



# Vehicle & Operator Services Agency

## Appendix B

### APPLICATION FOR APPROVAL AS A SPONSOR OF ROAD SPEED LIMITER AUTHORISED SEALERS

1. Do you wish to sponsor "Authorised Sealers"? YES/NO (If YES ignore 2)
2. Are you a Business eg a vehicle maintenance/repair or vehicle operator who wishes to act as a non sponsored "Authorised Sealer"? YES/NO (If YES see application form **ASA 2**)
3. Are you a:
  - a. Vehicle manufacturer
  - b. Vehicle importer
  - c. Speed limiter manufacturer
  - d. Speed limiter prime supplier
  - e. Vehicle fleet operator

NOTE: If you do not fit into any of the above categories, seek guidance from the Vehicle and Operator Services Agency.

4. Trading/Company Name:
5. Business Address:
6. Telephone No: Fax No:
7. Contact Name: Position:

NOTE: You may provide additional information on separate sheets and attach to this application if necessary.

8. The vehicle make for which approved sponsor status is sought (if different from 4 above):
9. Company name of speed limiter manufacturer (if different from 4 above):

10. Are the speed limiters manufactured under the same trade name given in 4 above?  
YES/NO (if NO enter speed limiter trade name below):
  
11. Details of specialist calibration and test equipment to be held by "Authorised Sealers" and the arrangements for its periodic calibration in accordance with the equipment manufacturers instructions:
  
12. Details of specialist tools to be held by "Authorised Sealers":
  
13. Details of how the speed limiter system/s will be sealed (if required):
  
14. Details of specialist equipment to be held by "Authorised Sealers" (a sample of the speed limiter installation and calibration plate and details of how it will be indelibly marked should accompany this application):
  
15. A range of unique seal numbers/codes should be issued to "Authorised Sealers" by the sponsor. The format to be agreed by the Vehicle and Operator Services Agency and the sponsor.

Details of the seal number/code sequence proposed:

16. Details of training for "Authorised Sealers" (Note: A copy of the training course syllabus and a copy of the applicable training certificate issued to staff meeting the standard should accompany this application form):
17. Details of the arrangements for providing technical literature and service back-up information (e.g. service bulletins etc):
18. Will the periodic quality assurance inspections of "Authorised Sealers" be carried out by the sponsor? - YES/NO (if YES ignore 19)
19. Details of third party, carrying out the periodic quality assurance inspection:
20. Details of quality assurance inspection procedures including copies of inspection report/deficiency report forms:

21. Details of procedures and security arrangements to ensure safe custody of speed limiter sealing equipment and "plates" when not in use:

22. Will any of the "Authorised Sealers" offer an off site mobile service? - YES/NO

If NO ignore 23 (Note: A mobile "Authorised Sealer" is a sealer operating from a vehicle which is so equipped that the sealer can calibrate and seal the speed limiter makes for which authorisation has been granted without the need for additional facilities.)

23. Details of the procedures and security arrangements for mobile "Authorised Sealers":

24. Details of speed limiter calibration recording arrangements (i.e. vehicle register) to be followed by "Authorised Sealers" including a copy of any certificate if used:

25. Declaration:

I confirm, that the above details are correct and that the sponsorship agreement with "Authorised Sealers" will ensure that all of the conditions of approval are met.

Signature: ..... Date: .....

Name: ..... Position: .....

(Block Capitals)

#### **Data Protection**

The personal information you provide on this form will be used for the purposes of VOSA's statutory functions. It will not be disclosed to other organisations unless required or permitted by law. For further information, visit our Information Charter available from VOSA's website: **[www.dft.gov.uk/vosa](http://www.dft.gov.uk/vosa)**