



Children's Hospice and Hospice at Home New Grant

Guidance Notes and Eligibility Requirements

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Superseded Docs	N/A
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Contact Details	Patricia Parris Area 212, Wellington House Department of Health 133-155 Waterloo Road SE1 8UG 0207 972 4796 http://www.dh.gov.uk/health/tag/child-hospice
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Executive summary

The Department of Health is inviting applications from new voluntary sector children hospices in England, for a share of a revenue grant of £0.721m to be used in financial year 2012-2013. Children Hospices that are receiving from the existing £10m annual revenue grant are not eligible to apply. However, organisations with multiple children's hospices may apply for new children's hospices that do not currently receive from the existing £10m annual revenue grant. This document sets out the eligibility criteria in full and must be used with the accompanying application form. Expressions of interest must be registered by 24 August 2012. The closing date for applications is 16 September 2012.

1. Background

1.1 A new revenue Grant of £0.721m is being made available to support new children's hospice and hospice at home services where providers are not in receipt of funding from the continuation of the 2006 Grant scheme.

1.2 The Coalition Government is committed to improving services to the most sick children and adults and to introducing a new per patient funding to drive quality and choice in provision of end of life care and specialist palliative care services. The Government is also committed to providing £10m revenue annually to children hospices beyond 2011. The latter is being done by continuing the Children's Hospice and Hospice-at-home- Grant established in 2006. In March 2012, the Secretary of State for Health made a new revenue grant of £721,000 available in 2012-13 to new providers of children's hospice services. This is being administered separately as a new scheme called the Children's Hospice and Hospice at Home New Grant.

2. Are you eligible to apply for the Children's Hospice and Hospice at Home New Grant?

2.1 The application form is in five sections with expanding paragraphs. Please do not proceed if you do not meet the eligibility criteria set out at SECTION 2. The sections are as follows and where possible are cross-referenced to the paragraph numbers in this guidance note:

- Section 1: Organisation Information
- Section 2: Eligibility
- Section 3: Finance – Your Request
- Section 4: Supporting Information – About the service for which you are applying for the New Grant
- Section 5: Enclosures

Excluded

2.2 Beneficiaries of the Children's Hospice and Hospice at Home Grant established in 2006 and refreshed in 2009 and 2010 are not eligible to apply for the New Grant. However, organisations with multiple children's hospices may apply for hospices that do not currently receive the 2006 Grant.

2.3 Applications for capital development will not be considered.

Standard Section 64 Requirements

2.4 You must meet the conditions set out in Section 64 of the Health Services and Public Health Act 1968 to be eligible to receive a grant under the Voluntary Sector Investment

Programme. You must meet the following legal requirements (which are a summary of the criteria in Section 64 and not a complete description of the law):

2.4.1 Your organisation must be carrying out activities that involve:

“... providing a service similar to a service provided by the National Health Service or by local authority social services, promoting, publicising or providing advice to do with providing either a national health or local authority social service or a similar service”.

2.4.2 A ‘relevant service’ is defined in the 1968 Act and means, “a service which must or may, under relevant law, be provided or arranged by the Secretary of State or a number of other public authorities”. Or, it is a service a primary care trust or other health service body under Part 2 of the National Health Service Act 2006 are under a duty to make arrangements to provide.

2.4.3 A ‘voluntary organisation’ is defined in the 1968 Act as:

“... an organisation which carries out activities but not for profit, but does not include any public or local authority”.

2.5 As well as the legal requirements in Section 64 of the 1968 Act, the following eligibility conditions also apply if you want to apply to the fund:

2.5.1 Your organisation must be not for profit and:

Incorporated (this would be a company limited by guarantee and registered with companies house OR a community interest company OR a co-operative or industrial and provident society OR a Social Enterprise)

OR

Have charitable status (registered with the Charity Commission).

2.5.2 Your organisation must work in England and must apply any funds it receives for the benefit of the population of England.

2.5.3 Your organisation must provide a children’s hospice and/or hospice at home services direct to recipients.

2.5.4 Your organisation must have an equalities policy, showing how it complies with the equality duty in the Equality Act 2010.

2.5.5 Your organisation must have a health and safety policy.

Additional Eligibility Requirements

2.6 The New Grant aims to support the new context for the Coalition Government's strategy for palliative care for children and young people in the context of the following policies:

2.6.1 Getting better care outcomes for disabled children and those with special educational needs.

2.6.2 Implementing the health and care reforms, so that clinical commissioning groups will be the commissioners of much of children's clinical palliative care from April 2013, working with local authorities through health and well-being boards to develop and prioritise joint strategic needs assessment, and for development of more integrated care. Care packages for specialised services (rare conditions included in the specialised services national definition set) will be the responsibility of the NHS Commissioning Board as commissioner, including any palliative care aspects.

2.6.3 Introducing a per patient funding for specialist palliative care for people of all ages by 2015 in response to the independent Palliative Care Funding review.

2.7 Continuing to implement *Better Care: Better Lives, Improving outcomes and experiences for children, young people and their families living with life-limiting and life-threatening conditions*¹, underpins the current strategy for children's palliative care, through increased availability of local children's hospice and children's hospice at home services in England, planned and delivered in liaison with local health commissioners. You will need to be a provider of existing services as defined in Annex B of this strategy. A summary is set out below but please do refer to the full document to guide your bid. It is essential that your service:

2.7.1 Sustains children's hospice and children's hospice at home services offered to children and young people with life threatening and life limiting conditions. Such services will deliver healthcare in a range of settings, provided by a range of health professionals to children and young people from birth until their 19th birthday.

2.7.2 Provides high quality children's hospice palliative healthcare pending the establishment of the patient tariff.

2.7.3 Provides out of hours and on-call hospice services.

2.7.4 Is co-ordinated with local universal services for health and children's services, NHS services for disease management and specialist palliative care services.

¹ Department of Health. Better Care: Better Lives. 2008

http://www.dh.gov.uk/en/Publicationsandstatistics/Publications/PublicationsPolicyAndGuidance/DH_083106

2.7.5 Facilitates the process of children's hospice and children's hospice at home palliative healthcare teams sharing knowledge and skills needed for providing palliative care to children living with a range of conditions.

2.8 It would be desirable to demonstrate the following:

2.8.1 The children's hospice provides 24-hour care services or is working towards this.

2.8.2 The children's hospice providing the service is part of a palliative care network.

2.8.3 Clear arrangements for planning and supporting the transition for children moving into adult services.

2.8.4 Regular liaison with local public service commissioners for health, social care and education about the children's hospice or hospice at home service and/or funding aspects thereof.

3. What other information is required?

Financial and other supporting information required are set out at sections 3 and 4 of the applications, with a checklist for enclosures at section 5.

4. How will decisions be made?

Applicants will have to meet all the standard eligibility requirements at paragraph 2.4 and 2.5 above and the additional requirements at paragraph 2.7 to be considered for funding. The level of funding award will be the sole decision of the Department of Health and will be based on meeting these criteria, informed by your reasons for applying for the New Grant and the other supporting information requested.

5. What is the indicative timetable?

Expressions of Interest	Midnight, 24 August, 2012
Closing date for applications	Midnight, 16 September 2012
Decisions notified to applicants	Week beginning 15 October 2012
Payments completed	End November

6. Do I need to express an interest?

Yes. Simply email us to say that your children's hospice (by name) is intending to apply. Please head your email **Children's Hospice and Hospice at Home New Grant – Expression of Interest**. Send your email **by 24 August 2012** to:

childpalliativecare@dh.gsi.gov.uk

7. Where should I send completed applications?

On completion, applications (or prior queries) should be emailed to the address below with scanned copies of any enclosed documents. The email should be headed with **[your organisation name] - Application for Children's Hospice and Hospice at Home New Grant 2012** and sent to the following address **by 16 September 2012** :

childpalliativecare@dh.gsi.gov.uk