

To Owners and Skippers of Fishing Vessels

**GUIDE TO THE FISHING INDUSTRY ON DOCUMENTS REQUIRED
BY LAW TO BE MAINTAINED**

Vessels of 40 feet (12 metres) or more in length but less than 55 feet (16.8 metres)

1. This guide is one of three which have been designed principally to help owners and skippers of fishing vessels to deal with the official documents which are required by law, namely the Merchant Shipping Act 1970 and Statutory Instruments 1972 No. 919 and 1972 No. 1873. **It is not comprehensive and should not be regarded as interpreting any Act of Parliament or Statutory Instrument.**

2. It is recommended that every owner and skipper of a fishing vessel of 40 feet (12 metres) or more in length obtain a copy of the guide appropriate to the length of the vessel which they own or command and use it as a reference each time they prepare any document required by the Merchant Shipping legislation referred to above.

Note: Similar guides for vessels of 80 feet (24.4 metres) or more in length (Notice No. M.721) and for vessels of 55 feet (16.8 metres) or more but less than 80 feet (24.4 metres) in length (Notice No. M.720) are obtainable free of charge from any Mercantile Marine Office or on request by post from Department of Trade Marine Library, Sunley House, High Holborn, London, WC1V 6LP.

Department of Trade
Marine Division
London WC1V 6LP
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(16.8 metres)*

1. **Documents required**—available from any Mercantile Marine Office

List of Crew:

Form Nos.

ALC(FSG) 3 (Blue)

ALC(FSG) 3A (Red)

2. **Preparation of documents**

- a. Complete the outer cover and contents of both forms according to the instructions on them.
- b. The **Blue** copy (ALC(FSG) 3) is the “ship’s” copy and must be on the vessel each time she goes to sea.
- c. The **Red** copy (ALC(FSG) 3A) is to be maintained by the Owner ashore and the Skipper should, as soon as practicable, and in any event within 3 days, notify the Owner of any change made in the list of crew.

3. **Duration of the List of Crew**

The document remains in force for 6 months from the date the first man is entered on it. It must be closed at the end of that period, or, if the vessel is then at sea, on first return to port within 30 days after that time. Then it ceases to be in force and a new list and copy of it should be prepared.

4. **No Official Log Book is required** but a radio log might be.

5. **Reminder**

Training for emergencies and inspections

Skippers should refer to **Rules 119–121 of the Fishing Vessels (Safety Provisions) Rules 1975** for details of the requirements. Principally you should note that for any vessels of **40 feet (12 metres) or more in length but less than 80 feet (24.4 metres) the Skipper must** ensure that the crew are properly trained in the use and location of all life-saving and fire appliances and equipment and such training must be carried out once a month. The life-saving equipment and fire appliances must also be inspected once a month.