DIN DIGEST

JULY 2013

REF (DIN No)	Title (includes Hyperlink)	Audience	Contains	Sponsor Branch
CHANNEL 01 – PERSC	NNEL			
2013DIN01-122	RAMADAN & EIDUL FITR 2013	Commanding Officers, Line Managers, Chaplains, Catering Staff and Muslim Faith Adherents	Details of the Islamic Month of Fasting and Festival of Eidul Fitr. Replaces 2012DIN01-162	MOD Chaplains (Army)
2013DIN01-123	Commercial - Procurement Profession Skills and Competency Framework	All staff in the MOD and its Agencies who are involved in commercial and their line managers	Information on the launch of the new Procurement Profession Skills and Competency Framework. Replaces 2008DIN01-278	MOD Commercial - Commercial Capability
2013DIN01-124	Senior Civil Service Terms and Conditions Reform	Existing and Future Members of the Senior Civil Service	This DIN sets out changes to privilege leave, annual leave and working hours for members of the SCS	HRD-HRStrat-27
2013DIN01-125	New Contract for Provision of PAX Personal Accident Cover	All Service Personnel (Regulars and Reserves)	Replacement of Personal Accident Scheme effective from 1 July 2013. Replaces 2012DIN01-196	CDP Remuneration
2013DIN01-126	Introduction of the HERRICK Drawdown Allowance	All Service Personnel and Civilian Administrative Support Staff within Units	Regulations for the payment of the HERRICK Drawdown Allowance	CDP (Rem) Allces
2013DIN01-127	Launch of the Corporate Covenant	All Service and civilian personnel	The Corporate Covenant, a new Armed Forces Covenant initiative, was launched by the Minister for Defence Personnel, Welfare and Veterans on 28 June 2013. A Corporate Covenant is a voluntary pledge made by a company or charitable organisation to support the Armed Forces Community working for and using the services of a particular company.	SVW

2013DIN01-128	Free Travel on the Transport for London (TfL) network for Service personnel in Uniform	All Service Personnel and Administrative Support Staff within Units	Announcement by TfL of free travel for Service Personnel travelling in uniform with a MoD Form 90 on the TfL network	
2013DIN01-129	Modernisation of Terms and Conditions for Civilian Staff	Existing MOD Broader Banded Non-Industrial and Skill Zone Staff	This DIN sets out changes to privilege leave arrangements for existing MOD staff	HRD-Temp1
2013DIN01-130	The Effect of Service Discipline Offences on Applications for Settlement or UK Citizenship made by Serving Personnel, Veterans or their Families who are Foreign or Commonwealth Citizens	MoD/Service/Command/Formatio n/Garrison/Ship/Station/Unit HR/Disciplinary Staff and Serving personnel of all 3 Services who are Foreign or Commonwealth citizens	This DIN explains how Service discipline offences should be considered by Serving Personnel or Veterans who are Foreign or Commonwealth Citizens making applications for settlement or UK nationality.	Director Personnel Services (Army)
2013DIN01-131	Publication of revised JSP 763: The MOD Bullying and Harassment Complaints Procedures	All Service Personnel and Civilian MOD Personnel involved in the handling of bullying and harassment complaints	Notification that JSP 763 has been revised to align with changes made to the Civilian Grievance Policy which comes into effect on 1 July 2013.	Pers & Trg – Secretariat – Complaints
2013DIN01-132	Survey for LGB civil servants	For all Civilian Lesbian, Gay and Bisexual civil servants	Survey for LGB civil servants	DCDS Pers & Trg
2013DIN01-133	Royal Navy Fitness Test (RNFT)	All RN/RNR/QARNNS personnel and Tri-Service PT staff who administer the RNFT	Palliative measure to compensate for the delay in the publication of Books of Reference (BR3 and BR51).	FLEET CNPERS CNPD
2013DIN01-134	Tax Relief for Laundry Expenses	Regular (including Mobilised Reserves and Reservists on Full Time Reserve Service Engagements) Ratings and Other Ranks	Initial Advice on Entitlement to Tax Relief for Laundry Expenses for Regular (including Mobilised Reserves and Reservists on Full Time Reserve Service Engagements) Ratings and Other Ranks.	CDP (Remuneration) Allowances Policy 5

2013DIN01-135	Ratings Terms of Service – Changes to Policy on the Award of Backdated Promotion and Advancement	All Naval Service personnel, especially RN ratings and their Chain of Command	The purpose of this DIN is to announce changes to the rules on awarding backdated promotion or advancement to ratings who are unable to satisfy the required criteria within 12 months of their Common Promotion Date or due date by time for advancement	Navy Command - CNPers
2013DIN01-136	Guidance On The Dissemination Of Surveys To Naval Personnel	All Service and civilian personnel	A monitoring process is outlined which must be completed prior to disseminating surveys to personnel. This will reduce the survey burden on our personnel and minimise duplication of effort. Replaces 2010DIN01-046	NAVYPERS-FP RSCH PSYCH SO1C
2013DIN01-137	Healthcare Provision in BRITISH FORCES SOUTH ATLANTIC ISLANDS (BFSAI) - Directory of Local Health Services and Medical Screening Advice.	All Service and civilian personnel	This DIN details the healthcare provision available in BFSAI to the entitled population.	JFC JCOS & HQSG Med Cts
2013DIN01-138	Armed Forces Jewish Community Moral Leadership Course	All Service personnel (Regular, Reserves & CFAVs)	Details of the Armed Forces Jewish Community's Moral Leadership Course and Reunion 5-8 Jan 12 and invitation to apply.	Armed Forces Jewish Community
2013DIN01-139	Changes to military out patient accommodation at the Royal Centre for Defence Medicine and Birmingham Hospitals	All Service personnel	Accommodation arrangements for military outpatient appointments at Birmingham Hospitals.	HQ Defence Medical Group (DMG)

2013DIN01-140	Lecturer and Senior Lecturer Appointments at the Academic Departments of Military Anaesthetics and Critical Care, and Military Medicine	Secondary Healthcare Medical Officers in Anaesthetics and Medicine	Notification of Appointments at the Medical Directorate for Medical Officers in Anaesthetics and Medicine and the application process for an Academic Appointment	RCDM (Research and Academia), Medical Directorate, Joint Medical Command
2013DIN01-141	Healthcare Provision in BRITISH FORCES CYPRUS (BFC) – Directory of Local Health Services and Medical Screening Advice.	All Service and civilian personnel	This DIN details the healthcare provision available in British Forces Cyprus to the entitled population	JFC HQSG Med Op Cap Cts
2013DIN01-142	Family Migration Changes affecting UK Armed Forces family members who are Non-European Economic Area Nationals	MoD, single Services, Chain of Command, Service personnel with family members from outside the European Economic Area	Changes to family migration policy affecting those sponsoring family members for UK visas, Naturalisation and interim arrangements for Armed Forces personnel	Army HQ, AD (MS&E) Army HQ Secretariat 94393 Ext 6110
2013DIN01-143	Support Available For Staff Facing Legal Proceedings. Replaces 2010DIN01-050	All Service and civilian personnel	Legal, Legal Services and advice, Legal System (civil), Service Discipline and Law, Claims and Compensation, Inquests. Replaces 2010DIN01-050	Directorate of Judicial Engagement Policy
2013DIN01-144	Support Available For Staff Giving Evidence in Legal Proceedings.	All Service and civilian personnel who may give evidence in legal proceedings in the course of their official duties	Support Available For Staff Giving Evidence in Legal Proceedings. Replaces 2010DIN01-050	Directorate of Judicial Engagement Policy
2013DIN01-145	Continuity of Education Allowance (CEA) – Re-write of CEA Regulations	All Unit HR staffs and all Prospective/Existing CEA Claimants	An explanation of the changes to CEA policy effective from the autumn academic term (1 September 2013) following a complete re-write of CEA Regulations	Chief of Defence Personnel (Remuneration)
2013DIN01-146	The Smallwood Electronic Warfare Trophy	All RAF Air Cmd personnel	Details governing submissions for the award of the Smallwood Electronic Warfare Trophy. Replaces 2011DIN01-167	HQ Air Cmd

2013DIN01-147	Chaplain Royal Navy – Guidance notes for Commanding Officers on Chaplains OJARS, Promotion Boards and Commission Transfers.	Commanding Officers of RN Chaplains, Reporting Officers of RN Chaplains, RN Chaplains	Royal Navy Chaplaincy Service, Appraisal and Evaluation. Replaces 2012DIN01-118	Chaplain of the Fleet (COTF)
2013DIN01-148	Implementation of Changes to Army Appraisal Reporting. Replaces 2012DIN01-255	All Personnel who Report on and Administer Regular Army Appraisal Reports	Changes to Army Appraisal Reporting under MS Directive dated 4 Sep 12 now incorporated into JSP 757 v.11. This includes any changes to Army Head of Arm/Service Reporting for Regular Army personnel. Replaces 2012DIN01-255	Army Personnel Centre – Career Management Policy
2013DIN01-149	Recruitment of Commonwealth personnel into the Armed Forces	MOD, Single Services, Chain of Command	Five year residency criteria for Commonwealth applicants applying to join the Regular Armed Forces and the requirement for ex- Gurkha and Commonwealth applicants to the Reserves to have Indefinite Leave to Remain in the UK	Directorate Manning (Army)
2013DIN01-150	Service With The Pathfinders, 16 Air Assault Brigade, Selection Cadre Details	All Service Personnel	Announcement of Defence wide recruiting for 16 Air Assault Brigade Pathfinders including an application form for volunteers. Replaces 2013DIN01-031, 2013DIN01-019 and 2012DIN01-169	Pathfinders 16X HQ
2013DIN01-151	Officer Service With The Pathfinders, 16 Air Assault Brigade	All Service Personnel	Announcement of Defence wide Officer recruiting for 16 Air Assault Brigade Pathfinders. Replaces 2013DIN01-047	Pathfinders 16X HQ

2013DIN01-152	Defence Recovery Capability Transition Policy	All Service and civilian personnel	Defence Recovery Capability Transition Policy for the equitable management of all Service Wounded, Injured and Sick.	Chief of Defence Personnel
2013DIN01-153	Survey for LGB Military Personnel	For all Military Lesbian, Gay and Bisexual Personnel	This DIN contains the instructions for the completion of the Stonewall WEI 2014 Survey for LGB Military Personnel	CNPS PPoL D&I Policy
2013DIN01-154	AFPS 05 and RFPS 05 Death In Service Pension Benefit – Nomination Form	Armed Forces Personnel who are members of Armed Forces Pension Scheme (AFPS) 05, those who transferred from AFPS 75 under the offer to transfer and Reserve Forces Pension Scheme 05 (RFPS 05) members	This DIN explains the requirement to complete a Nomination Form	CDP - Remuneration
2013DIN01-155	BR3 – Issue of June 2013 Edition.	All Service and civilian personnel involved with the management of Naval Personnel	The Jun 13 edition of BR3 updates a number of chapters, detailed in the on-line Summary of Change. Replaces 2013DIN01-045	
2013DIN01-156	Revision to Naval Air Squadron Command Examinations and Qualification Process	All Service and civilian personnel	Details the changes to qualification examinations for Naval Air Squadron Examinations and the Command Qualification (Air) One and Two process (CQ(A)1 & CQ(A)2), and amends Legacy Rights to Personnel who have completed Sqn Executive appointments. Replaces 2012DIN01-233	
2013DIN01-157	Changes to Grading Assessment during Recruitment.	All Service and civilian line managers involved in recruiting civilian staff	Removal of the need for the completion of a Grading Assessment Form 214 when recruiting at the same grade. Replaces 2011DIN01-150	HRD HRSTRAT

CHANNEL 02 - SECURITY AND INTELLIGENCE					
2013DIN02-003	Access to the Defence Manual of Security (JSP 440)	All Service and civilian personnel	Access to the JSP 440 on DII when Polestar closes. Replaces 2012DIN02-010	Defence Security	
CHANNEL 03 - DEFEN	CHANNEL 03 - DEFENCE POLICY AND OPERATIONS				
2013DIN03-014	Implementation of Cabinet Office's Consolidated Guidance	All Service and civilian personnel involved in intelligence handling.	Departmental guidance on how to implement the Cabinet Office's "Consolidated Guidance to Intelligence Officers and Service Personnel on the Detention and Interviewing of Detainees Overseas, and on the Passing and Receipt of Intelligence Relating to Detainees" and ensure that appropriate records are kept.	Ops Directorate	
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CHANNEL 04 - DEFEN	·	T AND THE DEFENCE ESTATES	T	T	
2013DIN04-108	Amendments to Operational Medical Modules Contents – Inclusion of Surgical Power Driver Capability within Module 316 and 370-2 (Afloat)	Tri-Service Sponsors of Medical Module Capability and Units entitled to hold Operational Medical Modules	Amendments to Operational Medical Modules	DCA Surgery and DCA T & O	
2013DIN04-109	Amendments to Role 2 Operational Medical Module Electro-Med Contents – 370 modules	Tri-Service Sponsors of Medical Modules, Units entitled to hold Operational Medical Modules	Amendments to Operational Medical Modules		

2013DIN04-114	Procurement Of Agency Workers And Contingent Labour	All Service and civilian line manager who engage Agency Workers and Contingent Labour	Advance notice to a change in contracting routes for obtaining agency workers and contingent labour	DE&S Commercial
2013DIN04-113	Interim Contract Notice for the Disposal of Office and Domestic Furniture and Associated Equipment	All Service and civilian personnel who dispose of surplus (end of use) items	Disposal of Office and Domestic Furniture and Associated Equipment	Disposal Services Authority (DSA), Logistics Commodities Support (LCS), Defence Equipment and Support (DE&S)
2013DIN04-112	Interim Contract Notice for the Disposal of Office Ancillaries (Ink Jet and Toner Cartridges and Mobile Phones)	All Service and civilian personnel who dispose of surplus (end of use) items	See para 1 – 3 below.	Disposal Services Authority (DSA), Logistics Commodities Support (LCS), Defence Equipment and Support (DE&S)
2013DIN04-111	Defence Equipment Support (DE&S) Contractor support arrangements for Submarine Command and Control (SMC2) system.	All civilian and service personnel responsible for the support and maintenance of SMC2	Details of the new contractual arrangements for the provision and support of SMC2 in the Royal Navy. Replaces 2013DIN04-021	Networks Team - MOD Corsham
2013DIN04-110	Sensors Support Optimisation Project (SSOP) for In-Service equipment contract MCS/1001	RN Sonar, Submarines masts & periscopes and electronic surveillance	The Maritime Combat Systems Underwater and Electronic Warfare Team (MCS-UEW PT) is responsible for a range of 17 master equipments comprising of sonar, masts, periscopes and electronic surveillance. The Sensors Support Optimisation contract was agreed 13 May 2013 and is managed by a Joint team of DE&S and Thales UK staff at Abbey Wood. This DIN contains support details and contacts.	Maritime Combat Systems

2013DIN04-115	Sea King Helicopter Drawdown And Disposal	All Service and civilian personnel	The Sea King helicopter fleet (all Marks) is due out of Service on 31 March 2016. This DIN details information to ensure the Sea King fleet and associated equipment drawdown and disposal is executed in a safe, timely and cost effective manner, and compliant with legislative and MOD requirements.	
2013DIN04-116	Declaration of BID/2370 (the BID/2370 is also known as CHIMP) as being obsolete by Crypto Services for Defence (CSD)	All Service and Civilian Personnel	This DIN provides guidance on how to dispose of BID/2370 together with associated ancillaries and publications.	
2013DIN04-117	Declaration of ALC Obsolete Equipment – PFA in Annex A	All Three Services	To inform the user community of Obsolete equipment	OSVP
2013DIN04-118	Equipment Tables, Scales and Schedules	Equipment Table Account Holders and Formation G4 Staff	New, revised and cancelled Equipment Tables, Equipment Table Scales and Equipment Table Schedules	DE&S DJSC, SCM (SCO)
2013DIN04-119	Logistic Information Systems - Cessation of Obsolete/Obsolescent Capabilities	All Service and Civilian Users of Log IS (including Users of Data Feeds)	Notification of Rationalisation of Logistic IS	Logistic Networked Enabled Capability Programme, DE&S
2013DIN04-120	Cancellation of Royal Navy (RN) First Outfit Demands	All Service and civilian personnel	Cancellation of RN Demands Reason For Demand (RFD) Z . Replaces 2010DIN04-189	Navy Log Infra-LogSPT Platform Support Group
2013DIN04-121	Amendments to Operational Medical Modules Contents (Jun 13)	Tri-Service Sponsors of Medical Modules, Units entitled to hold Operational Medical Modules	Amendments to Operational Medical Modules	

CHANNEL 05 - DEFENCE MANAGEMENT, ORGANISATION AND BUSINESS PRACTICE				
2013DIN05-025	The Reorganisation of Departments within Joint Forces Command-Joint Warfare (JFC-JW)	All Service and civilian personnel	Joint Forces Command - Joint Warfare Directorate has modified its structure and moved location within Bld 410 at Northwood HQ	Joint Forces Command- Joint Warfare
2013DIN05-026	Re-organisation of the Land Equipment Operating Centre (LEOC) Headquarters into a Portfolio Management Office (PfMO)	Stakeholders needing to contact the HQ in the conduct of their business.	Announces changes to the DLE Chief of Staff and Hd Portfolio and Programme Support teams from 1 Jul 13	Director Land Equipment
2013DIN05-027	The Maritime Warfare Centre (MWC) - Tasking Process		Explains the process for tasking MWC and provides guidance to potential customers. Replaces 2010DIN05-033	
2013DIN05-028	Revised Contact Details for APHCS Medical Facilities	All Defence organisational users of the Defence High Grade Messaging Service for Aeromedical Evacuation and NOTICAS Casualty Notification procedure.	This DIN provides group mailbox e-mail addresses for all APHCS medical facilities to be used as an alternative contact for Aeromedical Evacuation and NOTICAS Casualty Notification due to the loss of Higher Grade Messaging Service.	HQ APHCS
2013DIN05-029	MOD Operations Directorate Restructure	All MOD Main Building Personnel. All Joint and Single Service Commands	As a result of the Security, Policy and Operations Management Board endorsement of the SPO Organisation Study, the MOD Operations Directorate has undergone a major re- brigading. This DIN provides context to, and details of, this re-organisation.	Chief of Staff - Operations Directorate

CHANNEL 06 - SAFETY	CHANNEL 06 - SAFETY, HEALTH, ENVIRONMENT, FIRE				
2013DIN06-026	Change to the Cross- Government Contract with Specsavers for the provision of Display Screen Equipment (DSE) eye-sight tests, and where necessary spectacles.	All Service and civilian personnel	Provision of Display Screen Equipment eye-sight tests and spectacles. Replaces 2012DIN06-026	DSEA-CPA	
CHANNEL 07 - TRAININ	NG AND EDUCATION				
2013DIN07-090	Commando Helicopter Force (CHF) Basic Military Acquaint Course (Air 338)	Service Personnel Drafted to CHF or 1710 NAS	Course information for personnel appointed to CHF or 1710NAS.	SO2 J7 for CO CHF	
2013DIN07-091	Aeronautical Meteorological Personnel.	Officers and Ratings of the Royal Navy HM branch and attached civilians	Guidance to RN HM Officers and Ratings for meeting the World Meteorological Organisation competencies as Aeronautical Meteorological Personnel. Replaces 2010DIN07-099	FOST HM	
2013DIN07-092	RM Officer Career Development (OCD) programme	RM Officers and Line Managers of RM Officers	Development of a common, coherent approach to deliver Command, Leadership and Management (CLM), Staff Training and Education (STE) and Core Skills to RM Officers. Replaces 2011DIN07-127	NAVY PERS-CM OF RM1	
2013DIN07-093	Senior Officers' Briefing – SOB	Regular and Reserve Senior Officers (Colonels and Brigadiers) and their Employing Officers	Senior Officers' Briefing (SOB)	Individual Training Branch, Directorate of Training (Army)	
2013DIN07-094	Helicopter Underwater Escape Training at the Underwater Escape Training Unit (UETU) RNAS Yeovilton	All military, DERA and MoD personnel operating or using helicopters operated by the MoD	Details of the course, eligibility and booking priority for those wishing to attend training at the UETU, RNAS Yeovilton. Replaces 2010DIN07-176	NAVY CSAV (FSURVO)	
2013DIN07-095	Exercise Bolivian Venture 2014	All Service personnel	High altitude trekking and mountaineering expedition to Bolivia	Royal Air Force Mountaineering Association	

2013DIN07-096	Reinstatement of spouse/partner language training for overseas postings	All Service and Civilian personnel	This DIN describes the policy for and process by which Defence personnel selected for accompanied overseas postings may seek language training for eligible spouses/partners.	Defence Academy, College of Management and Technology
2013DIN07-097	Army Postgraduate Studies with The Defence Academy	Army Regular & Reserve Service personnel - Major (OF3) rank and above	Opportunities available for part time funded postgraduate training and education with the Defence Academy for Army Reg & Res Service Personnel	D Ed Cap
2013DIN07-098	Revised policy on the delivery of the Junior Officers Leadership Programme 2 (JOLP 2)	Junior Officers (Regular, RM) and their Chain of Command	Revised policy on content and delivery of JOLP 2	Individual Training Branch, Directorate of Training (Army)
2013DIN07-099	Army European Winter Activity Instruction	Army Personnel conducting On Duty activities on Snow and Ice	Authorities, clearance procedures and eligibility to funding for organisers, units and individuals participating in Army Winter Activities, both individual training and sport, in Europe. Replaces 2012DIN07-126	Physical Development Branch, DTrg(A), Army HQ
2013DIN07-100	Cyber Awareness Course Dates and Application process for 2014.	Officers, SNCOs and equivalent Civil Service personnel employed in Cyber roles across Defence	The application process and attached form for personnel needing to attend the Cyber Awareness Course in 2014 due to employment within a Cyber role. Replaces 2013DIN07-003	Joint Cyber Unit (Cheltenham)
2013DIN07-101	Instructor Training courses for FOAP(T) staff	Service and civilian personnel within FOAP(T) supported training establishments	The schedule of Instructor Training courses, delivered under franchise from the Defence Centre for Training Support (DCTS) for Jan – Dec 2014, with details of how to apply for them. Replaces 2012DIN07-152	MWS, HMS COLLINGWOOD

2013DIN07-102	Individuals competent to conduct single Service Physical Fitness & Swimming Tests and Assessments, together with Phase I &II syllabused Physical Training, and the use of Endurance Training Leaders(ETLs) / Physical Training Leaders(PTLs).	All Physical Education / Physical Development / Training Staff both civilian (including contractors) and military personnel, and all units with a tri-Service component.	Rules relating to the use of PTIs from other Services for the delivery of single Service Fitness Tests and Phase I & II formal Physical Training and the rules for the use of Service ETLs and PTLs. Replaces 2007DIN07-076	
CHANNEL 08 - FINANCE, ACCOUNTING AND BUDGETING				
2013DIN08-006	Joint Services Command and Staff College (JSCSC) International Student Charging Regime & Allowances	All Service and Civilian personnel	Charging regime at JSCSC for International Students including PAYD rates, Single Living/Service Families Accommodation Rates and Allowance Rates. Replaces 2012DIN08-006	JSCSC, Defence Academy, Shrivenham
CHANNEL 09 - HONOURS, AWARDS, ROYAL AND CEREMONIAL EVENTS				
2013DIN09-009	The City of London Sherriff's Award for Bravery	All Regular and Territorial Service personnel	Announcement of the City of London Sherriff's Award for Bravery	DS Sec
CHANNEL 10 - SPORTS AND SOCIAL EVENTS				
2013DIN10-033	RAF Water-ski & Wakeboarding Championships 6-10 Sep 2013	RAF Personnel	Notification of and application for RAF Water-ski & Wakeboarding Championships 2013. Replaces 2012DIN10- 025	RAF Water-skiing & Wakeboarding Association
2013DIN10-034	RAF Model Aircraft Association (RAFMAA) Championship 2013	Regular and Reserve Service Personnel, MOD Civilians and Service Dependants	Notification of and application for the RAF Model Aircraft Association 2013 Championships	Royal Air Force Model Aircraft Association
2013DIN10-035	Army Waterski and Wakeboard Championships 2013. Replaces 2012DIN10- 028	All Army Personnel	Admin Instruction for the Army Waterski and Wakeboard Championships 2013 – ALL ABILITIES WELCOME. Replaces 2012DIN10-028	ASCB