

ANNEX 6

SURVEY OF CREW ACCOMMODATION

1 Outline of Procedures

1.1 Plans, provided by the owners/builders, of the crew accommodation arrangements are to be examined by a surveyor and/or in company with an owner's representative. The crew accommodation is to be surveyed by a surveyor.

1.2 Arrangements, equipment and materials which do not comply with the Regulations are to be identified and the owners advised, in writing, as relevant.

1.3 Any proposals made for meeting the Regulations should be considered by the surveyor and implemented where agreed.

1.4 Where the Regulations can not practically be met requirements to ensure that the overall provisions can be considered as 'no less favourable than those that would result from the full application of the regulation' should be discussed and the related exemptions from the Regulations to be applied for should be agreed with the owners, noting that:

1.4.1 the relevant seafarers' unions or organisations should be contacted with a view to establishing that they have 'no objections' to the proposed exemptions;

1.4.2 this can be done by the owners, but if this procedure is not followed then the surveyor should advise the owners that in considering any proposed exemption from the Regulations, in accordance with the requirements of the Conventions, the seafarers' unions/organisations will be consulted by the MCA. The surveyor should then write to such organisations to obtain a "no objections statement."

1.5 Procedural details may be varied where justifiable in particular cases.

1.6 Where exemptions are found necessary the surveyor should:

1.6.1 obtain from the owners, in writing, their formal application for such exemptions from particular Regulations, supported by their confirmation that any conditions associated with the proposed exemption(s) will be complied with together with the written agreement of the relevant seafarers' unions/organisations where they have been consulted directly; and

1.6.2 submit to Headquarters a suitably completed 'Exemptions Sought' form together with the relevant supporting documentation and information, which should include a minute on file supporting or otherwise the owner's application for exemption(s).

1.7 Where consultation with the seafarers' unions/organisations has not taken place, it will be put in hand by the MCA Headquarters (but note that such a late consultation with the unions or crews' representatives may result in delay to an acceptance of the proposed arrangement).

1.8 Given satisfactory consultations and completion of the survey, a record of exemptions granted (indicating any associated conditions) will be issued by the MCA Headquarters.