

# Low Pay Commission

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25 March 2013

**Ref: LPC/FOI/2013/02**

**By Email only**

Dear Mr Baulk,

I am responding to your request dated 7 March 2013 under the Freedom of Information Act (Fol), in which you requested information concerning the number of staff and costs of the Low Pay Commission (LPC) as well as information concerning our information technology. I will answer the questions in the order you have asked them:

The current headcount of the LPC Secretariat is 7 staff.

Information on the LPC's budget for 2012/13 is included in the Business Plan which is published on the LPC's website ([http://www.lowpay.gov.uk/lowpay/what\\_we\\_do.shtml](http://www.lowpay.gov.uk/lowpay/what_we_do.shtml)). Also published on the website are details of monthly expenditure (under the "Transparency" tab).

The Chair of the Commission is David Norgrove. The Senior Civil Servant in the Secretariat is the Commission's Secretary, Robin Webb. Again details of staffing (Commissioners and Civil Servants) is published on the LPC's website.

The LPC is an advisory Non-departmental Public Body funded by the Department for Business, Innovation & Skills (BIS). All of the LPC's information technology requirements (infrastructure, hardware, software, etc) are supplied and maintained directly by BIS. BIS would therefore be best able to provide information on this.

If you have any queries about this reply, please contact me quoting the reference number above.

Appeals procedure

If you are unhappy with the result of your request for information, you may request an internal review within two calendar months of the date of this letter. If you wish to request an internal review please contact me.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Yours sincerely

A handwritten signature in black ink, appearing to be 'Gerry Franks', written in a cursive style.

Gerry Franks  
Senior Policy Adviser