



Scotland Office

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Our ref: DB 584

11 July 2013

Dear [REDACTED],

FREEDOM OF INFORMATION REQUEST ABOUT DOCUMENT RECORDS MANAGEMENT

Thank you for your email sent to the Scotland Office on 3 July 2013. You wrote:

Under the Freedom of Information Act, I would like to request the following information please, where publicly available:

1. A breakdown of the number of Document Records Management (ECM or EDRMs) solutions across the organisation and the contract providers of the said solutions.
2. For the solutions above, the current annual maintenance payments that the organisation makes to its providers and the renewal date and term for these contracts.
3. Does the organisation have an Enterprise Licence with Microsoft including Sharepoint 2007/10.
4. A copy of the organisation's Information Management Strategy / Roadmap for the next 1-3 years.
5. If the organisation has an Information Management project, what are the current timescales?
6. If the organisation has entered into a managed service agreement for ICT and related services; the name of the current supplier and the date when the current agreement ends.

I am writing to confirm that the Scotland Office has now completed its search for information.



INVESTOR IN PEOPLE



- 1, 2 The Scotland Office does not have a Document Records Management solution.
3. The Scotland Office does not have an Enterprise Licence with Microsoft.
4. The Scotland Office does not have an Information Management Strategy / Roadmap for the next 1-3 years.
5. The Scotland Office does not have an Information Management project.
6. ICT services are provided to the Scotland Office by the Scottish Government. The arrangement does not have a termination date.

If you are dissatisfied with the decision made in relation to your request you may ask for an internal review. A request for an internal review should be addressed to:

FOI Officer
1 Melville Crescent
EDINBURGH
EH3 7HW

If you are not content with the outcome of the internal review you have the right to apply directly to the Information Commissioner for a decision. The contact details are:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
CHESHIRE
SK9 5AF

If you have any queries about this letter please contact me.

Yours sincerely

[Redacted signature]

[Redacted text]