Department for Education – Sue Higgins, Director General, Finance and Corporate Services
Business Expenses: January – March 2011

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	**Total Cost £**
			Air	Rail	Taxi / Car	Accommodation / Meals		
11.01.11	London	Meeting at Cabinet Office			£7.80			7.80
12.01.11	London	Institute of Government session			£6.40			6.40
12.01.11	London	Meeting with Gatenby Sanderson			£10.80			10.80
24 – 28.01.11	Sunningdale	Top Management Programme			£14.76			14.76
04.02.11	Coventry	Meeting with QCDA		£61.40				61.40
16.02.11	London	Meeting at Pimlico Academy			£3.00			3.00
28.02.11 – 04.03.11	Sunningdale	Top Management Programme			£14.76			14.76
10.03.11	Runcorn	Staff talk		£137.90	£11.40	£4.50		153.80
14 – 15.03.11	Darlington and Sheffield	Staff talks		£103.55	£23.30	£85.25	£5.39	217.49
21 – 22.03.11	Darlington	Board Meeting		£145.21	£26.00	£96.25		267.46
24 - 25.03.11	Halifax	Society of Municipal Treasurers AGM		£78.78	£18.50	£65.00		162.28
								919.95