

Section 1 - Details of Change (To be completed by the RFC Originator / CBDS Administrator)		
Project / Service: CBDS	Type of Change: New Data Item	RFC652 <<Issued by the PSO on receipt of this form>>
Name and team/company of RFC Originator: Alan Brooks; DfE; DDU		
Originator Contact No: 01928738067; Ext 438067	Originator email address: Alan.brooks@education.gsi.gov.uk	
Date RFC Raised: 9 August 2013	Date change required: As soon as possible	
Priority: 1 = Top	1 = Top - Ministerial or legislative requirement 2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers 3 = Medium - Customer requirement, marginal net benefit 4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change	
EDD Contact: Alan Brooks or Ian Casey		
Change Title: Create new data item `Number of primary places on offer`		
Data item / Rule Number: New item, applicable for LA admissions systems only. This data item is not required in school systems.		
Description of change: The School Preference data collection is a new child level data collection for 2014. Data will show if a school placement offer has been made, and whether this offer was made on the basis of an on-line application or not. The collection will show where preferences have been met if an application was made. The creation of the new data item `Number of primary places on offer` is required only for the return in relation to the primary National Offer Day (NOD). It will show the number of admission places in home Local Authority primary schools (i.e. the total of the published admission numbers for all primary schools part of the Local Authority coordinated admissions process) for the admission year of the collection. This figure should include places retained for children with a SEN statement. <i>Metadata Requirements:</i> 1. <i>New Item</i> CBDS Level - LA CBDS Module – Admissions Identifier 1 - <i>(to be confirmed after the RFC has been approved)</i> Identifier 2 - Data Item Name – Number of primary places on offer Description – The number of admission places in home LA primary schools for the admission year of the collection Type and format – 99999 Code set / Valid values – N/A Item Level Validation – Must be present and >0. XML Tag – <PrimaryPlaces> Status - Active History Notes – N/A Multiplicity Notes – S		

Reason for change (including benefits):

The move to collecting pupil level data for secondary and primary schools will bring significant benefits in terms of increasing choice and competition, and identifying areas where improvement is needed. The data will help to assess whether parents in poorer households express preferences good schools and the extent to which such preferences are met. This is a potentially important influence on social mobility.

Thus, more detailed information will help us to analyse why preferences are made, which should enable us to improve preference rates. Pupil level data will show how often individual schools are requested; the rank of these requests (e.g. 1st, 2nd); and if a school(s) is oversubscribed (which will impact on performance for a local area).

Existing evidence already suggests that disadvantaged families are less likely to apply to attend the best schools, and the new data will be matched to FSM/SEN etc to look at how to resolve this.

The most pressure for places is at primary level, and collecting data at this level will allow the above issues to be analysed for the first time.

Star Chamber Scrutiny Board has supported the collection of this data.

The creation of a new data item 'Number of primary places on offer' will place preference applications and offers in the context of the overall number of places available on National Offer Day (NOD), and enable analysis of performance. NB: This data item differs from the existing Published Admission Numbers data item since it is at LA (not school) level. Thus only places that are available to LAs will be included.

Impact of not doing the change:

If the new collection does not take place, the chance to analyse preferences data will be lost. The ability to see if an on line application was made, and if so, whether preference(s) expressed were met or not for each child, is critical to assessing how often preferences are met nationally. Not creating a new data item 'Number of primary places on offer' will mean we cannot place preference applications and how often they are met in the context of the overall number of places available on National Offer Day.

ISB view of the proposed change:

ISB position must be sought from ISB TSS (TSS IT Governance)

Having a repeating group of <school type><number of places> would be more flexible, allowing for future distinctions between, say Middle deemed primary and Middle deemed secondary, whereas the proposed data items are limited to just primary and secondary

Funding availability:

N/A

Impact assessment to be undertaken by:

ISB
LA Admissions software suppliers (copied to core suppliers for information)
DfE Project Group

Date consulted:
12 August 2013

Response requested by:
20 August 2013

Section 2 - Impact Analysis (To be completed by Impact Assessors)

Software Suppliers' Summary of Impact Assessment:

There were no issues raised by suppliers in relation to this request.

DfE Internal Colleagues' Summary of Impact Assessment:	
One comment received that noted that this LA Level data item was proposed to be placed in the Admissions module on CBDS – where all other data items are Pupil Level. This is not an issue for internal technical support teams but may be for external suppliers.	
Alternative Solutions / Workarounds (if appropriate):	
A proposal was to place this item in the LA Statistics module (which already included Forecast data), or to create a new CBDS module.	
Estimated Cost of Change: N/A	
Impact Assessed by (name): DfE Working Group, ISB, LA Admissions Suppliers	Date: 20 August 2013
Section 3 - Outcome / Decision (To be completed CBDS Administrator)	
Review Meeting: Data Standards Board	
Attendees: Ian Casey Alan Brooks	Date of Review Meeting: 21 August 2013
Brief Summary of Discussion:	
It was accepted that ISB proposals would provide future proofing for this data item. However, it was agreed that given timescales for this project, and data standards timetables for this area of data, the request was fit for purpose at this stage.	
It was decided to place the data item in the LA Statistics module, where related Forecast data was already present.	
The Board accepted the RFC	
Accept / Reject: Accept	Deferred to: Not Applicable
Type of Funding: Not Applicable	Fund Holder Agreement: Not Applicable
If Defer, provide details Not Applicable	

If Accept, provide details:

The new data item will be included in the CBDS showing the metadata requirements as follows:

CBDS Level - LA

CBDS Module – LA Statistics

Identifier 1 - 300030

Identifier 2 -

Data Item Name – Number of primary places on offer

Description – The number of admission places in home LA primary schools for the admission year of the collection

Type and format – 99999

Code set / Valid values – N/A

Item Level Validation – Must be present and >0.

XML Tag – <PrimaryPlaces>

Status - Active

History Notes – N/A

Multiplicity Notes – S

The CBDS database, version control log and RFC log will be published in the first week of September to reflect this change at: <http://www.education.gov.uk/researchandstatistics/datatdatam/cbds/a0058744/cbds>

If Reject, provide details:

Not Applicable



Department
for Education

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