

DIN DIGEST

January 2013

REF (DIN No)	Title (includes Hyperlink)	Audience	Contains	Sponsor Branch
CHANNEL 01 – PERSONNEL				
2013DIN01-001	Cultivating Lesbian, Gay, Bisexual and Transgender (LGBT) Talent: The 2013 Conference of the Army LGBT Forum	All serving members of the British Army and Army Reserves		DM(A) Employment Branch
2013DIN01-002	Changes to the Service Complaints Process.	All Service Personnel and Civilian MOD Personnel involved in the handling of Service Complaints	Changes to the timelines and targets for the resolution of Service complaints, and the way complainants, respondents and the Service Complaints Commissioner are updated on the progress of complaints. Replaces 2009DIN01-238	DCDS (Pers & Trg)-Secretariat-Complaints
2013DIN01-003	Promotion to the Senior Civil Service	All Civilian Staff who are considering applying for SCS	Arrangements for gaining promotion to SCS Pay Band 1. Replaces 2011DIN01-119	HRD-HR Strategy
CHANNEL 03 - DEFENCE POLICY AND OPERATIONS				
2013DIN03-001	Explosive Ordnance Disposal (EOD) & Search (&S) Assurance	All Defence EOD & S personnel	Second party assurance procedures for Defence EOD & S Units	DEODS
2013DIN03-002	Military Danger Area Airspace Management Policy			
CHANNEL 04 - DEFENCE EQUIPMENT AND SUPPORT AND THE DEFENCE ESTATES				

2013DIN04-001	Publication of JSP 509 - The Management of Test Equipment	All Service and Civilian personnel	Publication of JSP 509 - The Management of Test Equipment. Replaces - see Annex A	
2013DIN04-002	ADM-300A Radiation Monitor Upgrade	Nuclear Emergency Response Teams, Royal Navy Ships	Details of the Upgrade and Rollout of the ADM300A (V1B)	
2013DIN04-003	Declaration of Obsolete – STLS SAR2/5855-99-553-2991	Tri Service	To inform the user community of the Obsolete equipment: STLS SAR2/5855-99-553-2991	Soldier System Programmes (SSP)
2013DIN04-004	Declaration of Obsolete - Less Than Lethal Effect (LTLE Mk2)	All Service Personnel	Statement of intent to withdraw equipment	DES SSP STANO
2013DIN04-005	MoD Policy for the Provision and Use of DFTS Services	Commercial/Finance/Project Managers and CIS Staffs involved in Projects requiring WAN Connectivity	MOD Policy for all UK telephony and WAN telecommunications services stating that MOD, the TLBs and Trading Funds are required to use DFTS services. Replaces 2009DIN04-070	
2013DIN04-006	Closed Loop secure document destruction, waste paper management and recycling.	All Service and Civilian Personnel involved in Waste Paper Collection, FM Contracts or MACs, and all Commercial Officers.		
2013DIN04-007	Tactical Fuel Handling Equipment (TFHE) Declaration Ordered by Deployable Infrastructure Project Team (DIPT)	All Service and Civilian Personnel using any Tactical Fuel Handling Equipment	Instruction to ensure all Unit holdings of Tactical Fuel Handling Equipment are accounted for and declared on the appropriate forms and reported to Deployable Infrastructure Project Team (DIPT).	

2013DIN04-008	Confirmed Out of Service Date (COSD) Bedford 4T	All vehicle fleet Managers, repair Managers and stores Managers that operate 4T Bedford	Confirms out of service date of the 4T Bedford. Describes management of their withdrawal from service end of 2012	General Support Group, Specialist and Logistic Vehicles
CHANNEL 05 - DEFENCE MANAGEMENT, ORGANISATION AND BUSINESS PRACTICE				
2013DIN05-001	JSP 950 Defence Health Record Policy Leaflet - Interim Direction	All Service and Civilian Personnel	Interim Direction regarding Defence Health Records pending the release of a new JSP 950 Leaflet in Mid 2013	HQ Surgeon General
2013DIN05-002	Records Management – Reduction in the 30 Year Rule	All Service and Civilian Personnel responsible for the management of Records	This DIN notifies branches of the reduction in the Public Records Acts 30 year rule, and provides instruction on the handling of those records older than 15 years of age. Replaces 2011DIN05-032	Chief Information Officer - Strategy, Policy and Practice
CHANNEL 06 - SAFETY, HEALTH, ENVIRONMENT, FIRE				
2013DIN06-001	Revisions to UK Rabies Vaccination Guidance	All Service and Civilian Medical Practitioners.	Armed Forces Policy on Rabies Vaccination	HQ SG Hd Med Strat & Pol
CHANNEL 07 - TRAINING AND EDUCATION				
2013DIN07-001	JMC Battlefield Advanced Trauma Life Support (BATLS) Course Loading Policy 2012	Defence Medical Services single Service Customer Agents, for information distribution to Medical Operations, Front Line Commands	A guidance for Defence Medical Services single Service Customer Agents regarding BATLS eligibility and priority criteria afforded to Defence Medical Services personnel. Replaces BATLS 2009 Loading Policy (20090204-BATLS Loading Policy-Feb 09-Howell-U)	Joint Medical Training Requirements Authority, under clinical authority of the BATLS Steering Group, chaired by DCA Emergency Medicine
2013DIN07-002	Education For Promotion (EFP)	All Naval Service personnel	The change in terminology from Literacy and Numeracy Testing and Education in the Royal Navy (LANTERN) to Education For Promotion (EFP)	

2013DIN07-003	Cyber Awareness Course Dates and Application process for 2013.	Military and Civilian personnel employed in Cyber roles across Defence.	The application process and attached form for personnel needing to attend the Cyber Awareness Course in 2013 due to employment within a Cyber role.	
2013DIN07-004	Military Aviation Authority (MAA) Centre of Air Safety Training (CoAST) Courses FY 13/14	All aviation and aviation support units/squadrons	Details of eligibility, dates and application processes for MAA CoAST Courses. Replaces 2012DIN07-160	MAA
2013DIN07-005	Nitrox Compatible Equipment for use in Service Sub Aqua Diving	All Service and Civilian Personnel engaged in Joint Service Adventurous Training – Sub Aqua Diving	How to correctly mark and use SCUBA for use with gas with higher than 22% oxygen content (Nitrox)	Superintendent of Diving
2013DIN07-006	Royal Air Force 2-Day March 2013	RN, RNR, RM, RMR, ARMY, TA, RAF, RAFR, RAuxAF, Cadet and University Service Organisations	Information and application instructions regarding the Royal Air Force 2-Day March 2013.	Royal Air Force Walking and Road Marching Association (RAFWARMA)
2013DIN07-007	JOINT AND SINGLE SERVICE SECURITY, INTELLIGENCE, PHOTOGRAPHIC AND GEO-SPATIAL TRAINING COURSES FOR TRAINING YEAR.	All MOD personnel	List of courses. Replaces 2012DIN07-147	Defence Intelligence & Security Centre (DISC).
2013DIN07-008	Unit Welfare Personnel Training Courses 2013-2014	Army Personnel in, or due to take up welfare appointments	Unit Welfare Officer/SNCO, ROSO/ROSWO and Welfare Office staff training. Replaces 2012DIN07-008.	
CHANNEL 09 - HONOURS, AWARDS, ROYAL AND CEREMONIAL EVENTS				
2013DIN09-001	New Year Honours List 2013 – MOD Civilian Recipients	All Civilian and Service Personnel	This DIN provides information for those successful MOD Civilian Recipients of awards via the New Years Honours List 2013	MOD Civilian Honours Unit

CHANNEL 10 - SPORTS AND SOCIAL EVENTS				
2013DIN10-001	Basic Gliding Courses 2013 at the Wyvern (Army) Gliding Club – Upavon	All MOD personnel, Regular, Reserve, MOD Civil servants and dependants	The DIN contains course details, cost, dates and application procedures for basic Gliding courses at Upavon Airfield	
2013DIN10-002	Headquarters Operational Shooting Training Team (HQ OSTT) – Shooting Courses 2013	All Service and MOD Civilian Personnel	Details of Sport Shooting Courses in 2013.	Army Rifle Association/Army Sport Control Board
2013DIN10-003	Army Sports Lottery (ASL)	All Army Personnel	How to access the new ASL instruction; main changes to rules Replaces 2011DIN10-034	Army Sport Control Board (ASCB)
2013DIN10-004	RN Lawn Tennis Association – Wimbledon Tickets 2013	All Royal Navy Personnel	Details of how RN personnel apply for 2013 Wimbledon tickets	DNPD, Navy Command tickets
2013DIN10-005	The Combined Services Chess Championships (CSCC) 2013.	All Service, Reserve, and MOD Civilian personnel.	This instruction is to notify all personnel of the Combined Services Chess Championships 23 May – 27 May 12, at RAF Wittering. The tournament is open to chess players of any standard.	Combined Services Chess Association
2013DIN10-006	Kneller Hall vehicle parking: Twickenham Rugby Stadium Events and Concerts	All Service and civilian personnel	Guidance instructions for use of Kneller Hall for vehicle parking associated with RFU Stadium sports and concert events.	Headquarters Corps of Army Music