

**DEPARTMENT FOR EDUCATION – Sue Higgins, Director General Finance and Corporate Services Directorate**  
**Business Expenses: October – December 2010**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
18.10.10	London	Taxi to station			5.00			5.00
21.10.10	London	CIMA President's Dinner		5.60	34.20			39.80
04.11.10	Sheffield	Staff conference		58.64				58.64
11.11.10	Birmingham	Finance meeting		70.65				70.65
17.11.10	London	Sutton Education Group meeting			8.40			8.40
24.11.10	London	Mentoring session			3.20			3.20
29.11.10	Sheffield	Finance Conference		177.12				177.12
01.12.10	Runcorn	NVQ Awards		118.42				118.42
								481.23