

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Business Expenses: April - June 2013

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Bronwyn Hill	Permanent Secretary	05/06/2013	York	Staff meeting		96.96				96.96
Bronwyn Hill	Permanent Secretary	19/06/2013	Sevenoaks	Environment Agency Board dinner		23.53	15.00			38.53
Ian Trenholm	Director General, Chief Operating Officer	April – June 2013		Various taxis and tube			184.80			184.80
Ian Trenholm	Director General, Chief Operating Officer	08 - 10/04/2013	Newcastle, Alnwick and Carlisle	Visit to Rural Payments Agency (RPA) and Animal Health and Veterinary Laboratory Agency (AHVLA) offices		94.03	20.00	147.82		261.85
Ian Trenholm	Director General, Chief Operating Officer	03/05/2013	Kew	Participation on an interview panel at Kew		26.10				26.10
Ian Trenholm	Director General, Chief Operating Officer	30/05/2013	Southampton	Visit to Ordnance Survey offices		39.20				39.20
Ian Trenholm	Director General, Chief Operating Officer	04 - 05/06/2013	York	Team visit to offices in York		223.52		94.45		317.95

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Ian Trenholm	Director General, Chief Operating Officer	17/06/2013	West Byfleet	Team visit to Veterinary Medicines Directorate (VMD) offices		23.29				23.29
Katrina Williams	Director General, Strategy, Evidence and Customers	21 - 23/04/2013	Dublin	Informal meeting of EU Environment Ministers	277.86					277.86
Katrina Williams	Director General, Strategy, Evidence and Customers	05/06/2013	York	Staff meeting		96.96				96.96
Katrina Williams	Director General, Strategy, Evidence and Customers	07/06/2013	Cambridge	Meeting of Cambridge Centre for Science and Policy Leadership Fellows		44.58				44.58
Peter Unwin	Director General, Policy Delivery	12/04/2013	Exeter	Meteorological (Met) office visit		99.87				99.87
Peter Unwin	Director General, Policy Delivery	25 - 26/04/2013	Cambridge	Association of County Chief Executives (ACE) annual dinner		44.58	32.00	65.00		141.58
Peter Unwin	Director General, Policy Delivery	05/06/2013	York	Staff meeting		96.96				96.96
Peter Unwin	Director General, Policy Delivery	28/06/2013	Gloucester	Visit to Natural England		133.77				133.77

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Ian Boyd	Chief Scientific Adviser	23/05/2013	Harpenden	Visit to Rothamsted Research		14.03	5.20			19.23
Ian Boyd	Chief Scientific Adviser	24/05/2013	Swindon	Farm visit		47.74				47.74
Ian Boyd	Chief Scientific Adviser	25 - 26/05/2013	Ireland (Dublin)	Bovine Tb	296.51		12.00	165.64		474.15
Ian Boyd	Chief Scientific Adviser	03/06/2013	Norwich	Ticket bought for meeting in Norwich which he had to pull out at last minute so did not attend		24.69				24.69
Ian Boyd	Chief Scientific Adviser	10/06/2013		Dinner for Defra Non-Executive Director					48.10 (see purpose)	48.10
Ian Boyd	Chief Scientific Adviser	12/06/2013	Reading	Biotechnology and Biological Research Council (BBSRC) meeting		41.86	21.20			63.06
Ian Boyd	Chief Scientific Adviser	16/06/2013	Taunton	Visit to the Met Office		28.57		78.00		106.57
Ian Boyd	Chief Scientific Adviser	20/06/2013	Harpenden	Visit to Rothamsted Research		23.72				23.72

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Ian Boyd	Chief Scientific Adviser	21/06/2013	Various	Oyster pre pay top up to cover the cost of travel in London to meetings and to stations for onward travel			60.00			60.00
Iain Ferguson	Lead Non-Executive Director	25/04/2013	London	Official meetings			17.50			17.50
Iain Ferguson	Lead Non-Executive Director	09/05/2013	London	Supervisory Board & official meetings		26.00				26.00
Iain Ferguson	Lead Non-Executive Director	13/05/2013	London	Official meeting		10.60	7.00			17.60
Iain Ferguson	Lead Non-Executive Director	16/05/2013	London	Official meeting		10.40				10.40
Iain Ferguson	Lead Non-Executive Director	18/06/2013	Weybridge	AHVLA office visit			13.50			13.50
Iain Ferguson	Lead Non-Executive Director	20/06/2013	London	Official meetings			21.00			21.00
Iain Ferguson	Lead Non-Executive Director	25/06/2013	London	Official meetings		10.60	11.00			21.60
Paul Rew	Non-Executive Director	Nil								

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Tony Hawkhead	Non-Executive Director	15/04/2013	London	Official meeting		139.00				139.00
Tony Hawkhead	Non-Executive Director	22 - 23/04/2013	London	Official meeting		90.00		124.20		214.20
Tony Hawkhead	Non-Executive Director	25/04/2013	London	Official meetings				145.80		145.80
Tony Hawkhead	Non-Executive Director	30/04/2013	London	Official meeting		15.00		144.86		159.86
Tony Hawkhead	Non-Executive Director	13/05/2013	London	Official meeting		102.00	12.00			114.00
Tony Hawkhead	Non-Executive Director	20/06/2013	London	Official meetings		166.00				166.00
Catherine Doran	Non-Executive Director	Nil								
Mark Grimshaw (Main office Reading)	Chief Executive: Rural Payments Agency (RPA)	05/04/2013	London	Official meetings		48.93	12.00			60.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	15/04/2013	London	Official meetings		48.93	36.00			84.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	19/04/2013	London	Official meetings		48.93				48.93

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	24/04/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	29 - 30/04/2013	London	Official meeting		56.55		246.00		302.55
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	01/05/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	02/05/2013	London	Official meetings		48.93	13.00			61.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	08/05/2013	London	Official meetings		48.93	16.00			64.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	13/05/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	14 - 17/05/2013	Newcastle Workington Carlisle	RPA sites visit	103.70	163.68	88.81	384.00		740.19
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	19 - 21/05/2013	Northallerton Newcastle	RPA sites visit	122.59	176.05	51.60	118.30		468.54

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	23/05/2013	Exeter	Exeter Roadshow		273.78	5.00			278.78
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	29/05/2013	London	Official meetings		48.93	5.00			53.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	03/06/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	04/06/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	04 - 06/06/2013	Carlisle	RPA site visit			45.00	199.45		244.45
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	06/06/2013	Reading	RPA site visit		163.68				163.68
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	11/06/2013	London	Public Administration and Select Committee (PASC) oral hearing		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	24/06/2013	London	Official meetings		48.93				48.93

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	27/06/2013	London	Official meetings		48.93				48.93
Chris Hadkiss (Main office Weybride)	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	08/04/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	09/04/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	12/04/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	15/04/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	17/04/2013	London	Official meetings		19.06	7.00			26.06

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	19/04/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	23/04/2013	Teddington	Official meeting			24.50			24.50
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	24/04/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	25/04/2013	London	Official meeting		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	30/04/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	01/05/2013	London	Official meetings		19.06	7.00			26.06

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	07/05/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	08/05/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	13/05/2013	Guildford	Official meeting			7.50			7.50
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	16/05/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	17/05/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	20/05/2013	London	Official meetings		19.06	7.00			26.06

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	30/05/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	03/06/2013	Cardiff	Official meeting		92.87	7.00			99.87
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	04/06/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	05/06/2013	Worcester	Official meeting			40.75			40.75
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	05/06/2013	Carlisle and Penrith	Visit to AHVLA Carlisle and Penrith offices			62.00	96.71		158.71
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	06 - 07/06/2013	Preston	Visit to AHVLA Preston office			80.00	84.37		164.37

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	11/06/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	12/06/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	13/06/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	17/06/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	21/06/2013	Royal Holloway College, Egham, Surrey	To attend AHVLA Excellence Awards Ceremony			5.00			5.00
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	25/06/2013	Gloucestershire	Visit to AHVLA Team at Woodchester Park			79.50			79.50

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	26/06/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	27/06/2013	London	Defra Senior Leaders conference		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	28/06/2013	Pirbright	Official meeting			6.25			6.25
Adrian Belton (Main office York)	Chief Executive: Food and Environment Research Agency (FERA)	01/04/2013		ACE membership for 12 months, 01/04/13 - 31/03/14					350.00 (see purpose)	350.00
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	04/04/2013	London	Official meetings		200.21	13.70			213.91
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	09 - 10/04/2013	London	Official meetings and private viewing of Environmental photographer of the year sponsored		210.00	27.00	42.00		279.00

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
				by Atkins						
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	17-18/04/2013	London	Official meetings		213.63		42.00		255.63
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	25 - 26/04/2013	London and Cambridge	ACE Board meeting, spring event and networking dinner and National Institute of Agricultural Botany (NIAB) innovation farm open day		190.00	70.80	42.00	130.00 (attendance fee)	432.80
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	29 - 30/04/2013	London	Official meetings		199.00	6.80	42.00		247.80

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	02/05/2013	London	Official meetings and Association of Independent Research and Technology Organisations (AIRTO) annual dinner		142.44	21.20	42.00	276.00 (annual dinner fee for 2 people)	481.64
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	07/05/2013	London	Official meetings		213.63				213.63
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	08/05/2013	London	Official meetings		213.63				213.63
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	15 - 16/05/2013	London	Official meetings		213.63	8.00	42.00		263.63
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	21 - 22/05/2013	London	Official meetings		51.45	70.70	42.00		164.15

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	04/06/2013	London	Official meetings		83.20				83.20
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	10/06/2013	London	Official meetings		211.09				211.09
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	12/06/2013	Lincoln and York	Cereals 2013 Event and Forestry Commission Meeting			101.60			101.60
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	13 - 14/06/2013	London	Civil Service Top 200 Event		211.09	5.30	42.00		258.39
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	18 – 21/06/2013	London	Official meetings and ACE Board Meeting and Networking Lunch and Masterclass		43.05	30.00		130.00 (attendance fee)	203.05

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	24/06/2013	London	Official meetings		202.76	43.70			246.46
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	27/06/2013	London	Defra Senior Leaders Conference		107.30	13.70			121.00
Peter Borriello (Main office Weybridge)	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	23 – 25/04/2013	Dublin	Heads of Medicines Agencies meeting	220.10		94.61	239.46	6.99 (currency exchange)	561.16
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	23/05/2013		ACE November Conference registration					420.00 (see purpose)	420.00
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	05/06/2013		Passport photo for USA Visa					5.00 (see purpose)	5.00

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	12/06/2013		Blair Consular Visa services – for USA Visa					95.40 (see purpose)	95.40
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	12/06/2013	London	Heads of Medicines Agency Management Group meeting					6.30 (ferry)	6.30
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	18 – 22/06/2013	Washington, USA.	Visit to Center for Veterinary Medicine United States Food & Drug Administration and attended workshop on Antimicrobial Resistance	3376.00		127.48	770.24	10.57 (laundry at hotel and currency exchange)	4338.73
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	25/06/2013	Dorking, Surrey	General Manufacturing Premises Inspection		20.30				20.30

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	08 - 11/04/2013	London, Lowestoft & Norwich	Official meetings		92.80	13.50	280.79		387.09
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	15 - 17/04/2013	Lowestoft & London	Official meetings		125.30	7.00	171.87		304.17
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	18 - 19/04/2013	Plymouth	Marine Biological Association annual meeting		93.65				93.65
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	23/04/2013	London	Official meetings		65.00	7.00	5.24		77.24

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	25/04/2013	Southampton	Maritime & Coastguard Agency meeting		31.50				31.50
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	29 - 03/05/2013	London & Lowestoft	Official meetings		141.10	13.60	406.00		560.70
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	08/05/2013	London	Official meetings		71.00				71.00
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	13/05/2013	London	Official meetings		71.00		5.24		76.24

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	14 - 15/05/2013	Glasgow	Speaking at Society of Environmental Toxicology and Chemistry Europe 23 rd Annual Meeting	177.58	30.90	61.00	85.55		355.03
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	16/05/2013	London	Official meeting		71.00				71.00
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	27 - 01/06/2013	Tallinn, Estonia	European Fisheries and Aquaculture Research Organisations Annual Conference	216.60		112.92	13.39		342.91
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	04 - 06/06/2013	London & Lowestoft	Official meetings		92.80	19.00	180.29		292.09

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	10/06/2013	London	Official meetings		71.00		3.79		74.79
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	17 - 21/06/2013	Lowestoft & Belfast	Cefas meetings and Management Group of Directors meeting	328.46	24.40	177.85	348.05		878.76
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	27/06/2013	London	Defra Senior Leaders Conference		114.60	14.00			128.60

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Hospitality: April – June 2013

Name	Position	Date	Organisation name	Type of hospitality received
Bronwyn Hill	Permanent Secretary	02/05/2013	KPMG	Lunch
Ian Trenholm	Director General, Chief Operating Officer	Nil		
Katrina Williams	Director General, Strategy, Evidence and Customers	21-23/04/2013	Irish Presidency	Overnight Accommodation
Katrina Williams	Director General, Strategy, Evidence and Customers	13/05/2013	British Veterinary Association (BVA)	Reception
Katrina Williams	Director General, Strategy, Evidence and Customers	11/06/2013	Saxton Bampfylde	Reception
Katrina Williams	Director General, Strategy, Evidence and Customers	12/06/2013	The National Trust	Dinner
Peter Unwin	Director General, Policy Delivery	09/04/2013	AGCO (An American Agricultural Equipment Manufacturer)	Reception
Peter Unwin	Director General, Policy Delivery	15/05/2013	Syngenta	Reception

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Date	Organisation name	Type of hospitality received
Peter Unwin	Director General, Policy Delivery	21/05/2013	Food and Drink Federation (FDF)	Dinner
Peter Unwin	Director General, Policy Delivery	22/05/2013	Royal Society for the Protection of Birds (RSPB)	Reception
Peter Unwin	Director General, Policy Delivery	05/06/2013	Country Land and Business Association (CLA)	Reception
Ian Boyd	Chief Scientific Adviser	27 - 30/04/2013	M S Swaminathan Research Foundation – whats this?	Accommodation and meals
Iain Ferguson	Lead Non Executive Director	Nil		
Paul Rew	Non Executive Director	Nil		
Tony Hawkhead	Non Executive Director	Nil		
Catherine Doran	Non Executive Director	Nil		
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	Nil		
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	Nil		

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Date	Organisation name	Type of hospitality received
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	09/04/2013	Atkins	Reception
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	21/05/2013	FDF	Dinner
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	27/06/2013	University of York	Dinner
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	Nil		
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	30/04/2013	Kuwait Embassy	Lunch

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality April – June 2013**

Name	Position	Date	Organisation name	Type of hospitality received
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	27 - 31/05/2013	European Fisheries and Aquaculture Research Organisation	Accomodation and meals