

## BUSINESS MANAGERS SPECIAL ADVISERS'

April to June 2013

### CHIEF WHIP (COMMONS), LEADER OF THE HOUSE OF COMMONS AND LEADER OF THE HOUSE OF LORDS QUARTERLY RETURN

#### GIFTS RECEIVED<sup>1</sup>

<b>BEN WILLIAMS</b>			
<b>Date gift received</b>	<b>From</b>	<b>Brief Description of Gift</b>	<b>Outcome</b>
Nil return			

<b>CHRIS WHITE</b>			
<b>Date gift received</b>	<b>From</b>	<b>Brief Description of Gift</b>	<b>Outcome</b>
Nil return			

<b>ROBERT RIDDELL</b>			
<b>Date gift received</b>	<b>From</b>	<b>Brief Description of Gift</b>	<b>Outcome</b>
Nil return			

<b>ALISTAIR MASSER</b>			
<b>Date gift received</b>	<b>From</b>	<b>Brief Description of Gift</b>	<b>Outcome</b>
Nil return			

<b>JAMES MARSHALL</b>			
<b>Date gift received</b>	<b>From</b>	<b>Brief Description of Gift</b>	<b>Outcome</b>
Nil return			

<b>ELIZABETH PLUMMER</b>			
<b>Date gift received</b>	<b>From</b>	<b>Brief Description of Gift</b>	<b>Outcome</b>
Nil return			

<sup>1</sup> Staff should not accept a gift unless it is a trivial item (an inexpensive pen, calendar, diary etc) or refusing it would cause embarrassment or offence to the donor (eg a gift offered as part of an inter-governmental visit). Staff may keep a trivial gift but may not keep any other gift without the agreement of their SCS line manager. Their SCS line manager may allow them to keep a gift provided its retail value is not more than £25 for general items, £50 for gifts to a team, to be kept by the team as a whole, £75 for gifts from an overseas government or international organisation. Staff must record all offers of gifts (some Heads of Management Unit may allow staff not to record offers of trivial items or other items with a value of less than £25).

## **HOSPITALITY RECEIVED<sup>2</sup>**

<b>BEN WILLIAMS</b>		
<b>Date</b>	<b>Name of Organisation</b>	<b>Type of Hospitality Received</b>
Nil return		

<b>CHRIS WHITE</b>		
<b>Date</b>	<b>Name of Organisation</b>	<b>Type of Hospitality Received</b>
Nil return		

<b>ROBERT RIDDELL</b>		
<b>Date</b>	<b>Name of Organisation</b>	<b>Type of Hospitality Received</b>
04.04.13	Connect PR	Lunch

<b>ALISTAIR MASSER</b>		
<b>Date of hospitality</b>	<b>Name of organisation</b>	<b>Type of hospitality received</b>
Nil return		

<b>JAMES MARSHALL</b>		
<b>Date of hospitality</b>	<b>Name of organisation</b>	<b>Type of hospitality received</b>
Nil return		

<b>ELIZABETH PLUMMER</b>		
<b>Date of hospitality</b>	<b>Name of organisation</b>	<b>Type of hospitality received</b>
Nil return		

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<sup>2</sup> Does not normally include attendance at functions hosted by HM Government; 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined. \* indicates if accompanied by spouse/partner or other family member or friend.

**MEETINGS WITH NEWSPAPER AND OTHER MEDIA PROPRIETORS, EDITORS AND SENIOR EXECUTIVES)<sup>3</sup>**

<b>BEN WILLIAMS</b>		
<b>Date of Meeting</b>	<b>Name of Organisation</b>	<b>Purpose of Meeting</b>
Nil return		

<b>CHRIS WHITE</b>		
<b>Date of Meeting</b>	<b>Name of Organisation</b>	<b>Purpose of Meeting</b>
Nil return		

<b>ROBERT RIDDELL</b>		
<b>Date of Meeting</b>	<b>Name of Organisation</b>	<b>Purpose of Meeting</b>
Nil return		

<b>ALISTAIR MASSER</b>		
<b>Month of Meeting</b>	<b>Name</b>	<b>Purpose of Meeting</b>
Nil return		

<b>JAMES MARSHALL</b>		
<b>Month of Meeting</b>	<b>Name</b>	<b>Purpose of Meeting</b>
Nil return		

<b>ELIZABETH PLUMMER</b>		
<b>Month of Meeting</b>	<b>Name</b>	<b>Purpose of Meeting</b>
Nil return		

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<sup>3</sup>. Does not include details of official meetings where special advisers attended alongside their Ministers