



Ministry of  
**JUSTICE**

## **Directors General Business Costs and Hospitality**

April-June 2012

## Suma Chakrabarti, Permanent Secretary

### Business Costs

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
* This car is allocated to the Permanent Secretary to extend his official working time, but is available for and used by other senior staff during the working day.								

### Hospitality received

Date	Organisation name	Type of hospitality received

## Helen Edwards, Acting Permanent Secretary

### Business Costs

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
25/04/2012	London	Law Society Dinner			£15.00			£15.00
17/07/2012	Oxford	Major Projects Leadership Academy		£54.00				£54.00

### Hospitality received

Date	Organisation name	Type of hospitality received
17/04/2012	Major Project Leadership Academy	Buffet Lunch
25/04/2012	Law Society	Dinner
3 May 2012	Business Advisory Group lunch, The Clink	Lunch
27 May 2012	Law Society	Reception

**Helen Edwards, Director General, Justice Policy Group****Business Costs**

<b>Date</b>	<b>Destination</b>	<b>Purpose</b>	<b>Air travel</b>	<b>Rail travel</b>	<b>Taxi / car travel</b>	<b>Accommodation / meals</b>	<b>Other (including hospitality given)</b>	<b>Total cost</b>
01/05/2012		Typhoid & Malarone Injections for Rwanda trip scheduled for w/c 23 May						£73.00
31/05/2012	Peterborough	PBR Visit		£50.50	£23.48			73.98

**Hospitality received**

<b>Date</b>	<b>Organisation name</b>	<b>Type of hospitality received</b>
31/05/2012	Peterborough PBR Visit (Social Finance)	Buffet Lunch

**Antonia Romeo, Director General, Transforming Justice****Business Costs**

<b>Date</b>	<b>Destination</b>	<b>Purpose</b>	<b>Air travel</b>	<b>Rail travel</b>	<b>Taxi / car travel</b>	<b>Accommodation / meals</b>	<b>Other (including hospitality given)</b>	<b>Total cost</b>
20/04/12	Kew	EMCB Away Day		6.20				6.20
23/04/12	London	Meeting		4.00				4.00
27/04/12	Wolverhampton	Prison visit		53.50	4.80			58.30
30/04/12	London	Meeting		4.00				4.00
15/05/12	Horsham	Event		25.09				25.09
25/05/12	Nottingham	Prison & Office visit		60.70				60.70
30/05/2012	London	Meeting		4.00				4.00
22/06/2012	London	Workshop		4.00				4.00
28/06/12	Aylesbury	Prison visit		37.49	40			77.49

**Hospitality received**

<b>Date</b>	<b>Organisation name</b>	<b>Type of hospitality received</b>

**Ann Beasley - Director General, Finance and Corporate Services****Business Costs**

<b>Date</b>	<b>Destination</b>	<b>Purpose</b>	<b>Air travel</b>	<b>Rail travel</b>	<b>Taxi / car travel</b>	<b>Accommodation / meals</b>	<b>Other (including hospitality given)</b>	<b>Total cost</b>
18.04.12	Manchester	Visit to National Business Centre in Salford		£74.20	£9.00 £7.00			<b>£90.20</b>
20.04.12	Richmond	EMCB Awayday		£5.40				<b>£5.40</b>
23.04.12	Surrey	City of London Corporation Dinner)			£77.51			<b>£77.51</b>
27.04.12	Reading	Attendance at HMCTS Board meeting		£14.70				<b>£14.70</b>
29.06.12	Leamington Spa	Attendance at HMCTS Board meeting		£25.00				<b>£25.00</b>

**Hospitality Received**

<b>Date</b>	<b>Organisation name</b>	<b>Type of hospitality received</b>
19.04.12	Oracle UK	CFO Circle dinner
23.04.12	The City of London Corporation	Dinner

**Michael Spurr, CEO National Offender Management Service****Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
*23 March	Rugby	Training Event			£16.30			£16.30
3 & 4 April	Northampton	NOMS Agency Board		£24.00		£164.40		£188.40
19 April	Sheffield	Visit to South Yorkshire PT		£102.00				£102.00
24 April	Leeds	NAB/Staff Engagement/Visit		£77.00				£77.00
2 May	Coventry	Deputy Directors of Custody Event		£59.00				£59.00
21 May	Brighton	PCS NOMS Conference		£20.90				£20.90
23 May	Maidstone	Visit/NOMS Wildlife Presentation		£26.30				£26.30
24 May	Daventry/Rugby	Conference/Newbold Revel		£68.50	£24+£42			£134.50
1 June	Chelmsford	Visit to Essex PT		£34.50				£34.50
15 June	Plumstead	Visit to HMP Thameside		£9.17				£9.17
17 June	Berlin	ExOCOP Project Meeting	£271.55	£34.00				£305.55
27-29 June	Crewe	Staff Awards Ceremony		£59.90	£14.99			£74.89
28 June	Stoke on Trent	Visit to HMYOI Werrington		£7.30				£7.30

\*Not included on return for Jan-Mar

**Hospitality received**

Date	Organisation name	Type of hospitality received

**Peter Handcock, CEO HMCTS****Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
10 April	London	Meeting Judiciary		4.30				4.30
16 April	Ryton, Coventry	Travel to Criminal Justice Conference			79.20			79.20
16 April		Return from Criminal Justice Conference			67.05			67.05
17 April	London	Meeting Judiciary		8.40				8.40
10 May	Birmingham	Staff Visit		176.40				176.40
16 May	Coventry	Staff and Judicial visit		180.00		13.55		193.55
16 May	Coventry					Daily Subsistence		13.55
21 May	London	Meeting CPS		7.00				7.00
25 May	Gateshead	Staff and Judicial Visit			156.15	35.00		192.15
25 May	Gateshead					5.00		5.00
26 May	Kent				155.70			155.70
30 May	London	Judicial Meeting		7.00				7.00
1 June	London	Judicial Meeting		7.00				7.00
2 June	Leicester	Court Visit			149.90			149.90
14 June	London	CPS Meeting		4.30				4.30
15 June	Salford	Staff Visit		252.90		13.50	6.00	273.40
26 June	London	Meeting with Judiciary		7.00				7.00
28 June	London	Meeting with Judiciary		7.00				7.00
29 June	Leamington Spa	HMCTS Board Meeting		145.80				145.80



Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost

**Hospitality received**

Date	Organisation name	Type of hospitality received

**Matthew Coats, Chief Executive, Legal Services Commission (LSC)****Business Costs**

<b>Date</b>	<b>Destination</b>	<b>Purpose</b>	<b>Air travel</b>	<b>Rail travel</b>	<b>Taxi / car travel</b>	<b>Accommodation / meals</b>	<b>Other (including hospitality given)</b>	<b>Total cost</b>
4 Apr	London	Meeting with Citizens Advice Bureau		2.00				<b>2.00</b>
10 April	London	Meet Providers		4.00				<b>4.00</b>
13 April	Manchester	Staff and Provider Visit		212.50				<b>212.50</b>
20 April	London	MoJ meeting		6.20				<b>6.20</b>
23 April	London	Law Society meeting		2.00				<b>2.00</b>
1 May	London	Judiciary meeting		2.00				<b>2.00</b>
2 May	London	Law Centres Federation meeting and visit to provider		2.00				<b>2.00</b>
9 May	Brighton	Staff and Provider Visit		44.00				<b>44.00</b>
11 May	London	Providers visits		4.00				<b>4.00</b>
25 May	Nottingham	LSC Staff Visit and Lowdham Grange Prison Visit		47.00				<b>47.00</b>
31 May	Cambridge	Staff and Provider Visit		31.80				<b>31.80</b>
12 June	London	Providers visits		2.00				<b>2.00</b>
14 June	London	CPS meeting		2.00				<b>2.00</b>
15 June	Newcastle	Staff and Provider Visit		139.50				<b>139.50</b>
20 June	Birmingham	Staff and Provider Visit		158.00				<b>158.00</b>
21 June	Wales	Staff Visit		86.00				<b>86.00</b>
22 June	Bristol and Cheltenham	Staff and Stakeholder Visit		25.20				<b>25.20</b>
26 June	Reading	Staff Visit		39.50				<b>39.50</b>
29 June	Leeds and Darlington	Staff and Provider Visit		131.70				<b>131.70</b>

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost

**Hospitality received**

Date	Organisation name	Type of hospitality received
27 June	The Law Society	Reception