

DEPARTMENT FOR EDUCATION – Sue Higgins, Director General FCSD
Business Expenses: April – June 2011

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals / Subsistence		
06.04.11	London	Talk at Legal Advisors Office away day			£20.00			20.00
11 - 14.04.11	London / Sunningdale	Top Management Programme		£17.38	£20.20			37.58
20.04.11	Coventry	FCSD SCS meeting		£56.02				56.02
04.05.11	Runcorn	PCU staff event		£67.15	£41.70			108.85
09.05.11		Finance – Professional membership subscription					£117.00	117.00
09.05.11		Finance – Professional membership subscription					£285.00	285.00
11 - 13.05.11	Sunningdale	Top Management Programme			£15.47			15.47
19.05.11	Sheffield	FCSD event		£79.08				79.08
23 - 24.05.11	Sheffield	Executive Management Board		£87.86	£9.50	£78.25		175.61
22.06.11	Runcorn	PCU NVQ awards		£62.29				62.29
							TOTAL	956.90