

## Response

### 1. How many office-issued mobile devices and laptops have been lost or stolen in the last two years?

The following table includes the requested information for the Home Office (HQ), UK Border Agency (UKBA), Identity and Passport Service (IPS) and Criminal Records Bureau (CRB).

Year	Device	Home Office and UK Border Agency	Identity and Passport Service	Criminal Records Bureau
2008	Laptops	11	8	Nil
	Mobile devices	16	11	Nil
2009	Laptops	4	1	Nil
	Mobile devices	5	20	Nil

### 2. How many of the missing mobile devices or laptops were found and returned?

The following table includes the requested information for the Home Office, UKBA, IPS and CRB.

Year	Home Office and UK Border Agency	Identity and Passport Service	Criminal Records Bureau
2008	9	Nil	Nil
2009	2	Nil	Nil

### 3. How many staff have been disciplined over the losses or thefts?

We can confirm that no members of staff in Home Office HQ, UKBA, IPS or CRB were disciplined for the loss/theft of office-issued laptops or mobile devices during 2008 and 2009.

**4. How many staff in your organisation currently have an office-issue laptop or mobile device?**

The following table includes the requested information for the Home Office, UKBA, IPS and CRB.

<b>Device</b>	<b>Home Office and UK Border Agency</b>	<b>Identity and Passport Service</b>	<b>Criminal Records Bureau</b>
<b>Laptop</b>	<b>4190</b>	<b>640</b>	<b>38</b>
<b>Mobile Device</b>	<b>10297</b>	<b>970</b>	<b>75</b>

Home Office IT service providers also currently supply 1525 blackberries to staff within the Home Office, NDPBs and other Government departments

The figures above cover all devices provided through the main Home Office IT service providers, but may not include some devices provided by other suppliers directly to individual business areas.

**5. What are your procedures for when somebody loses a device? Does the member of staff concerned have to pay for the loss?**

The Home Office procedure regarding the theft or loss of Home Office or UK Border Agency IT equipment or electronic data is as follows: any loss or theft must be immediately reported to the Information Security team, which will include the completion of an incident report. This is in accordance with the HMG Security Policy Framework which can be accessed via the Cabinet Office website using the links below:

<http://www.cabinetoffice.gov.uk/spf.aspx>

[http://www.cabinetoffice.gov.uk/media/207318/hmg\\_security\\_policy.pdf](http://www.cabinetoffice.gov.uk/media/207318/hmg_security_policy.pdf)

The Home Office abides by this Security Policy Framework and any questions you have should be answered by these links; specifically, mandatory requirement 44 located on page 40 of the second link applies.

In relation to CRB and IPS, both of these bodies have similar procedures in place. Once the theft or loss is reported an appropriate investigation is undertaken, which includes the issuing of reminders concerning the policies and further advice where necessary.

Staff members in the Home Office and its executive agencies do not have to pay for the loss of a device.