

# Registering with AIMS

Log In

Not logged in

AIMS

Welcome to the Innovation, Excellence and Strategic Development Fund 2013/14 .

All applications must be submitted online through this Grants system.  
If you have not already registered on AIMS please click on the 'Register' button beneath 'New Users'.  
If you applied last year (2012/13) please enter your details under 'Existing Users'.  
If you have forgotten your password please click on the 'Forgot your Password' link and you will automatically be sent an email with the password details.

If you experience any problems please contact our helpline on [voluntarysectorgrants@dh.gsi.gov.uk](mailto:voluntarysectorgrants@dh.gsi.gov.uk)

2013/14 Application Round: **Closing Date for Registration & Eligibility has now passed.**

**CLOSING DATE FOR COMPLETED APPLICATIONS IS NOON ON 21st SEPTEMBER 2012**

**Existing Users**

Please sign in to access your account.

Email: \*

Password: \*

☐ Remember my login on this computer

\* required

[Forgot your password?](#)

**New Users**

Please register with us to create your account.

[AIMS Cookie Information](#)

Powered by AIMS

If you are a new user and have NOT registered before click the 'New User' button

Firefox Register

Department of Health (DH) (GB) | [https://www.thirdsectorinvestment.dh.gov.uk/register/user-new?return\\_url=%2f](https://www.thirdsectorinvestment.dh.gov.uk/register/user-new?return_url=%2f)

**DH** Department of Health

You're us

### Register

First names: \*

Last name: \*

Email: \*

Password: \*

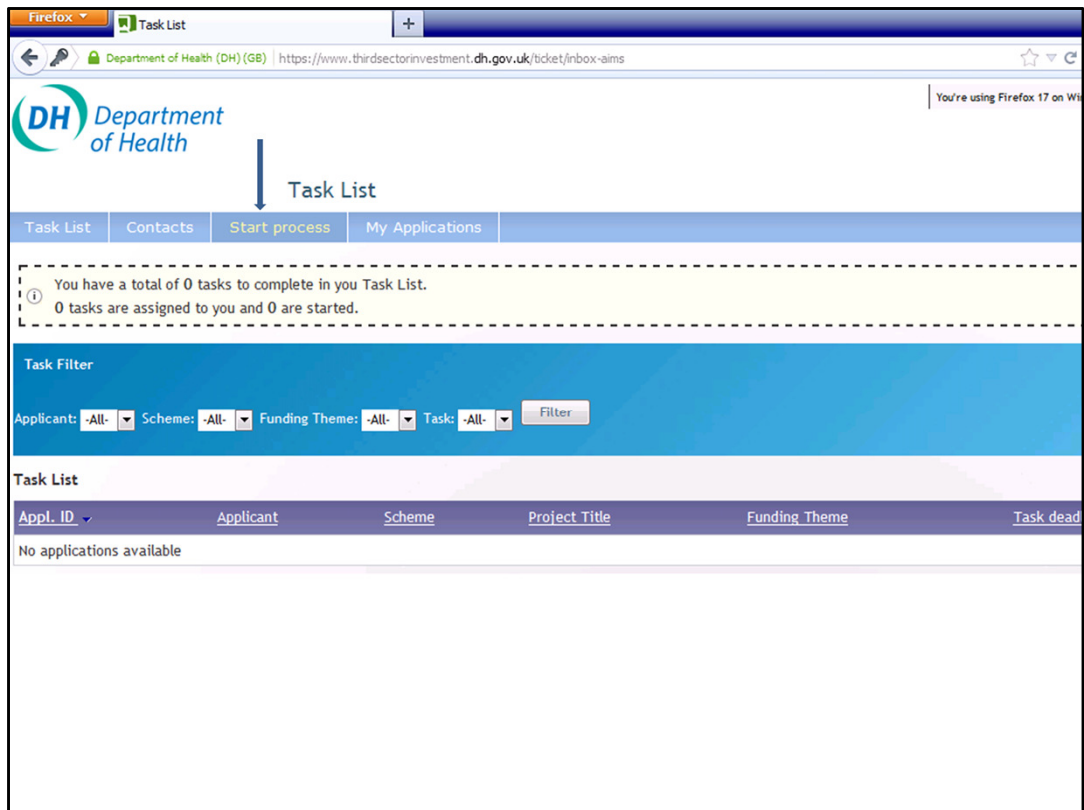
Password Confirmation: \*

Organisation Name:

Personal Home Page URL:

\* required

This is just to register YOURSELF as the 'application contact'. Once you have completed the mandatory fields click the OK button



Once you have registered yourself you will be taken to your task list. From here click 'Start Process' on the blue ribbon across the top

Firefox Smartform

Department of Health (DH) (GB) | [https://www.thirdsectorinvestment.dh.gov.uk/forms/section-index?survey\\_id=2109221&final%5furl=%252ficket%252foptions%252dwrap9](https://www.thirdsectorinvestment.dh.gov.uk/forms/section-index?survey_id=2109221&final%5furl=%252ficket%252foptions%252dwrap9)

**DH** Department of Health

You're using Firefox 17 on Windows

Smartform

Task List | Contacts | Start process | My Applications

**Organisation Registration Form**

[1. Register Organisation \(Incomplete\)](#) ←

Click on any of the underlined headings above to go to that section. You must answer every question in that section before proceeding to the next. In all sections you can save the form as final. Please ensure that all data is correct before submission.

[View the whole form \(for printing\)](#)

Save as final

You will now be asked to register your ORGANISATION. Click on the link “Register Organisation”.

Firefox Organisation Registration Form 2014/15  
Department of Health (DH) (GB) | https://www.thirdsectorinvestment.dh.gov.uk/forms/one?survey%5fid=5817651&page%5fno=1&final%5furl=%252fticket%252foptions%2f

Change section [Return to Index](#) [Print Form](#)

### 1. REGISTER ORGANISATION

Please enter the details below in order to register the Organisation with DH. We will then connect you to this Organisation so that you can create an application this is complete.

1.1 Please enter the Organisation name and address that you will be applying for.

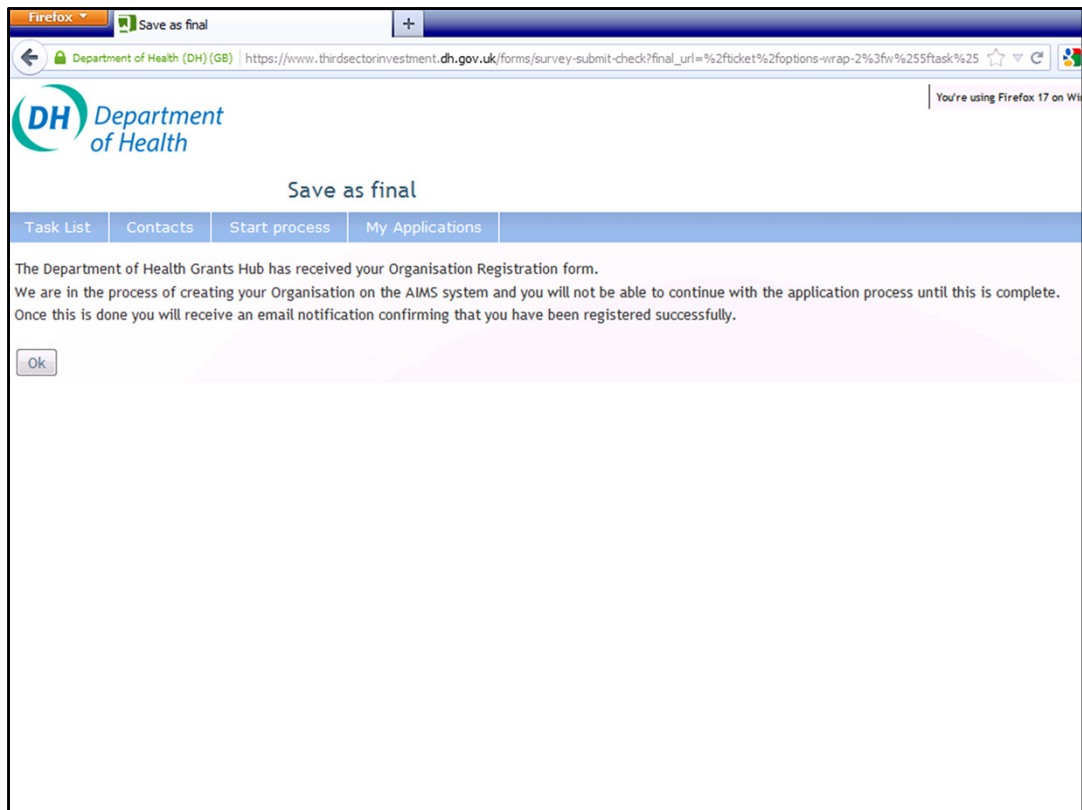
Organisation Name	Liverpool FC Charitable Trust
Are you a not-for-profit organisation registered with the Charity Commission?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Are you an organisation that is incorporated and not-for-profit?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Charity or Company No.	123456789
Organisation Address	( You may enter up to 3999 characters. ) Anfield Anfield Road Liverpool Merseyside N4 0TH
Region	North East North West South East South West
Contact Name	Brendan
Contact phone number	0113 2546259

Save Draft Save Draft & continue Save Draft & exit

Complete all the fields as required. Then click 'Save Draft & Continue'.

The screenshot shows a Firefox browser window with the address bar displaying the URL: <https://www.thirdsectorinvestment.dh.gov.uk/forms/check-submit?final%5furl=%252fbicket%252foptions%252dwrap%252d2%253fw>. The page header includes the Department of Health logo and the text 'Department of Health'. Below the header, there is a navigation bar with tabs: 'Task List', 'Contacts', 'Start process', and 'My Applications'. The main content area is titled 'Save as final' and contains the message: 'Your details have been saved. Do you want to save your form as final?'. A blue arrow points down from the text to three buttons: 'Yes - Save as final', 'No - enter more details first', and 'Save as draft and Exit form'. A link '[View the whole form \(for printing\)](#)' is also visible.

To submit this form click 'Save as Final'



Once submitted you will receive this notification. This means that the Grants Hub have to create your organisation within AIMS (if you haven't registered) and link you (as the Application Contact) to it.