



Scotland Office

An Oifis Albannach

Dover House
66 Whitehall
London SW1A 2AU

Telephone: 0131-244 [REDACTED]
[REDACTED]
Website: www.scotlandoffice.gov.uk

Our ref: DB 579

19 June 2013

Dear [REDACTED]

FREEDOM OF INFORMATION REQUEST ABOUT ESTATES MANAGEMENT

Thank you for your email sent to the Scotland Office on 6 June 2013. You wrote:

I wish to request:

1. An up-to-date version of your estates/facilities/capital projects organisational structures including names, email addresses, telephone numbers and reporting lines where possible.
2. Any current vacancies in the estates/facilities/projects department (may be included in the Organisation Structures if easier).
3. Total spend on both agency (temporary) workers and permanent recruitment fees by the estates/facilities/projects departments over the last 2 years.

The Scotland Office is a very small government department. It does not have an estates/facilities/capital projects department. Where necessary estates and facilities management services are provided by the Ministry of Justice.

If you are dissatisfied with the decision made in relation to your request you may ask for an internal review. A request for an internal review should be addressed to:

FOI Officer
1 Melville Crescent
EDINBURGH
EH3 7HW

If you are not content with the outcome of the internal review you have the right to apply directly to the Information Commissioner for a decision. The contact details are:

Information Commissioner's Office

Wycliffe House
Water Lane
Wilmslow
CHESHIRE
SK9 5AF

If you have any queries about this letter please contact me.

Yours sincerely

[Redacted signature]