

Dates	Minister	Destination: city and country	Purpose of Trip (including any meetings attended, people met, places visited)	Scheduled, 'No 32 (The Royal Squadron)' or 'Other RAF', Charter or Eurostar	No. of officials accompanying Minister, where non scheduled travel used	Total cost including travel and accommodation: MINISTER ONLY	Total cost including travel and accommodation: OFFICIALS ONLY	TOTAL	Breakdown
24-28 April 2009	Douglas Alexander	USA, Washington DC & New York	Attended World Bank Meetings and meetings at the UN. Gave a speech to the New Democratic Network in New York on Conflict, Fragile States and Security.	Scheduled		£4,253.09	£12,697.27	£16,950.36	Hotel NY: £115.67 pp Flights: Hotel WDC: KW £450.22 / DA £481.22 / AM £450.22 / JH £465.94 £3,656.20 pp
25-30 July 2009	Douglas Alexander	Afghanistan USA: Washington DC	Meetings with members of Afghan cabinet and international counterparts. Meetings with presidential candidates Hamid Karzai, Abdullah Abdullah and Shahai Attah. Military and civilian briefings. Local visits to health centre, market and school. Washington: White Paper seminar, IMF, World Bank, Carnegie Institute	Scheduled & Other RAF (no 32 Royal Squadron)	2	£9,447.34	£24,059.32	£33,506.66	Accommodation: No charge - stayed at Residence Flights: 5680 94 (SM) 5689 94 (JH) 9447.34 (DA) 9447.34 (SD) 3232.10 (AM) Note: Stephen and Douglas did both trips; James and Sarah only did Afghanistan; Amanda or did Washington
30 August - 3 September 2009	Douglas Alexander	Dhaka, Bangladesh and Delhi, India.	Meetings with Bangladeshi cabinet. Reception at BHV. Visited chars islands and attended launch of British Council International Climate Champions Initiative and roundtable on climate change. Meeting with Indian cabinet. Attended launch of Environmental Films at India Gate and met with Baroness Ashton.	Scheduled		£4,736.80	£9,473.20	£14,209.80	Flights: Heathrow - Delhi £3256.10pp, Delhi-Dhaka £261.30pp, Delhi-LHR 1219.20p Accommodation: Residence both in Dhaka and Delhi
19-24 September 2009	Douglas Alexander	USA, New York	Attended UNGA64.	Scheduled		£2,307.10	£5,745.20	£8,052.30	Flights: 2307.10 (DA) 2684.10 (GH) 3061.10 (SD and JH) Accommodation: waiting for hotel costs
2-3 October 2009	Douglas Alexander	Paris, France	Attended Club of Three dinner hosted by Bernard Kouchner.	Eurostar		£260.00	£520.00	£780.00	Eurostar: 260.00 pp Accommodation: stayed in Residence
3-5 October 2009	Douglas Alexander	Istanbul, Turkey	Attended World Bank Meetings. Bilaterals with WB President Bob Zoellick, South African Finance Minister Gordian, Zimbabwean FM Biti, Saudi FM Al Assaf, Indian FM Mukherjee, Afghan FM Zakhilwal, Russian FM Kudrin. Attended Aid for Trade facilitation event and Development Committee.	Scheduled		£2,374.69	£4,749.32	£7,124.01	Flights: 1431.80 pp (£433.23pp/pn) Accommodation: £2828.69 Cars: 823.00
13-14 December 2009	Douglas Alexander	Copenhagen, Denmark	Attend COP 15 Climate Change meeting	Scheduled		£406.50	£492.70	£899.20	Flights: 899.20 Accommodation paid for by DECC
15 - 17 December	Douglas Alexander	Afghanistan	Meetings with members of Afghan cabinet ahead of London Conference. Meeting with President Karzai. Visit to Nad e Ali and meeting with the District Governor. Military and civilian briefings.	Scheduled		£4,907.30	£4,045.80	£8,953.10	Flights: £8953.1
26 - 27 January	Douglas Alexander	Vatican	Speech to Rome agencies "Addressing the Hunger Crisis - Challenges and Priorities" Audience with Pope and meetings with Vatican officials	Scheduled and Chartered	1	One-way Flight: £655.7	One-way Flight: £655.7	£10,961.40	Flights: £1311.4. Residential Charter Flight: £9,650 Accommodation: Residnc
28-30 January	Douglas Alexander	Davos	World Economic Forum. Morgan Tsvangirai, Prime Minister Salam Fayyad. Bilaterals: Nancy Birdsall, Helen Clark, Bill and Melinda Gates, Jacob Kellenberger. Conferences: Copenhagen; Practical Ways Forward, Food Security, Google After Hours	Scheduled		£1,204.07	£1,204.07	£2,408.14	Flights: £2408.14, Car Service: £437.16 Accommodation paid for by FCO
08-09 March	Douglas Alexander	Afghanistan	Meeting with members of Afghan Cabinet. Military and civilian briefings. District visits to Nad e Ali and Sanghin, including meetings with local administrators	Scheduled & other RAF		£4,159.00	£4,159.00	£8,318.00	Flights: London - Dubai - Bahrain - London £3585.40 pp Duabi - Kabul £573.60 - RAF flight from Kabul to Bahrain - paid for by MoD
					MINISTERIAL TOTAL	£34,055.69	ALL INCLUSIVE TOTAL	£112,162.97	

<u>Dates</u>	<u>Minister</u>	<u>Destination</u>	<u>Purpose of Trip</u>
5th - 9th April	Gareth Thomas	Zambia / Mozambique	Lusaka - North-South Corridor Conference. Mozambique - Country visit
29th April	Gareth Thomas	Sweden	EU Development Ministers Informal
18th - 19th May	Gareth Thomas	Brussels	General Affairs and External Relations Council (GAERC)
11th - 12th June	Gareth Thomas	Rome, Italy	G8 Development Ministers
6th July	Gareth Thomas	Geneva	WTO Ministerial Review of Aid for Trade
7th - 9th September	Gareth Thomas	Democratic Republic of Congo	Country Visit

13th-14th September	Gareth Thomas	Brussels	EU Trade Ministers Informal
23rd - 24th September	Gareth Thomas	Sierra Leone	Country Visit
14th - 15th October	Gareth Thomas	Sudan	Country Visit
16th - 17th November	Gareth Thomas	Ethiopia	Country Visit
23rd November	Gareth Thomas	Copenhagen	Climate Change meeting
30th Nov-1st December	Gareth Thomas	Geneva	WTO Ministerial Conference

7th-9th December	Gareth Thomas	Washington/New York	Washington: Engagement with World Bank and US Administration. New York: CERF Conference
17th -18th February	Gareth Thomas	Madrid	EU Development Informal
21st February	Gareth Thomas	Brussels	EU Trade Informal

<u>Scheduled, 'No 32 (The Royal Squadron)' or 'Other RAF', Charter or Eurostar</u>	<u>No. of officials accompanying Minister, where non scheduled travel used</u>	<u>Total cost including travel and accommodation: MINISTERS ONLY</u>
Scheduled	Alasdair Wardhaugh	£8,103.59
Scheduled	Kevin Gardner	1008.95
Eurostar	Kevin Gardner	940.28
Scheduled	Alasdair Wardhaugh	1142.95
Scheduled	Alasdair Wardhaugh	684.83
Scheduled and Charter flights	Mary Thida Lun	22502.14

Scheduled flights and Eurostar	Alasdair Wardhaugh	1553.387
Scheduled	Mary Thida Lun	4517.01
Scheduled flights, and UNMIS flight (free of charge)	Mary Thida Lun	3678.84
Scheduled flights, and Charter	Mary Thida Lun	4231.49
Scheduled	Ella Carpenter	1393.36
Scheduled	Alasdair Wardhaugh	986.74

Scheduled	Ella Carpenter	4295.59
Scheduled	Ella Carpenter	872.4
Scheduled	Alasdair Wardhaugh	1005.56
	TOTAL (MINISTER ONLY):	£56,917.12

<u>Total cost including travel and accommodation: OFFICIALS ONLY</u>	<u>GLOBAL TOTAL</u>
£7,993.82	£16,097.41
967.7	£1,976.65
615	£1,555.28
1108.7	£2,251.65
684.83	£1,369.66
3851.28	£26,353.42

589.33	£2,142.72
4182.5	£8,699.51
3678.84	£7,357.68
2119.25	£6,350.74
1393.36	£2,786.72
965.85	£1,952.59

BREAKDOWN

<p>MINISTER Return flights: £6729.90 Fee: £207 Visa: £161.50 Joburg Hotel: £318.61 Lusaka Hotel: £334.39 Maputo Hotel: £384.09</p> <p>PS - Return flights: £6729.90 Fee: £207</p>	
<p>MINISTER Return flights: £828.70 In country transport: 41.25 Hotel: 1545 SEK = £139 based on xe 0.08436399</p> <p>PS Return flights: £828.70 Hotel: 1545 SEK = £139 based on xe 0.08436399</p>	
<p>MINISTER Return Eurostar: £430 Hotel: £185 In country transport: £325.28</p> <p>PS Return Eurostar: £430 Hotel: £185</p>	
<p>MINISTER Flights: £824.50 Hotel: £223.20 Interpreter: £95.25</p> <p>PS Flights: £885.50 Hotel: £223.20</p>	
<p>MINISTER Flights: £574.95 Hotel: 109.88</p> <p>PS Flights: £574.95 Hotel: 109.88</p>	
<p>MINISTER Flights: £3724.80 Charter: USD 30878 = 18650.86 GBP based on xe 0.60401782 Visa: £126.48</p> <p>PS Flights: £3724.80 Visa: : £126.48</p>	

<p>MINISTER Flight out - £400.40 Eurostar return - 310.34 = 710.74 Hotel: £142.99 Car: EUR 800 - 699.657 GBP based on xe 0.87457182</p> <p>PS Eurostar both ways: £446.34 Hotel: £142.99</p>
<p>Flights: 3958.20 In country transport/logistics: 434.51 Helicopter: 87.82 Visa: 136.48</p> <p>PS Flights: 3958.20 Helicopter: 87.82 Visa: 136.48</p>
<p>MINISTER Flights: 3575.46 Visa: 105.38 UNMIS Flight - free of charge</p> <p>PS Flights: 3575.46 Visa: 105.38</p>
<p>MINISTER Flights: 2032.77 Charter: 2112.24 Visa: 86.48</p> <p>PS Flights: 2032.77 Visa: 86.48</p>
<p>MINISTER Flights: 1188.70 Hotel: 204.66</p> <p>PS Flights: 1188.70 Hotel: 204.66</p>
<p>MINISTER Flights: 826.80 Hotel: 159.94</p> <p>PS Flights: 826.80 Hotel: 139.05</p>

<u>Dates</u>	<u>Minister</u>	<u>Destination</u>	<u>Purpose of Trip</u>
22/04/2009	Ivan Lewis	Newcastle	Regional visit - Ponteland Community Middle School (Big Read campaign)/Traidcraft. White Paper consultation
25/4 - 1/5/9	Ivan Lewis	DRC & Burundi	Visit to country offices. DRC - meeting with Prime Minister/Ministers for Intl Cooperation/Electoral Commissioner/Security & Defense/launch of Security & Police Reform Programme/meetings with MONUC/Governors of North & South Kivu/NGOs/field visit to village development committee & hospital. Burundi - meeting with President, 1st Vice President, Minister of External Relations & partner Ministries/visit to hospital & legal aid centre
14-15/5/9	Ivan Lewis	Brussels	EU meeting on Maternal Mortality
17-18/5/9	Ivan Lewis	Rotterdam	Aid for Trade Conference

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Scheduled	4 (ML/NA/CM/JB)	£259.83	£558.00	£817.83
Scheduled & chartered	3 (DP/CM/ML)	£4,180.75	£11,604.10	£41,175.16
Scheduled	1 (DP)	£821.86	£701.86	£1,523.72
Scheduled	1 (DP)	£672.01	£545.20	£1,217.21

BREAKDOWN

PUSS train: £138.50
PUSS car: £120.33
Officials train: 4x£139.50

PUSS flight: £3942.75
Officials flight: 3x£3688.70
Hotels Burundi: 1 x £152
1x£97 1x£61 1 x £122
Visas: 4 x £86.00
Chartered flight: £25390.31

PUSS flight: £685.36
Official flight: £685.36
Heathrow Exp: 2x£16.50
Car: £120.00

PUSS flight: £528.70
Official flight: £528.70
Heathrow Exp: 2x£16.50
Hotels: 2 x £0 Dutch Govt
picking up costs
Car: £126.81
Embassy Car: £0 Embassy
picking up cost

Dates	Minister	Destination: city and country
27 April 2009	Michael Foster, PUSS	Sri Lanka
3-7 May 2009	Michael Foster, PUSS	Indonesia
24-28 May 2009	Michael Foster, PUSS	TCI
5-8 October 2009	Michael Foster, PUSS	Sri Lanka
16-18 November 2009	Michael Foster, PUSS	Brussels & Rome
10 December 2009	Michael Foster, PUSS	Preston & Glasgow
18 January 2010	Michael Foster, PUSS	Brussels
04 February 2010	Michael Foster, PUSS	Belfast
22-23 March 2010	Michael Foster, PUSS	Haiti

UK Visit

Purpose of Trip (including any meetings attended, people met, places visited)	Scheduled, 'No 32 (The Royal Squadron)' or 'Other RAF', Charter or Eurostar	No. of officials accompanying Minister, where non scheduled travel used
Colombo: Met with UN, ICRC and Sri Lanka government officials. Visited humanitarian camp.	Scheduled	
Asian Development Bank Annual Meeting and other bilaterals. Post-Conflict Early Recovery meeting in Jakarta plus bilaterals.	Scheduled	
Caribbean Development Bank Annual Meeting	Scheduled	
Meeting with Government officials, NGOs and DFID staff	Scheduled	
General Affairs & Economic Relations Council. Rome: WFP World Food Summit plus bilaterals	Eurostar & Scheduled	
Regional visit to VSO project, school visit and visit to Abercrombie House	National Rail	
Extraordinary FAC on Haiti	Eurostar	
Regional visit	Scheduled	
Post earthquake visit to Port-au-Prince plus bilaterals	Scheduled	
		MINISTERIAL TOTAL

Total cost including travel and accommodation: MINISTER ONLY	Total cost including travel and accommodation: OFFICIALS ONLY	TOTAL	Breakdown
£4,576.90	£4,576.90	£9,153.80	Flight x 2 @ £4,576.90; Hotel x 2 @ £255.45
£7,021.46	£7,021.46	£14,042.92	Flight x 2 @ £6,499; Hotel x 2 @ £522.46
£3,949.40	£3,949.40	£7,898.80	Flight x 2 @ £3,949.40; Hotel x 2 @ £1,669.92
£2,896.16	£2,986.16	£5,882.32	Flight x 2 @ £2,896.16
£1,960.17	£1,960.17	£3,920.34	Flight x 2 @ £1,674.16; Hotel x 2 @ £286.01
£341.00	£331.50	£672.50	Train x 2 @ £341.00 & £331.50
£446.34	£446.34	£892.68	£446.34; Hotel x 2 @ £158.55
£252.00	£252.00	£504.00	Train x 2 @ £252
£5,039.00	£5,039.00	£10,078.00	Flight x 2
£26,482.43	ALL INCLUSIVE TOTAL	£53,045.36	