

**DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT**

**SPECIAL ADVISERS QUARTERLY RETURNS: 1 APRIL – 30 JUNE 2013**

**GIFTS RECEIVED<sup>1</sup>**

<b>Sheridan Westlake</b>			
<b>Date gift received</b>	<b>From</b>	<b>Description of Gift</b>	<b>Outcome</b>
2 April 2013 and 24 June 2013	Zetter's Political Companion	Edition of <i>Zetter's Political Companion</i>	Held by department

<b>Zoe Thorogood</b>			
<b>Date gift received</b>	<b>From</b>	<b>Description of Gift</b>	<b>Outcome</b>
Nil return			

<b>Jess Cunniffe</b>			
<b>Date gift received</b>	<b>From</b>	<b>Description of Gift</b>	<b>Outcome</b>
Nil return			

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<sup>1</sup> Officials must not accept any gifts, benefits or hospitality – either directly or through a third party that would, or might appear to place them under any obligation to an individual or organisation making the offer, compromise their impartiality or otherwise be improper. Any gifts, benefits or hospitality must be refused if either the official or the Department are in any doubt about the propriety of accepting them.

## HOSPITALITY<sup>2</sup>

<b>Sheridan Westlake</b>		
<b>Date of hospitality</b>	<b>Name of organisation</b>	<b>Type of hospitality received</b>
10 April 2013	Westminster Advisers	Lunch
24 May 2013	Lend Lease	Lunch

<b>Zoe Thorogood</b>		
<b>Date of hospitality</b>	<b>Name of organisation</b>	<b>Type of hospitality received</b>
Nil return		

<b>Jess Cunniffe</b>		
<b>Date of hospitality</b>	<b>Name of organisation</b>	<b>Type of hospitality received</b>
Nil return		

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<sup>2</sup> Does not normally include attendance at functions hosted by HM Government; 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined. \* indicates if accompanied by spouse/partner or other family member or friend

**MEETINGS WITH NEWSPAPER AND OTHER MEDIA PROPRIETORS,  
EDITORS AND SENIOR EXECUTIVES<sup>3</sup>**

<b>Sheridan Westlake</b>		
<b>Month of Meeting</b>	<b>Name</b>	<b>Purpose of Meeting</b>
Nil Return		

<b>Zoe Thorogood</b>		
<b>Month of Meeting</b>	<b>Name</b>	<b>Purpose of Meeting</b>
Nil Return		

<b>Jess Cunniffe</b>		
<b>Month of Meeting</b>	<b>Name</b>	<b>Purpose of Meeting</b>
Nil Return		

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<sup>3</sup> Does not include details of meetings where special advisers attended alongside their Ministers.