

Restriction of Categories – Catering & Catering Supplies and General Retail & Wholesale

Attention

GPC Card Holders

As part of a wider departmental VFM review to drive out savings, we have undertaken a review of card usage sponsored by Peter Kane, Director of Performance and Finance, and Colin Punton, UKBA Commercial Director. The main focus has been to ensure that we use cards appropriately.

WHAT is the issue?

Reduce budgets, non essential spends

WHEN will the changes come into affect?

From 01st August 2010 the following merchant categories will become restricted against all GPC cards:

Catering and Catering Supplies General Retail and Wholesale

WHAT do I do now?

Plan procurement

Key contacts

Kind Regards

Senior Category Manager for Travel and Payment Cards - Procurement Centre of

Excellence