



Department
for Environment
Food & Rural Affairs

helpline@defra.gsi.gov.uk
www.defra.gov.uk

Via email only

Our ref: RFI 6105
Date: 08 January 14

Dear

**REQUEST FOR INFORMATION: STOCKS OF WINE AND OTHER ALCOHOL
PRODUCTS HELD BY DEFRA**

Thank you for your request for information about stocks of wine and other alcoholic products held by Defra, which we received on 09 December 2013. We have handled your request under the Freedom of Information Act 2000 (FOIA).

We are writing to advise you that the information that you have requested is not held by Defra.

We can also confirm that Defra's policies make it clear to staff that the purchase or reimbursement of alcohol is not permitted.

We attach an annex giving contact details should you be unhappy with the service that you have received.

If you have any queries about this letter, please contact us.

Yours

Defra Estates

M: estates.correspondence@defra.gsi.gov.uk



Annex

Complaints

If you are unhappy with the service you have received in relation to your request you may make a complaint or appeal against our decision under section 17(7) of the FOIA or under regulation 18 of the EIRs, as applicable, within 40 working days of the date of this letter. Please write to Mike Kaye, Head of Information Standards, Area 4D, Nobel House, 17 Smith Square, London, SW1P 3JR (email: requestforinfo@defra.gsi.gov.uk) and he will arrange for an internal review of your case. Details of Defra's complaints procedure are on our [website](#).

If you are not content with the outcome of the internal review, section 50 of the FOIA and regulation 18 of the EIRs gives you the right to apply directly to the Information Commissioner for a decision. Please note that generally the Information Commissioner cannot make a decision unless you have first exhausted Defra's own complaints procedure. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF