



# Agenda

**Title of meeting** Public Health England Advisory Board  
**Date** Monday 22 July 2013  
**Time** 10.00am -1.00pm  
**Venue** Board Room, 4<sup>th</sup> floor Wellington House,  
133-155 Waterloo Road, London SE1 9UG

**1. Public Health Priority – Panel discussion : Obesity**

10.00am To inform the Advisory Board on the issue of obesity and to understand, and challenge, Public Health England's response

Professor Kevin Fenton, Director of Health and Wellbeing  
Dr Alison Tedstone, Director (Interim) of Diet and Obesity

Kevin Fenton  
Alison Tedstone  
Enclosure PHE/13/01

Professor John Wass, Churchill Hospital  
Professor Klim McPherson, Oxford University  
Charlie Powell, Campaigns Director, Sustain  
Dr Philip James, International Obesity Task Force (TBC)

11.15am **Coffee**

**2. Introduction, apologies, declarations of interest**

11.30am

David Heymann  
Oral

**3. Chief Executive update**

11.35am To inform the Advisory Board and public of current issues

Duncan Selbie  
Oral

**4. Delivering on our priorities**

11.50am

- i. PHE Priorities  
To inform the Advisory Board of PHE's priorities
- ii. PHE Corporate and Priority Programmes  
To provide an overview of the programmes through which PHE will deliver its priorities
- iii. Scorecard  
To review the scorecard by which PHE will measure progress

Jonathan Marron  
Enclosure PHE/13/02

Sally Warren  
Enclosure PHE/13/03

Jonathan Marron  
Enclosure PHE/13/04

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| <b>5.</b>  | <b>Non-executive engagement</b>  |   |
| 12.10pm    | To present proposals for non-executive to engage with staff and stakeholders                                   | Lis Birrane<br>Oral                     |
| <b>6.</b>  | <b>Global health</b>   |   |
| 12.15pm    | To receive an update on international work   | Anthony Kessel<br>Oral                  |
| <b>7.</b>  | <b>Development of the Corporate Risk Register</b>  |   |
| 12.25pm    | To report on the latest risk register  | Alex Sienkiewicz<br>Oral                |
| <b>8.</b>  | <b>Finance report</b>  |   |
| 12.30pm    | To receive the finance report to 31 May 2013   | Michael Brodie<br>Enclosure PHE/13/05   |
| <b>9.</b>  | <b>Minutes of Reporting Committees</b>   |   |
| 12.35pm    | To endorse minutes of meeting of committee   |   |
|            | i. Audit and Risk Committee meeting held on 6 June 2013 (unconfirmed minutes)                                  | Derek Myers<br>Enclosure PHE/13/06      |
| <b>10.</b> | <b>Advisory Board appointments</b>   |   |
| 12.40pm    | To ratify appointments of members to certain roles, and report on further Advisory Board recruitment proposals |   |
|            | i. Audit and Risk Committee (George Griffin & Martin Hindle)   | David Heymann<br>Enclosure PH/13/07     |
|            | ii. PHE Science Hub (Martin Hindle)  |   |
|            | iii. Annual Pay Committee (Martin Hindle)  |   |
| <b>11.</b> | <b>Governance documents</b>  |   |
| 12.45pm    | To adopt certain governance material   |   |
|            | i. PHE Advisory Board Terms of Reference   | Alex Sienkiewicz<br>Enclosure PHE/13/08 |
|            | ii. Board Members' Code of Practice  | Enclosure PHE/13/09                     |
| <b>12.</b> | <b>Information items</b>   |   |
| 12.50pm    | To receive items for information   |   |
|            | i. Advisory Board forward calendar   | Victor Knight<br>Enclosure PHE/13/10    |
| <b>13.</b> | <b>Questions from the public</b>   |   |
| 12.55pm    | To respond to any questions from the public  | David Heymann<br>Oral                   |
| <b>14.</b> | <b>Any other business</b>  |   |
| 1:00pm     | <b>Close</b>   |   |