

Evidential flexibility - Documents which it maybe appropriate to request for each Tier

Tier 1 – all casetypes

- Qualification (T1 General and Post Study Work) –
 - a missing academic certificate
 - details of the date of award missing
 - one piece of evidence was a copy instead of an original
- Previous Earnings (T1 General) –
 - a missing wage slip from a series
 - a missing bank statement from a series
 - one piece of evidence was a copy instead of an original
 - bank statements not in the desired format
- English Language (T1 General and Entrepreneur) –
 - a missing English language certificate
 - a missing academic certificate
 - one piece of evidence was a copy instead of an original
- Maintenance (T1 General, Post Study Work and Entrepreneur)
 - a missing bank statement from a series
 - missing information from a bank letter
 - one piece of evidence was a copy instead of an original
 - bank statements not in the desired format
- T1 Entrepreneur
 - missing information from one of the required letters/documents
 - one piece of evidence was a copy instead of an original
- T1 Investor
 - missing information from one of the required letters/documents
 - one piece of evidence was a copy instead of an original

• Tier 2/5 – all casetypes

- Maintenance
 - a missing bank statement from a series
 - missing information from a bank letter
 - one piece of evidence was a copy instead of an original
 - bank statements not in the desired format
- Qualification
 - a missing academic certificate
 - details of the date of award missing
 - one piece of evidence was a copy instead of an original
- English Language –
 - a missing English language certificate
 - a missing academic certificate
 - one piece of evidence was a copy instead of an original
- Certificate of Sponsorship
 - missing SOC code from the CoS
 - obviously incorrect SOC on the CoS
 - CoS not provided but employer is approved on <out of scope>

• Tier 4 – all casetypes

- Maintenance
 - a missing bank statement from a series
 - missing information from a bank letter
 - one piece of evidence was a copy instead of an original
 - bank statements not in the desired format
- Visa Letter
 - caseworker should refer to Annex A in the “PBS Tier 4 – Visa Letter, Application Forms and Revised Policy” instruction for details <out of scope>

- **Dependants – all Tiers**
 - Maintenance
 - a missing bank statement from a series
 - missing information from a bank letter
 - one piece of evidence was a copy instead of an original
 - bank statements not in the desired format