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# The National Archives

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## Introduction

1. This Estimate covers the administration of the public record system of the United Kingdom under the Public Records Acts of 1958 and 1967 and the promotion of the highest standards of care and public access for the archives of historical value outside the public records.
2. The Estimate also provides for the administrative costs of leading on UK information management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright as well as delivering cost effective publishing services and advice across government.

**Part I**

£

	Voted	Non-Voted	Total
<b>Departmental Expenditure Limit</b>			
Resource	36,463,000	-	36,463,000
Capital	1,670,000	-	1,670,000
<b>Annually Managed Expenditure</b>			
Resource	-40,000	-	-40,000
Capital	-	-	-
<b>Total Net Budget</b>			
Resource	36,423,000	-	36,423,000
Capital	1,670,000	-	1,670,000
<b>Non-Budget Expenditure</b>	-		
<b>Net cash requirement</b>	<b>32,273,000</b>		

Amounts required in the year ending 31 March 2014 for expenditure by The National Archives on:

**Departmental Expenditure Limit:**Expenditure arising from:

ensuring the UK public record - past and future - remains authentic, available and accessible to all including; providing leadership and support to the archive sector across England and Wales; leading on policy and best practice in knowledge and information management for the public sector; setting standards and driving forward the public sector information re-use agenda; official publishing services for the whole of government including publishing all UK legislation and making it accessible online; managing Crown and Parliamentary copyright; administration of The National Archives and other non-cash items.

Income arising from:

sale of copies of documents; sale of publications and other items and services; professional fees; fees receivable from service providers; sale of non current assets; grants received to carry out specific projects; reproduction fees and royalties for the publication of images; Crown copyright fees and royalties; fees for the management of third parties' copyright; fees for the management of the Office of the Queen's Printer for Scotland; income from contractual arrangements for official publishing and partnerships to make historical records electronically accessible; and sales and recovery of costs for goods/services provided to other government departments; public bodies and the general public.

**Annually Managed Expenditure:**Expenditure arising from:

early retirement provisions for staff and other AME non-cash items.

**The National Archives** will account for this Estimate.

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	Voted Total	Allocated in Vote on Account	Balance to complete or surrender
<b>Departmental Expenditure Limit</b>			
Resource	36,463,000	16,628,000	<b>19,835,000</b>
Capital	1,670,000	1,656,000	<b>14,000</b>
<b>Annually Managed Expenditure</b>			
Resource	-40,000	-	<b>-40,000</b>
Capital	-	-	-
<b>Non-Budget Expenditure</b>	-	-	-
<b>Net cash requirement</b>	<b>32,273,000</b>	<b>15,602,000</b>	<b>16,671,000</b>

## Part II: Subhead detail

£'000

2013-14 Plans									2012-13 Provisions	
Resources						Capital			Resources	Capital
Administration			Programme							
Gross	Income	Net	Gross	Income	Net	Gross	Income	Net	Net	Net
1	2	3	4	5	6	7	8	9	10	11
<b>Spending in Departmental Expenditure Limits (DEL)</b>										
<b>Voted expenditure</b>										
9,769	-150	9,619	36,494	-9,650	26,844	1,670	-	1,670	36,130	4,500
<i>Of which:</i>										
A The National Archives (DEL)										
9,769	-150	9,619	36,494	-9,650	26,844	1,670	-	1,670	36,130	4,500
<b>Total Spending in DEL</b>										
9,769	-150	9,619	36,494	-9,650	26,844	1,670	-	1,670	36,130	4,500
<b>Spending in Annually Managed Expenditure (AME)</b>										
<b>Voted expenditure</b>										
-	-	-	-40	-	-40	-	-	-	-80	-
<i>Of which:</i>										
B The National Archives (AME)										
-	-	-	-40	-	-40	-	-	-	-80	-
<b>Total Spending in AME</b>										
-	-	-	-40	-	-40	-	-	-	-80	-
<b>Total for Estimate</b>										
9,769	-150	9,619	36,454	-9,650	26,804	1,670	-	1,670	36,050	4,500
<i>Of which:</i>										
<b>Voted Expenditure</b>										
9,769	-150	9,619	36,454	-9,650	26,804	1,670	-	1,670	36,050	4,500
<b>Non Voted Expenditure</b>										
-	-	-	-	-	-	-	-	-	-	-

## Part II: Resource to cash reconciliation

£'000

	2013-14 Plans	2012-13 Provisions	2011-12 Outturn
<b>Net Resource Requirement</b>	<b>36,423</b>	<b>36,050</b>	<b>36,964</b>
<b>Net Capital Requirement</b>	<b>1,670</b>	<b>4,500</b>	<b>3,819</b>
<b>Accruals to cash adjustments</b>	<b>-5,820</b>	<b>-5,880</b>	<b>-4,271</b>
<i>Of which:</i>			
<i>Adjustments to remove non-cash items:</i>			
Depreciation	-5,800	-5,900	-5,030
New provisions and adjustments to previous provisions	-	-	-1
Departmental Unallocated Provision	-	-	-
Supported capital expenditure (revenue)	-	-	-
Prior Period Adjustments	-	-	-
Other non-cash items	-60	-60	-48
<i>Adjustment for NDPBs:</i>			
Remove voted resource and capital	-	-	-
Add cash grant-in-aid	-	-	-
<i>Adjustments to reflect movements in working balances:</i>			
Increase (+) / Decrease (-) in stock	-	-	21
Increase (+) / Decrease (-) in debtors	-	-	1,311
Increase (-) / Decrease (+) in creditors	-	-	-917
Use of provisions	40	80	393
<b>Removal of non-voted budget items</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>Of which:</i>			
Consolidated Fund Standing Services	-	-	-
Other adjustments	-	-	-
<b>Net Cash Requirement</b>	<b>32,273</b>	<b>34,670</b>	<b>36,512</b>

## Part III: Note A - Statement of Comprehensive Net Expenditure & Reconciliation Table

£'000

	2013-14 Plans	2012-13 Provisions	2011-12 Outturn
Gross Administration Costs	9,769	8,800	8,733
<i>Less:</i>			
Administration DEL Income	-150	-50	-29
<b>Net Administration Costs</b>	<b>9,619</b>	<b>8,750</b>	<b>8,704</b>
Gross Programme Costs	36,454	36,300	36,565
<i>Less:</i>			
Programme DEL Income	-9,650	-9,000	-8,318
Programme AME Income	-	-	-
Non-budget income	-	-	-
<b>Net Programme Costs</b>	<b>26,804</b>	<b>27,300</b>	<b>28,247</b>
<b>Total Net Operating Costs</b>	<b>36,423</b>	<b>36,050</b>	<b>36,951</b>
<i>Of which:</i>			
Resource DEL	36,423	36,050	36,974
Capital DEL	-	-	-13
Resource AME	-	-	-10
Capital AME	-	-	-
Non-budget	-	-	-
<i>Adjustments to include:</i>			
Departmental Unallocated Provision (resource)	-	-	-
Consolidated Fund Extra Receipts in the budget but not in the SoCNE	-	-	-
<i>Adjustments to remove:</i>			
Capital in the SoCNE	-	-	13
Grants to devolved administrations	-	-	-
Non-Budget Consolidated Fund Extra Receipts in the SoCNE	-	-	-
Other adjustments	-	-	-
<b>Total Resource Budget</b>	<b>36,423</b>	<b>36,050</b>	<b>36,964</b>
<i>Of which:</i>			
Resource DEL	36,463	36,130	37,367
Resource AME	-40	-80	-403
<i>Adjustments to include:</i>			
Grants to devolved administrations	-	-	-
Prior period adjustments	-	-	-
<i>Adjustments to remove:</i>			
Consolidated Fund Extra Receipts in the resource budget	-	-	-
Other adjustments	-	-	-
<b>Total Resource (Estimate)</b>	<b>36,423</b>	<b>36,050</b>	<b>36,964</b>

## Part III: Note B - Analysis of Departmental Income

£'000

	2013-14 Plans	2012-13 Provision	2011-12 Outturn
<b>Voted Resource DEL</b>	<b>-9,800</b>	<b>-9,050</b>	<b>-8,334</b>
<i>Of which:</i>			
Administration			
Sales of Goods and Services	-150	-50	-29
<i>Of which:</i>			
Section A: The National Archives (DEL)	-150	-50	-29
Total Administration	-150	-50	-29
Programme			
Sales of Goods and Services	-9,650	-9,000	-8,305
<i>Of which:</i>			
Section A: The National Archives (DEL)	-9,650	-9,000	-8,305
Total Programme	-9,650	-9,000	-8,305
<b>Total Voted Resource Income</b>	<b>-9,800</b>	<b>-9,050</b>	<b>-8,334</b>
<b>Voted Capital DEL</b>	<b>-</b>	<b>-</b>	<b>-376</b>
<i>Of which:</i>			
Programme			
Sales of Assets	-	-	-363
<i>Of which:</i>			
Section A: The National Archives (DEL)	-	-	-363
Other Grants	-	-	-13
<i>Of which:</i>			
Section A: The National Archives (DEL)	-	-	-13
Total Programme	-	-	-376
<b>Total Voted Capital Income</b>	<b>-</b>	<b>-</b>	<b>-376</b>

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## **Part III: Note C - Analysis of Consolidated Fund Extra Receipts**

No CFER income or receipts are expected in 2013-14, 2012-13 or 2011-12.

## Part III: Note D - Explanation of Accounting Officer responsibilities

The Accounting Officer prepares resource accounts for each financial year.

The following individuals are responsible for the expenditure within this Estimate:

**Accounting Officer:** Oliver Morley

Oliver Morley has personal responsibility for the proper presentation of the department's resource accounts and their transmission to the Comptroller & Auditor General, and is also responsible for the use of public money and stewardship of assets.

In discharging these responsibilities, particular regard is given to:

- observing any accounting and disclosure requirements (including any Accounts Direction) and applying suitable accounting policies on a consistent basis;
- making judgements and estimates on a reasonable basis;
- stating whether applicable accounting standards, as set out in the Financial Reporting Manual (FRM), or an organisation's version of it, have been followed, and explain any material departures in the accounts; and
- preparing the accounts on a going concern basis.

The responsibilities of an Accounting Officer, including responsibility for regularity and propriety of the public finances for which an Accounting Officer is answerable, for keeping proper records and safeguarding assets, are also set out in Chapter 3 of Managing Public Money.