrexham	80.00	
July-10	Hospitality UK	Pret A Manger	71.00	
July-10	Hospitality UK	99p Stores	5.94	
June-10	IT	UKDVDR	21.83	
June-10	Conference call charges	BT Conferencing	105.09	
May-10	IT	Ask Direct	419.99	
May-10	Purchase of Research Material	Brunel University	498.00	
May-10	Entertaining UK	Chez Gerard	150.00	

May-10	Entertaining UK	Clinton Cards	2.60	
May-10	Entertaining UK	American Golf	250.00	
May-10	Entertaining UK	Just Sport	14.00	
May-10	Hospitality UK	Robert Dyas	2.99	
May-10	Picture Frames	Snappy Snaps	49.99	
May-10	Entertaining UK	Chez Gerard	338.70	
May-10	Entertaining UK	Blooming delightful	17.99	
May-10	Hospitality UK	Sainsbury's	6.79	
May-10	Publications	Sweet & Maxwell	577.94	
May-10	Stationery	Lyreco	69.31	
May-10	Stationery	Viking Direct	68.54	
May-10	Training	Office for National Statistics	216.00	
May-10	Picture Frames	Snappy Snaps	70.00	