

Answer:

With regards to fleet management, and the organisation's vehicle, leasing and maintenance contracts:

We were asked:

Q1. Contract Type: Maintenance, Leased, Hire

We replied:

A1. The Wales Office leases a Ministerial car from the Government Car Service (GCS).

We were asked:

Q2. Who is the supplier of this contract? If there is more than one supplier please can you split all the information out below including annual spend, contract description and contract dates

We replied:

A2. See answer to Q1.

We were asked:

Q3. A small description of the contract.

We replied:

A3. The contact is for the use of a Ministerial car and covers the vehicle cost (cost of providing the vehicle), driver costs and the administration costs of the GCS.

We were asked:

Q4. The expiry date of each individual contract.

We replied:

A4. The current contract ends in November 2014

We were asked:

Q5. The contract review date.

We replied:

A5. The contract will be reviewed towards the end of its term.

We were asked:

Q6. Can you please send me contact details of the individual within the organisation responsible for this contract? Can you please send me two contact one from the fleet management (or equivalent) and the other procurement or purchasing preferably the category manager.

We replied:

A6. Any queries should be directed to the Senior Finance Office in the Wales Office (correspondence@walesoffice.gsi.gov.uk) or the Government Car Service. <https://www.gov.uk/government/publications/government-car-service>.

We were asked:

Q7. If the contract above was awarded within the last six months could you please provide me with the suppliers that were shortlisted?

We replied:

A7. N/A

We were asked:

Q8. I understand that the FOI Act is for the recorded information but if you could be so help [sic] please include notes into what the organisation tends to do for future procurements. Extending contract, going to tender etc.

We replied:

A8. The Wales Office negotiates leases for Ministerial cars directly with GCS. The decision on whether to extend the Wales Office's Ministerial car lease will be made in the months approaching November 2014.