



PHE Advisory Board Paper

Title of meeting	PHE Advisory Board
Date	Monday 22 July 2013
Sponsor	Sally Warren, Director of Programmes
Title of paper	Delivering our priorities

1. Purpose of the paper

- 1.1. The purpose of this paper is to inform the Advisory Board of the process that has been established to ensure that Public Health England meets the high-level priorities set out in '*Our priorities for 2013/14*', published in April.

2. Recommendation

- 2.1. The Advisory Board is asked to:
- NOTE** the process agreed by Public Health England's National Executive, and described in this paper; and
 - COMMENT** on how it wishes to be engaged in making progress against Public Health England's high-level priorities.

3. Background

Corporate Programmes and underpinning Priority Programmes

- 3.1. Public Health England published its priorities for 2013/14 in April ('*Our priorities for 2013/14*'). Seven high-level priorities were confirmed, along with a small number of areas for early action in 2013/14. The Programmes Directorate has led a piece of work to put in place a governance process to ensure that these high-level priorities are met.
- 3.2. Nine 'Corporate Programmes' have been established. Seven mirror the high-level priorities in '*Our priorities for 2013/14*'. Two additional Corporate Programmes have been established to cover the PHE Science Hub and the Quality Framework, which are substantial enough to warrant their own Corporate Programme.

3.3. The nine Corporate Programmes, early action areas for each and leads are:

CP1 – Longer, healthier lives	<ul style="list-style-type: none"> • Implementing NHS Health Checks • Accelerating efforts to promote tobacco control and reduce the prevalence of smoking • Report on premature mortality and the Public Health Outcomes Framework • Enable improved integration of care 	John Newton (vice chair of Corporate Programme Board: Jenny Harries)
CP2 – Reduce the burden of disease and disability	<ul style="list-style-type: none"> • Reduce the incidence and impact of dementia • Improve recovery rates from drug dependency • Improve the coordination, effectiveness and impact of HIV and sexual health services • Develop a national programme on mental health in public health 	Kevin Fenton (vice chair of Corporate Programme Board: Yvonne Doyle)
CP3 – Health protection	<ul style="list-style-type: none"> • Reduce the rate of tuberculosis infections • Lead the gold standards for current vaccination and screening • Tackle antimicrobial resistance (AMR) • Develop and implement a national surveillance strategy 	Paul Cosford (vice chair of Corporate Programme Board: Rashmi Shukla)
CP4 – Children & young people	<ul style="list-style-type: none"> • Tackle childhood obesity • Partner the Troubled Families programme • Accelerate improvements in child health outcomes • Partner the Early Intervention Foundation 	Viv Bennett (vice chair of Corporate Programme Board: Paul Johnstone)
CP5 – Health and work	<ul style="list-style-type: none"> • Support employers, large and small • Encourage the widespread adoption of the Responsibility Deal commitment on mental health • Lead where we expect others to follow 	Tony Vickers-Byrne (vice chair of Corporate Programme board: Paul Johnstone)
CP6 – Place-based public health systems	<ul style="list-style-type: none"> • Make the business case for promoting wellbeing, prevention and early intervention • With NHS England, maximise the NHS' impact on improving the public's health • Implement the public health workforce strategy and develop the Public Health England workforce • Ensure that we use data and information across the public health system 	Jonathan Marron (vice chair of Corporate Programme Board: Rashmi Shukla)
CP7 – Public Health England capability	<ul style="list-style-type: none"> • Implement an organisational development strategy • Develop a research strategy • Develop a commercial strategy 	Michael Brodie (vice chair of Corporate Programme Board: Jenny Harries)
CP8 – Integrated centre (science hub)	<ul style="list-style-type: none"> • Progress the business case for a single integrated national centre for epidemiology and microbiology 	Richard Gleave (vice chair of Corporate Programme Board: Yvonne Doyle)
CP9 – Quality Framework	<ul style="list-style-type: none"> • Develop and test the application of the Quality Framework in public health 	Richard Gleave (vice chair of Corporate Programme Board: Paul Cosford)

Corporate Programme Boards

- 3.4. As shown above, a National Executive Director has been appointed lead for each Corporate Programme. Each Corporate Programme is overseen by a Corporate Programme Board, chaired by the Corporate Programme lead, with a Public Health England Regional Director vice-chair. The function of the Corporate Programme Boards is to ensure Public Health England's agreed priorities are delivered. They are not intended to be engagement fora – although we will of course ensure we work with and through our partners in developing and delivering our priorities.
- 3.5. The membership lists for the Corporate Programme Boards are currently being finalised and will include, as appropriate, external advisers, stakeholders and delivery partners, as well as key Public Health England staff. Corporate Programme Boards will be meeting for the first time at the end of July or early in August.
- 3.6. Corporate Programme Boards may have a small number of sub-groups reporting to them to be able to keep track of progress across the breadth and complexity of each programme's scope.

Reporting

- 3.7. Each Corporate Programme will provide a monthly progress report to the Programmes Directorate. The Programmes Directorate will provide a summary to the National Executive each month. At the end of each quarter, the Programmes Directorate will also provide a summary contribution to the Public Health England scorecard to be used as part of Public Health England's accountability to the Department of Health.

Question for the Advisory Board – How would you like to be engaged in this work?

Deliverables

- 3.8. The Programmes Directorate has been working with the Corporate Programme leads to establish a set of deliverables, against which progress for each Corporate Programme will be measured. These deliverables are currently being finalised and will be discussed for approval by individual Corporate Programme Boards when they meet.

Ongoing Corporate Programme oversight and support

- 3.9. As mentioned above, the Programmes Directorate will monitor progress against all the Corporate Programmes and summarise the information for the National Executive and the Public Health England/Department of Health accountability process.
- 3.10. A suite of documentation is being produced for the Corporate Programme business managers, including a risk and issues log; a deliverables tracker; and programme initiation documents including a programme scope; responsibilities chart ("RASCI"); and Corporate Programme Board terms of reference. The Programmes

Directorate will continue to provide support and advice to the Corporate Programme business managers.

Conclusion

4. The Advisory Board is asked to note the contents of this report and advise how it wishes to be engaged in the work of the Corporate Programmes.

Sally Warren
Director of Programmes
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