



Ministry
of Justice

Directors General Business Costs and Hospitality

Q2 April to June 2013

Ursula Brennan, Permanent Secretary**Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
18.04.13	Swindon	Visit to Wiltshire and Gloucestershire Probation Trusts		£43.89				£43.89
07.06.13	Bristol	Visit to legal Aid Agency		£61.35				£61.35
11.06.13	Manchester	Fast Stream Conference		£78.13				£78.13

Hospitality received

Date	Organisation name	Type of hospitality received
06.06.13	CILEX	Lunch
26.06.13	Law Society	Drinks reception

Catherine Lee, Director General**Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
6/8/2013	Birmingham	Visit to the OPG		£155.63				£155.63

Hospitality received

Date	Organisation name	Type of hospitality received
NIL		

Antonia Romeo, Director General, Transforming Justice

Business Costs

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
3/04/2013	Hampshire	Visit to Probation Trust		£22.25				£22.25
12/04/2013	Leicester	Visit to Probation Trust		£73.96	£11.00			£84.96
17/04/2013	Rugby / Leamington Spa	Speaking at Conference & Visit to Probation Trust		£30.81	£16.50			£47.31
25/04/2013	London	Training		£2.10				£2.10
1/05/2013	London	Meeting		£4.20				£4.20
2/05/2013	London	Event		£4.20				£4.20
10/06/2013 – 11/06/2013	Manchester / Sheffield	Speaking at Fast Stream Conference & Visit to Probation Trust		£76.24	£11.00	£67.00		£154.24
13/06/2013	London	Event		£2.10				£2.10
21/06/2013	Brighton	Visit to Probation Trust		£42.98				£42.98
26/06/2013	London	Meeting		£2.10				£2.10

Hospitality received

Date	Organisation name	Type of hospitality received
02/05/2013	PWC	Working lunch

Ann Beasley - Director General, Finance and Corporate Services

Business Costs

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
15.05.13	Grosvenor House Hotel, Park Lane, London	Attendance at CBI Annual Dinner (Black Tie event)			£10.00			£10.00
15.05.13	Home address – New Malden, Surrey	Return journey from CBI Annual Dinner (Black Tie event)			£50.00			£50.00
31.05.13	Birmingham – Temple Court	Attendance at HMCTS Board Meeting		£76.50				£76.50

Hospitality received

Date	Organisation name	Type of hospitality received
11.04.13	Ernst & Young	Dinner
15.05.13	Capita	CBI Annual Dinner
12.06.13	Price Waterhouse Cooper	Dinner
19.06.13	Hewlett Packard	Dinner

Michael Spurr, CEO National Offender Management Service**Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
8 April	The Wirral	Funeral of former Director of High Security		£137.70				£137.70
17 April	Wolverhampton	Visit to HMP Oakwood		£160.19				£160.19
24 April	Hull	Speaking at Prison Me No Way Event/Visit to Humberside Probation Trust/Visit to HMP Hull		£112.44				£112.44
3 May	Chelmsford	Visit to HMP Chelmsford		£33.09				£33.09
10 May	Peterborough	Visit to HMP Peterborough		£53.75				£53.75
14 May	Rugby	Governing Governors Forum		£60.10				£60.10
7 June	York	Visit to HMP Full Sutton		£94.00				£94.00
11 June	Sutton	Hardman Trust Annual Ceremony/Visit to HMP Downview		£12.96				£12.96

Hospitality received

Date	Organisation name	Type of hospitality received
16 April	Koestler Trust	Drinks Reception
15 May	Confederation of British Industry	Annual Dinner
21 May	High Sheriff for Greater London	Service of Dedication followed by Reception
5 June	APPG (Baroness Corston)	Annual Reception House of Lords

Peter Handcock, CEO HMCTS**Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
04/04/13	London	Meeting		£7.30				£7.30
11/04/13	Manchester Civil Justice Centre	Conference			£238.50	£75.00	Over night subsistence (£21.00) Personal Incidental Expenses (£5.00)	£339.50
12/04/2013	Manchester	Conference					M6 toll (£5.50) Car Parking (£16.00)	£21.50
18/04/13	London	Meeting		£7.30				£7.30
22/04/13	London	Meeting		£7.30				£7.30
29/04/13	Oxford	Board Meeting			£41.97			£41.97
01/05/13	London	Meeting		£7.30				£7.30
02/05/13	Teesside	Visit			£77.14	£70.00	Overnight subsistence (£21.00) Personal Incidental Expenses (£5.00)	£173.14
07/05/13	London	Meeting		£7.30				£7.30
15/05/13	London	Meeting		£7.30				£7.30
22/05/13	London	Meeting		£7.30				£7.30
23/05/13	Birmingham	Meeting & visit			£51.22			£51.22
24/05/2013	Birmingham	Visit			£51.22			£51.22
31/05/2013	Birmingham	Meeting & visit			£51.22			£51.22

Hospitality received

Date	Organisation name	Type of hospitality received
NIL		

Matthew Coats, Chief Executive, Legal Services Commission (LSC)

From 3 June Chief Executive Legal Aid Agency and Director General for MoJ Corporate Services

Business Costs

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
25/04/13	Birmingham	LAA Contract Managers meeting and Birmingham staff engagement visit		£37.58				£37.58
15/05/13	London	Meeting with Legal Aid representative group		£2.10				£2.10
24/05/13	London	Meeting with Legal Aid representative groups		£4.20				£4.20
20/06/13 21/06/13	Wales	LAA and MoJ Wales staff engagement visits		£76.13		£75.00		£151.13
27/06/13	Newcastle	LAA South Tyneside staff engagement visit	£69.00	£50.19				£119.19

Hospitality received

Date	Organisation name	Type of hospitality received
NIL		

Bill Griffiths, Non-Executive Member of the Departmental Board**Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
15/04/2013	London, 102 Petty France	QA & Governance Review		£186.09				£186.09
18/04/2013	London, 102 Petty France	Audit Committee and Departmental Board		£186.09		£115.00		£301.09
26/04/2013	London, 102 Petty France	SCS Conference		£226.25				£226.25
29/04/2013	London, 102 Petty France	FMC		£226.25				£226.25
07/05/2013	London, 102 Petty France	NED Performance Update		£104.00				£104.00
16/05/2013	London, 102 Petty France	Departmental Board meeting		£296.09				£296.09
22/05/2013	London, 102 Petty France	Audit Committee		£226.25				£226.25
03/06/2013	London, 102 Petty France	FMC		£247.59				£247.59

Hospitality received

Date	Organisation name	Type of hospitality received
NIL		