

APPROVED TACHOGRAPH CENTRE SPECIAL NOTICE

SN 3-2012

Issued November 2012

Designated Managers (DMs) must read and understand the content of this Special Notice (SN) and sign to that effect in the box below.

DMs must also ensure all Nominated Technicians (NTs) are issued with this Special Notice, read and understand its contents and sign to confirm they have read and understood its contents.

DMs are required to keep the signed Special Notices in the rear of the Approved Tachograph Centre Manual which should always be available for reference.

All NTs must sign in the boxes below to confirm that they have read and understood the contents of this Special Notice.

These Special Notices may be requested by VOSA staff for inspection during routine visits.

DM	NT	NT	NT
NT	NT	NT	NT
NT	NT	NT	NT

To all Designated Managers and Nominated Technicians in Analogue and Digital approved centres.

The last Special Notice was: 2-2012

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Item 1: Optimo Workshop Tool

The OPTIMO workshop tool Part Numbers 9000-01 and 9000-02 have been accepted for use in the tachograph scheme. To obtain details of the equipment contact Stoneridge Electronics Ltd on 01382 866400

Item 2: The Mr Tachograph OCR-003 Tachograph Chart Analyser

The Mr Tachograph OCR-003 Tachograph Chart Analyser has now been accepted for use in Approved Tachograph Centres. Further details can be obtained from Mr Tachograph Tel 0121 357 6272.

Item 3: Changes to Digital Tachographs

There has been no change in the installation criteria for the recent (1st October 2011 and 1st October 2012) releases of second and third generation of tachographs. Those criteria outlined in SN 2 – 2011 are repeated as follows to ensure ongoing consistency on tachograph installations.

Following various consultations, the EU Commission has introduced a number of changes to Council Regulation (EEC) No. 3821/85, focused on improving the security and design of Digital Tachographs which resulted in EU Regulation 1266/2009. There are two main stages to the introduction of EU Regulation 1266/2009:

These design changes are to be implemented in two generations of digital tachograph, more commonly referred to as 2nd generation and 3rd generation digital tachographs.

From the 1st October 2011 (Second generation Tachograph), a number of technical changes to the design of the Digital Tachograph will be introduced. These include amendments associated with the interpretation of Regulation 3821/85, the re-definition of the calendar minute, new Tachograph Calibration Centre practices, the process for entering manual entries simplified, the ability for vehicle operators to program the VRN (Vehicle Registration Number) once only using a Company Card and the ability to change the UTC (Universal Time Coordinated) time without it being recorded as a calibration.

From the 1st October 2012 (Third generation Tachograph) the Digital Tachograph is required to have improved security features.

These dates relate to the Activation Date and NOT vehicle registration date.

Thus, if the tachograph is activated between 1/10/11 and 30/9/2012, it MUST be a second generation digital tachograph fitted to that vehicle.

If the tachograph is activated on or after the 1/10/12, it MUST be a third generation digital tachograph fitted to that vehicle.

There is no requirement to retrospectively apply this Regulation, thus, if a vehicle has been fitted with an original 1st generation tachograph already, it may continue to use one in the future.

The only occasion where this would not be the case, would be if the entire system failed (VU, wiring loom, motion sensor and slave speedometer), which would then require it to be replaced by the most recent generation of tachograph.

Item 4: VOSA Intelligence Unit

In Appendix G of the Approved Tachograph Manual Tachograph Centre's are reminded of their responsibilities of informing VOSA if any operators/drivers have been fitting illegal devices, tampering with seals and settings, tachograph centre staff not calibrating tachographs to the correct standards or procedures or tachograph staff having convictions which have not been reported to VOSA.

You can notify VOSA either by contacting your locally linked VOSA examiner or by contacting the VOSA National Number on 0300 123 9000. All calls and information will be treated in the strictest confidence.

Item 5: Notifiable Changes to Centre Approval

Approved Tachograph Centre's are reminded of their responsibilities in section 3.10 of the Approved Tachograph Center Manual. Failure to comply with these conditions may lead to the withdrawal of your approval. Any changes can be notified to tachosection@vosa.gov.uk

Item 6: Time Instruments 217500 Drive Unit

Time Instruments Portable Drive Unit (Part Number 217500) has been accepted for use in the tachograph scheme. Contact Time Instruments on 01908 449200 for further details.

Issued by

Clive Taylor

Tachograph Calibration Scheme

On behalf of

Chris Dormand

Tachograph and Road Speed Limiter Schemes Manager