

DIN DIGEST

April 2013

REF (DIN No)	Title (includes Hyperlink)	Audience	Contains	Sponsor Branch
CHANNEL 01 – PERSONNEL				
2013DIN01-057	Late Entry (LE) Commission in the Royal Artillery (RA) and the Royal Army Physical Training Corps (RAPTC)	All Army Warrant Officers and G1 staff in the Chain of Command	Eligibility and Procedures for applications from warrant officers to commission into the RA & RAPTC. Replaces 2012DIN01-091	
2013DIN01-058	Terms of Service – Use of Accelerated Notice Periods in the Naval Service	All Naval Service personnel	Outcome of a Navy Command Headquarters review of the 12 month notice period used in the Naval Service	Navy Command - CNPers
2013DIN01-059	Late Entry (LE) Commission in the Corps of Royal Engineers.	All Army Warrant Officers	Eligibility and procedures for applications from Warrant Officers to commission in the Royal Engineers. Replaces 2010DIN01-019	RE Officer Wing, MS Soldiers Combat Support, APC Glasgow
2013DIN01-060	RAF Ground Trades Declared Obsolescent	All RAF personnel	Obsolescent RAF Trades Re-issue and clarification of the preserved rights for promotion for legacy E(IS) Officers (Non-sea Charge qualified) following the integration of E(IS) and E(WE) engineering specialisations. Replaces 2010DIN01-106	Headquarters Air Command
2013DIN01-061	Preserved Rights – ‘Legacy’ E(IS) Officers Without A Sea Charge Recommend.	All Naval Service Personnel, their Commanding Officers and Line Managers		FLEET-CNPS-NPT(E)

2013DIN01-062	Royal Navy Terms of Service – Changes to commission transfer eligibility criteria for Training Management (TM) officers. Replaces BR3 Para 4931 a sub para (2)	TM officers and the chain of command, RN Promotions Section	Following a Navy Command Headquarters review, this DIN announces changes to the extant eligibility criteria for TM officers to be considered for transfers to longer commissions. Replaces BR3 Para 4931 a sub para (2)	Navy Command – CNPers
2013DIN01-063	Armed Forces Covenant (Libor) Fund	All Service and Civilian Personnel	Armed Forces Covenant – Libor Funding-Further Bids now invited.	PERS TRAINING-SVW
2013DIN01-064	Launch of revised policy and procedures for civilians who are or may like to consider becoming Reservists	All Service and Civilian Personnel	MOD guidance for Reservists has been updated in line with Civil Service Employee Policy to support employees who are Reservists. This includes a standard minimum offer of 10 days special paid leave for training.	HR Directorate
2013DIN01-065	Dental Treatment Rates Overseas.	All Civilian staff serving overseas	Publication of latest NHS dental charges, for overseas staff who would normally pay for treatment in UK. Replaces 2012DIN01-87	DCP-EF PMRR
2013DIN01-066	Army Career Management Training – Train the Trainer Package ‘Training in a Box’	Unit and Fmn career management personnel (Fmn MS Reps / Adjts / RCMOs / RAOs)	Training will be delivered by Army Personnel Centre Staff to enable units to conduct their own training on a ‘train the trainer’ basis, covering appraisal writing; appraisal management and unit career management processes.	Army Personnel Centre – Career Management Policy
2013DIN01-067	Advance Command and Staff Course	All MOD Civilian Personnel and Line Managers	Training & Education/Training and Education Delivery (courses)/Command & Staff Training. Replaces 2012DIN01-073	DBS Civilian HR SM&CD Learning & Development Team

2013DIN01-068	Withdrawal of the Human Resources Professional Standards	All Civilian Staff	Announcement of the withdrawal from use of the HR Professional Standards and their use in recruitment	
2013DIN01-069	Pay and Non-Consolidated Performance Awards - Formal Disagreement meeting 13th December 2012	All civilian personnel	Pay and Non-Consolidated Performance Awards - Minutes of the Formal Disagreement meeting 13th December 2012	HRD-HRDStrat-44
2013DIN01-070	68th Defence Whitley Council meeting, 20th September 2012	All non-industrial civilian personnel	68th Defence Whitley Council meeting, 20th September 2012	HRD-HRDStrat-44
2013DIN01-071	Non-Industrial Civilian Personnel Policy meeting, 30th May 2012	All industrial civilian personnel	Non-Industrial Civilian Personnel Policy meeting, 30th May 2012	HRD-HRDStrat-44
2013DIN01-072	Amendment to JSP 477, Community Development, Youth and Play Work; and Consultation on Next Revision	J1/G1 Staffs in Command HQs (Army HQ; AIR; FLEET; PJHQ)	Consultation on revised JSP 477, Community Development, Youth and Play Work	Directorate Children & Young People
2013DIN01-073	Cost Assurance and Analysis Cost Engineering Staff in Barrow Recruitment and Retention Allowance	Cost Assurance and Analysis Cost Engineering Staff in Barrow	Recruitment and Retention Allowance for Cost Assurance and Analysis Cost Engineering Staff in Barrow	HRD HR Strat Reward
2013DIN01-074	Armed Forces Compensation Scheme (AFCS) medical expenses provision.	All Service and ex-Service personnel	A discretion within the AFCS to pay for the medical expenses of seriously injured ex-Service personnel who move overseas after leaving the Armed Forces. Replaces 2011DIN01-204	Pers Trg REM AFC
2013DIN01-075	Lesbian Gay Bisexual and Transgender (LGBT) Quad-Service Conference, 28 June 2013	All Service and civilian personnel	This DIN provides an outline of the conference, what attendees can expect to gain from the event, and how to register to attend	Naval Service LGBT Forum

2013DIN01-076	RAF Roman Catholic Retreat and Day of Reflection 2013.	All Regular and Reserve RAF personnel and other interested Civilian Personnel	RAF Roman Catholic Retreat and Day of Reflection 2013. Replaces 2012DIN01-002	Principal RC Chaplain (RAF) (PRCC(RAF))
2013DIN01-077	Handling of Service Complaints Arising in Joint Units and Organisations	All Service Personnel and Civilian MOD Personnel involved in the handling of Service Complaints	Revised policy and guidance for the handling of Service complaints that arise in joint units and organisations	Pers & Trg - Secretariat - Complaints
2013DIN01-078	Visits to South Africa	All Service and civilian personnel	Procedures for all Service and MOD Sponsored Visitors to South Africa.	
2013DIN01-079	Service Family Accommodation - 2nd offers	All Service personnel	Service Family Accommodation - 2nd Offers	Pers Trg-SVW Accommodation Policy
2013DIN01-080	RN and RM Officers: 2014 Transfer, Promotion & Sea, Air and Command Selection Boards - Instructions to RO's & Administrators. Replaces 2012DIN01-052	RN and RM Officers, Reporting Officers and Administrators	Transfer, promotion and command eligibility criteria, selection board and announcement dates, and detailed appraisal reporting instructions. Replaces 2012DIN01-052	FLEET-CNPERs PROMOTIONS
CHANNEL 02 - SECURITY AND INTELLIGENCE				
2013DIN02-002	Transmission of STRAP TK Clearances for Overseas Visits.	All MOD Personnel Involved in Security and Intelligence Roles	Procedures to be adopted when requesting transmission of overseas Non-Operational STRAP TK Clearances for MOD Personnel - Form 11. Replaces 2011DIN02-005	Defence Security and Assurance Services (DSAS) STRAP TK Clearance Centre
CHANNEL 03 - DEFENCE POLICY AND OPERATIONS				
2013DIN03-006	Overseas Security and Justice Assistance (OSJA) Human Rights Guidance	Civilian and military personnel with responsibility for managing overseas security and justice assistance	Instruction and guidance to those managing overseas security and justice assistance on conducting human rights risk assessments, ensuring assessments are recorded appropriately and, if required, approval is sought from seniors or Ministers before the assistance can proceed.	Operations Directorate, Legal Policy

2013DIN03-007	AESP FORM 10 amendment	All Service and civilian personnel	This DIN shows the Form 10 amendment that is designed to streamline the Form 10 process.	
2013DIN03-008	Locally Engaged Civilians – interim guidance	All Service and civilian personnel	HMG Policy highlighting how to handle cases where Locally Engaged Civilians in Afghanistan believe they are suffering from intimidation.	Operations Directorate Afghanistan Policy
2013DIN03-009	Document and Material Retention and Preservation – Iraq and Afghanistan Operational Theatres	All Service and civilian personnel	This DIN outlines the policy for retaining and preserving material that is pertinent to DJEP business.	Directorate of Judicial Engagement Policy (DJEP)
CHANNEL 04 - DEFENCE EQUIPMENT AND SUPPORT AND THE DEFENCE ESTATES				
2013DIN04-036	Stores-Clothing-Retail Prices for RN & RM all Ranks/Rates and associated Cadet Forces	All RN, RM and Cadet Forces personnel	This DIN provides details of revised prices for Uniform Clothing. Replaces 2012DIN04-080	DES DC-CSTCSORN
2013DIN04-037	Declaration of Obsolescence – GPS Navigation Sets and Receiver Sets	Tri Service	To inform the user community of the Out of Service equipment: Global Positioning System Navigation Sets and Receiver Sets DMC GPS, All equipment NSNs detailed below.	Soldier System Programmes (SSP)
2013DIN04-038	Review of Mandatory Equipment Inspection Policy	All Service and Civilian personnel		
2013DIN04-039	Declaration of Extension to Out of Service Date – Pyrotechnic Pistol 1 Inch No.1 Mk5	Tri Service		

2013DIN04-040	The United States-United Kingdom Defence Trade Cooperation Treaty (DTCT).	All Service and civilian personnel engaged in US procurement.	Ensuring the US-UK Defence Trade Cooperation Treaty is understood, and appropriately used by UK MOD. Detailing how the Treaty works, including the Approved Community, Intermediate Consignees, the Exempt Technologies List and its associated marking requirements, and fully realising its benefits.	DE&S International Relations Group
2013DIN04-041	Replacement Smoke Grenades	User units, Authorised Competent and Qualified Staff and Defence Munitions Depot Staff.	The change over of Smoke Grenades	
2013DIN04-042	MOD Sanctuary and Energy Awards 2013 – Calling Notice for Nominations	All Service and civilian personnel	To seek nominations for the MOD Sanctuary and Energy Awards 2013	Defence Infrastructure Organisation
2013DIN04-043	LIFEJACKETS – Replacement of pre April 2005 UML MK6 Operating Heads NSN – 0472/ 4220-99-991-1868	All Service Personnel, Reservists and Civilian Personnel	Restrictions and Procedures for use of UML MK6 Operating Head if manufactured Pre April 2005. Replaces 2013DIN04-010	
2013DIN04-044	Amendment of the EH Operational Modules	Tri-Service Sponsors of Medical Modules, Units entitled to hold Operational Medical Modules	Amendments to Environmental Health Operational Medical Modules	
2013DIN04-045	Weapon Equipment - Declaration of obsolete/obsolescent status	All service and civilian personnel	Obsolete/obsolescent declaration of Weapon Equipment	
2013DIN04-046	Defence Equipment Support (DE&S) Contractor support arrangements for ESIX	All civilian and service personnel responsible for the support and maintenance of ESIX	Details of the contractual support arrangements for the provision and support of ESIX (SM) in the Royal Navy	

2013DIN04-047	1 Litre Abbot Disposable Liners	All Tri Service Medical Units & Medical centres	This DIN provides information for those Medical Units who wish demand replacement 1 Litre Abbot Disposable Liners for use on the Laerdal Suction Unit.	Medical & General Supplies Team
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2013DIN04-049	Declaration of Obsolete-Laying and Recovery Equipment, Class 30 (LRE)	Tri Service	Instruction to declare the Laying and Recovery Equipment, Class 30 (LRE) obsolete	
2013DIN04-050	RN Form S.130 (Application for change in allowance of Accountable Stores)	All RN & RFA Platforms	This DIN provides information on completion of RN Form S.130. Link to supporting form. Contact detail. Replaces 2011DIN04-084	
2013DIN04-051	BOC Gas Cylinder Tracking System	Gas Compound personnel; F+L personnel; Gas Account Managers	Notification and instruction on the new Cylinder Tracking Facility from BOC Ltd.	Defence Fuels & Food Services (DF&FS)
2013DIN04-052	Declaration of OBSOLESCENCE - Cartridge Distraction Mk.245 Mod 0	All service and Civilian personnel whose employment interfaces with Ordnance Munitions & Explosives	To inform the user community of the Obsolescence of Cartridge IR Seduction Mk.245 Mod 0	
2013DIN04-053	Recording of Rounds Fired by Gun 105mm Field L118 (Lt Gun)	RN; Army; DE&S; DSG	Informing the Lt Gun user community that hard copy gun docs are to be maintained as the definitive record of rounds fired	
2013DIN04-054	Recording of Rounds Fired by Howitzer 155mm Self Propelled (AS90)	Army; DE&S; DSG	Informing the AS90 user community that hard copy gun docs are to be maintained as the definitive record of rounds fired	

2013DIN04-055	Royal Navy, Explosive Ordnance Disposal (EOD) Trade Badge.	All Serving, Royal Naval Diving Branch Mine Clearance Diving Officers, Warrant Officers and Senior Rates, who have completed 0801 or DEOC and 0808 Courses	Issue and wearing of the RN EOD Trade Badge	NAVY SSM Mine Warfare and Diving
CHANNEL 05 - DEFENCE MANAGEMENT, ORGANISATION AND BUSINESS PRACTICE				
2013DIN05-009	Medical Division - Navy Command, Organisational Changes	All RN, Defence Medical Organisations, AMS and RAF MS personnel.	Structural changes affecting Medical Division as a result of Naval Command Review and the formation of the Defence Primary Health Care Organisation.	
2013DIN05-010	Formation of the Defence Primary Health Care (DPHC) South Region and Transfer of Regional Rehabilitation Units (RRUs) to DPHC	All Service and civilian personnel	This DIN provides details and contact information relating to the DPHC South Region	
2013DIN05-011	Re-Organisation of Combat Tracks Group (CTG) to the Armoured Vehicles Programmes (AVP)	Users, Sponsors and Units needing to engage the Group about Armoured Vehicles (Tracked), Scout SV or Artillery Systems.	Announces the transformation of CTG to AVP, associated merge of PT and ST teams into In Service Programme (ISP), the creation of an AVP Hub Programme Office (HPO)	
2013DIN05-012	Public Disclosure of Commercial Management Information.	All personnel involved in the production, release and/or use of Commercial Management Information (CMI).	An explanation of the issues surrounding the production, release and use of the most commonly published forms of Commercial Management Information.	DES Commercial.
2013DIN05-013	MOD Basic Grade Messaging (X400) move to SMTP	IT Managers/IT Administrators of Messaging Systems operating in the Secret domain	Directive to migrate MOD Basic Grade Messaging (email) from X.400 to SMTP.	

2013DIN05-014	New Air Finance Military Capability Model	All Service and civilian personnel	Formation of Air Finance Military Capability (Fin/Mil Cap) Organisation. Summary of the Air Fin/Mil Cap Model, Organisation and Contact Information.	
2013DIN05-015	Formation of the Joint Forces Command Global Administration Unit (JFC GAU)	All Service and Civilian personnel	This DIN provides essential contact details for the JFC GAU	JFC, SO1 J1 Policy
2013DIN05-016	_____ _____ _____			
CHANNEL 06 - SAFETY, HEALTH, ENVIRONMENT, FIRE				
2013DIN06-011	Joint Service Publication (JSP) 403 Volume 2, Change 6 Amendment 2 and Range Safety Notices.	All Service and Civilian personnel involved in the control, management and operation of land ranges.	Amendment 2 to JSP 403 Volume 2 Change 6	DSEA
2013DIN06-012	Policy for the vaccination of civilian welders and hot-metal cutters against pneumococcal disease	All Line Managers who have staff involved in welding and/or hot metal cutting.	Policy for the vaccination of civilian welders and hot-metal cutters against pneumococcal disease	Defence Safety and Environment Authority – Corporate Policy and Assurance
2013DIN06-013	Cross-Government Contract with Specsavers for the provision of Personal Protective Equipment (safety eyewear) and Display Screen Equipment (DSE) eye-sight tests and spectacles	All Service and civilian personnel	Notification of a cross-government contract with Specsavers offering discounted rates for the provision of eye-sight tests and lenses for safety eyewear, and eye-sight tests and spectacles solely for use with DSE. Replaces 2012DIN06-026	DSEA-CPA-Policy

CHANNEL 07 - TRAINING AND EDUCATION				
2013DIN07-048	Royal Air Force Centre of Aviation Medicine (RAF CAM) April 2013 to March 2014	All Service and Civilian personnel involved in training	The schedule of RAF Centre of Aviation Medicine courses form April 2013 to Mar 2014, pre-course requirements and application procedure. Replaces 2012DIN07-084	Centre of Aviation Medicine
2013DIN07-049	School of Aerospace Battle Management (SABM) Courses			
2013DIN07-050	Officers' Petroleum Course 2014	All serving Logistics Branch Officers	Details for RAF students wishing to apply for the Officers' Petroleum Course	HQ Air
2013DIN07-051	Qualified Weapons Instructor Intelligence Surveillance Reconnaissance (QWI ISR) Course	All Service Personnel	Applications for QWI ISR Course No.5 (running Jan to Aug 2014) are to be submitted by 30 Apr 2013 to the appropriate Single Service poc as detailed below	
2013DIN07-052	Elective Higher Education Opportunities (Naval Service).	All Naval Service Personnel	Information for Naval Service personnel wishing to study for Higher Education qualifications. Replaces 2012DIN07-149 and 2009DIN07-151	
2013DIN07-053	Change of Responsibility for MOD VBS2 software management	All current and future MOD users of VBS2 software and licences		

2013DIN07-054	<u>Military Annual Training Tests (MATTs) and Workplace Induction Programmes Policy Update</u>	All Army units and personnel	This DIN provides updated policy on MATTs and WIP. It describes the appropriate level of training and the requirement for recording results. Replaces 2012DIN07-053	Directorate of Training (Army) – DTrg(A)
2013DIN07-055	<u>Casualty Procedures–Visiting Officer (VO) Training Course (Army).</u>	Notifying Authorities and all units responsible for casualty management in accordance with JSP 751	Visiting Officer training courses: dates, selection and suitability criteria, application process, loading and observers. Replaces 2009DIN07-131 and 2011DIN07-037	
2013DIN07-056	<u>UK Special Forces Units Briefing Course Dates, Selection Course Dates and Medical Standards.</u>	All Service Personnel	Announcement of Defence-wide course dates for all UK Special Forces Volunteers and the Medical Standards required. Replaces 2012DIN07-078; 2011DIN01-104; 2012DIN01-128; 2006DIN02-064; 2009DIN02-009; 2011DIN07-031; 2010DIN07-131	
2013DIN07-057	<u>The Application Procedure For Permanent MoD Civilian Medical Employees To Access Individual External Medical Education And Training</u>	Permanent civilian medical employees	Application process for funding of individual external education and training for permanent civilian medical employees.	
2013DIN07-058	<u>Change of Responsibility for MOD EXONAUT management</u>	All current and future MOD users of EXONAUT software	This DIN explains the new route for MOD personnel, and for Industry contractors working on MOD projects to access software and support for the use of EXONAUT	

2013DIN07-059	Organisation of International Events for Volunteer Reserve Forces	Members of the Royal Navy Reserve, Royal Marine Reserve, Territorial Army and Royal Auxiliary Air Force	International Events for Volunteer Reserve Forces	DCDS(Pers&Trg)-Reserve Forces and Cadets
2013DIN07-060	Information Management Courses for Sep 2013 - Jul 2014 at the Defence Academy - College of Management and Technology	Staff in Information Management Professional Roles and those with responsibility for Records Management	The Schedule of Information Management Courses at the Defence Academy – College of Management and Technology, Shrivenham, for Aug 2013 - Jul 2014, with details of how to apply for them. Replaces 2012DIN 07-072	Information Capability, Centre for Defence Acquisition and Technology
2013DIN07-061	Information Systems Short Courses for Sep 2013 - Jul 2014 at the Defence Academy - College of Management and Technology. Replaces 2012DIN07-128	All Service and MOD civilian personnel	The Schedule of Information Systems Short Courses at the Defence Academy – College of Management and Technology, Shrivenham, for Sep 2013 - Jul 2014, with details of how to apply for them. Replaces 2012DIN07-128	Information Capability, Centre for Defence Acquisition and Technology
2013DIN07-062	Specialist Training Squadron (STS) Environmental Protection (EP) Health & Safety (H&S) and Quality Management (QM) Course Schedule April 2013 to March 2014	All Service and Civilian Personnel involved in EP, H&S and QM specific roles	This DIN provides information on the schedule of STS courses from April 2013 to March 2014, pre-course requirements and application procedure.	
CHANNEL 09 - HONOURS, AWARDS, ROYAL AND CEREMONIAL EVENTS				
2013DIN09-004	Arrangements for the day of the funeral of Lady Thatcher Wed 17th April 2013	All Military and Civilian personnel	Details for those involved with the funeral of Lady Thatcher as well as details of half-masting of the Union Flag.	DS Sec MOD

CHANNEL 10 - SPORTS AND SOCIAL EVENTS				
2013DIN10-019	Military Equitation Courses 2013	All military personnel and dependents	Horse riding courses that will run at Army Saddle Clubs in 2013. Replaces 2012DIN10-15	ASCB/Army Equitation Association
2013DIN10-020	Royal Navy Golf Championships 2013	All RN and RM Personnel	Details of dates, venue, programme and costs of RN Golf Championships 2013	
2013DIN10-021	Army Fencing Union & Army Modern Pentathlon Training Camp 2013	All Service Personnel	Army Fencing Union & Army Modern Pentathlon Training Camp,, 3-14 Jun 13	Army Fencing Union
2013DIN10-022	RNRM ANGLING ASSOCIATION (SEA) BOAT CHAMPIONSHIPS 9th – 10th June 13	All serving RNRMAA members	The 2013 RNRMAA Sea Angling (Boat) Championships is a 2 day competition being held out of . All levels of anglers are welcome	RNRMAA Sea Secretary