



Department
for Education

Education Data Division - Request for Change Form for CBDS

Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

Project / Service: CBDS	Type of Change: Update to a codeset	RFC683 <<Issued by the PSO on receipt of this form>>
Name and team/company of RFC Originator: Amanda Robinson, Data Development Unit, Education Data Division		
Originator Contact No: 01325 735392	Originator email address: Amanda.robinson@education.gsi.gov.uk	
Date RFC Raised: 10 January 2014	Date change required: In systems from September 2014 for collection in the 2014 autumn school census	
Priority: 1	1 = Top - Ministerial or legislative requirement 2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers 3 = Medium - Customer requirement, marginal net benefit 4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change	
EDD Contact: Queries.SUPPLIER@education.gsi.gov.uk		

Change Title:

Addition of SEN support but no specialist assessment of type of need to SEN type codeset

Data item / Rule Number:

Codeset D00230, Pupil SEN Type, and associated CBDS data item 100537, *Pupil Level*, SEN Module, SEN Type, xml tag <SENtype>

Description of change:

Creation of a new codeset to supersede existing codeset D00230 with a new code "NSA" for no specialist assessment of type of need:

D00230	Pupil SEN Type
SPLD	Specific Learning Difficulty
MLD	Moderate Learning Difficulty
SLD	Severe Learning Difficulty
PMLD	Profound & Multiple Learning Difficulty
SMEH	Social, Mental and Emotional Health
SLCN	Speech, Language and Communication Needs
HI	Hearing Impairment
VI	Visual Impairment
MSI	Multi-Sensory Impairment
PD	Physical Disability
ASD	Autistic Spectrum Disorder
OTH	Other Difficulty/Disability
NSA	SEN support but no specialist assessment of type of need

Creation of a new associated data item, Pupil SEN Type, with a new sequential number and CBDS identifier to supersede existing data item. All other metadata items remain the same as for data item 100537.

This change will affect the following data collections and transfers: school census 2014 to 2015, early years census 2015, alternative provision census 2015, CTF 14 and CTF 15.

Reason for change (including benefits):

As part of the special educational needs (SEN) reforms, SEN support will feature in primary legislation that is due for introduction in Parliament during 2013. Royal Assent is not expected until 2014, so the earliest point at which SEN support could be introduced, following enactment of the primary legislation and the making of associated secondary legislation, is September 2014.

The Star Chamber Scrutiny Board approved the introduction of SEN support as part of the SEN provision data item in the school census 2014 at their meeting in December 2012.

As the 'SEN support' category of SEN provision will include pupils previously record as School Action this means that not all pupils in the SEN support category will have had a specialist assessment of their type of need. Therefore the introduction of this new value to the SEN type codeset will allow the department to collect the SEN type for all pupils in the SEN support category to effectively monitor the implications of the new SEN code of practice.

Impact of not doing the change:

Not all pupils with SEN support will have an associated SEN type and therefore the department will not be able to validate that the field is completed correctly for all pupils with SEN support. This will impact on the ability of the department to monitor support offered in line with the new code of practice.

ISB view of the proposed change:

No feedback received.

Funding availability:

Not applicable

Impact assessment to be undertaken by:

Core software suppliers

Any additional software suppliers for school census, early years and alternative provision census collections, admissions and CTF

DfE School Census Working Group

Date consulted:

10 January 2014

Response requested by:

17 January 2014

Section 2 - Impact Analysis

(To be completed by Impact Assessors)

Software Suppliers' Summary of Impact Assessment:

Supplier No 1:

- The description seems very long for display/reporting purposes. We could cope with this length, but in this case (and in general) would prefer a shorter description if/where this is possible.
- There will be a clear need to clarify how cross-border transfer in CTF (England – Wales and Wales – England mappings) should be handled with respect to this Need Type.
- There will need to be additional clear guidance to end users as to how and when it is appropriate to use this new code.

Supplier No 2:

The change will require a new version of our software to run a one-off routine to make the updates but this was already planned for the SEN changes so costs of this change is minimal. The name suggests that this option may only be valid for pupils on the new 'SEN support' SEN code which may later need further validation in terms of census & CTF files which would be around 0.5 days development & 1 day testing.

DfE Internal Colleagues' Summary of Impact Assessment:

n/a

Alternative Solutions / Workarounds (if appropriate):

Estimated Cost of Change:

Impact Assessed by (name):

Date:

Section 3 - Outcome / Decision

(To be completed CBDS administrator)

Review Meeting: CBDS administrator review

Attendees: Gary Connell, Phil Dent, Lisa Beadle.

Date of Review Meeting: 28/01/2014

Brief Summary of Discussion:

The RFC was accepted by the group.

The length of the code description was discussed and whilst, it was agreed that a shorter description would be desirable, there were strong policy drivers for the detailed description to prevent misunderstanding. Given that feedback suggested systems could cope with length it was agreed to leave as specified in this RFC.

Issues regarding cross border treatment for CTF would be handled via the CTF specification. Guidance would also be available to users via the school census user guides.

Accept / Reject:

Accept

Deferred to:

n/a

Type of Funding:

n/a

Fund Holder Agreement:

n/a

If Defer, provide details

n/a

If Accept, provide details:

The requirement was to make amendments to the following codeset incorporating both this RFC and RFC 677:

Codeset D00023: a new codeset D00230 has been created and codeset D00023 has now been superseded. The associated CBDS data item 100081 has been superseded and a new CBDS data item created: 100537

Next steps were agreed in the meeting to update to 28/01/2014 and arrange publication. The completed RFC has been returned to the originator and the RFC register administrator copied in to update the spread sheet to 28/01/14.

If Reject, provide details: