

RR09

Application by a public company for re-registration as a private company following a cancellation of shares



Companies House

A fee is payable with this form.
Please see 'How to pay' on the last page.

✓ **What this form is for**
You may use this form to re-register a public company as a private company following a cancellation of shares.

✗ **What this form is NOT for**
You cannot use this form to re-register a public company as a private limited company following a court order reducing capital or due to a redenomination of shares.

For further information, please refer to our guidance at www.companieshouse.gov.uk

1 Company details

Company number

Company name in full

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

2 Re-registration

The above company, having cancelled shares and reduced the nominal value of its allotted share capital below the authorised minimum, applies to be re-registered as a private company by the name of:

Full name of re-registered company

① **Name**
Please insert the full name of the company including the appropriate name ending for a private limited company.

and for that purpose delivers the following documents for registration:

1. Copy of the directors' resolution under section 662(1) of the Companies Act 2006 (unless previously delivered).
2. A printed copy of the articles as altered by the directors' resolution.

3 Statement of Compliance

I am signing this form on behalf of the company and confirm that the requirements of section 664 of the Companies Act 2006 as to re-registration as a private company have been complied with.

Signature

Signature

✗

✗

② **Societas Europaea**
If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

③ **Person authorised**
Under either section 270 or 274 of the Companies Act 2006.

This form may be signed by:
Director ②, Secretary, Person authorised ③, Administrator, Administrative receiver, Receiver, Receiver manager, CIC manager.

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have provided details in section 2 of the new company name following re-registration.
- You have enclosed a copy of the director's resolution under section 662(1) of the Companies Act 2006 (unless previously delivered).
- You have provided a copy of the company's articles as altered by the directors' resolution.
- You have signed the form.
- You have enclosed the correct fee.



Important information

Please note that all information on this form will appear on the public record.



How to pay

A fee of £20 is payable to Companies House in respect of an application to re-register.

Make cheques or postal orders payable to 'Companies House'.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland:

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk