

## **Correspondence statistics – 1 January to 31 December 2013:**

Correspondence type	Number answered	% answered on time*
Electronic correspondence received through the Department's website	19,516	99%
Letters signed by ministers	17,213	95%
Letters signed by officials on behalf of ministers	13,103	99%

<sup>\*</sup>Whitehall standard of 18 working days (target is 90%)

## Call Centre statistics – 1 January to 31 December 2013:

Topic Performance figure

Calls answered during office hours by the Call Centre team 45,412 % calls answered within 30 seconds (Target is 80%) 83%

Abandoned calls (Target is less than 5%) 2,476 (5%)

Topic Performance figure

Offline policy research cases 326 % answered within three working days (Target is 90%) 96%

Topic Performance figure

Customer satisfaction 1 81%\*
Customer satisfaction 2 77%\*\*

<sup>\*%</sup> of respondents that are very satisfied, satisfied or neither satisfied nor dissatisfied, with the service – Target 90%

<sup>\*\*%</sup> of respondents that are very satisfied, or satisfied with the service – Target 75%