

14th January 2013

*Skipton House
80 London Road
London
SE1 6LH*

Regional Directors of Finance and PCT Cluster Directors of
Finance

Tel: 020 7972 0000

Gateway Reference: 18636

Dear Colleague

**PCT Re-Statement of Property Costs for Properties Transferring to NHS Property
Services and Community Health Partnerships – ROCR APPROVAL ROCR/12/2154MAND**

Since PCTs completed the analysis of the use of their recurrent baseline resources in July 2012 (the PCT Baseline Return), there has been further clarification regarding the allocation of property related costs between building users and the organisation to which properties will transfer on 1 April 2013. This means that both the quantum of cost identified as relating to properties transferring to NHS Property Services Limited (NHS PS), or Community Health Partnerships (CHP - for LIFT properties) and the allocation of those costs to building users may have changed significantly since the completion of PCT Baseline Returns.

This data collection asks PCTs to update the NHS PS property related costs in their Baseline Return to reflect the final agreed position on property transfers, current building use and current recharges in relation to properties that will transfer to either NHS PS or CHP. Information on gross expenditure, recharges to tenants and unrecovered costs is required for each transferring property for both 2012/13 and 2013/14. This will enable NHS PS to recover all property related costs from building users and the appropriate Commissioner as well as informing any changes that may be required to 2013/14 resource allocations.

It is recognised that this data collection is being requested at a particularly busy time in the planning round, but given the importance of the information, PCTs are asked to give a high priority to this work and submit completed returns by 1 February 2013 to

BaselineReturnJuly12@dh.gsi.gov.uk

Queries should be sent to the same mailbox and responses will be made back to the submitting organisation.

Regards



Peter Coates CBE
Commercial Director