

NATIONAL HEALTH SERVICE, ENGLAND

The NHS Business Services Authority (Awdurdod Gwasanaethau Busnes y GIG) (Amendment) Directions 2012

The Secretary of State, in exercise of the powers conferred by sections 7(1), 8(1), 272(7) and 273(1) of the National Health Service Act 2006^(a) gives the following Directions.

Citation, commencement, application and interpretation

1.—(1) These Directions may be cited as the NHS Business Services Authority (Awdurdod Gwasanaethau Busnes y GIG) (Amendment) Directions 2012.

(2) These Directions come into force on 28th September 2012.

(3) These Directions apply in relation to England.

(4) In these Directions “the Principal Directions” means the NHS Business Services Authority (Awdurdod Gwasanaethau Busnes y GIG) Directions 2006 which came into force on 1st April 2006^(b).

Amendment to direction 1 of the Principal Directions

2. In direction 1 of the Principal Directions (application, commencement and interpretation), in paragraph (4), after the definition of “relevant primary dental services” insert—

““Total Reward Statement” means an annual statement pertaining to an individual employed by an NHS body which sets out for their information the value of their contractual benefits as an employee and which, in particular, may include—

- (a) their base salary;
- (b) any overtime payments;
- (c) their sick pay entitlement;
- (d) their annual leave allowance;
- (e) a summary of their benefits under the NHS Pension Scheme if they are a member of the Scheme (“an Annual Benefit Statement”); and
- (f) any other allowances, expenses or payments to which they are entitled.”.

Insertion of additional direction and Schedule in the Principal Directions

3.—(1) After direction 14, insert the following—

“Functions of the Authority in relation to Total Reward Statements

14A. The Authority shall exercise the functions in relation to Total Reward Statements specified in Schedule 3A to these Directions.”.

(2) After Schedule 3, insert the following—

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- (a) 2006 c.41. By virtue of section 271(1) of the Act the powers conferred on the Secretary of State by those sections are exercisable only in relation to England.
 - (b) Amended by the NHS Business Services Authority (Awdurdod Gwasanaethau Busnes y GIG) (Amendment) Directions 2007 which came into force on 8th October 2007 and the NHS Business Services Authority (Awdurdod Gwasanaethau Busnes y GIG) Amendment Directions 2011 which came into force on 1st April 2011. Copies of the directions can be obtained from [http:// www.dh.gov.uk](http://www.dh.gov.uk).

“SCHEDULE 3A

Direction 14A

Functions of the Authority in relation to Total Reward Statements

Interpretation

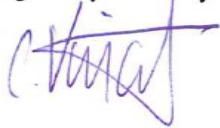
1. In this Schedule “Electronic Staff Record” means a record in relation to an individual employed by an NHS body which contains human resources information about that individual and which is held and maintained electronically on the national human resources information system relating to the health service known as the Electronic Staff Record system.

Functions

2. Provide to each individual employed by an NHS body in relation to whom there is an Electronic Staff Record a Total Reward Statement.
3. Provide to each individual who is a member of the NHS Pension Scheme but in relation to whom there is no Electronic Staff Record, an Annual Benefit Statement.
4. Subject to paragraph 5, use the Electronic Staff Record system to obtain and process information to enable the Authority to exercise the function set out in paragraph 2.
5. Use the information obtained and processed by the Authority in the exercise of its functions in relation to the NHS Pension Scheme under direction 14 and Part 2 of Schedule 3 to exercise its function of providing an Annual Benefit Statement—
 - (a) under paragraph 3; or
 - (b) as part of a Total Reward Statement under paragraph 2.
6. Keep and maintain records of all Total Reward Statements and Annual Benefit Statements that are provided pursuant to paragraphs 2 and 3.”.

Signed by authority of the Secretary of State for Health

Member of the Senior Civil Service
Department of Health



Date

20 SEPTEMBER 2012