



MAYER BROWN INTERNATIONAL LLP  
201 BISHOPSGATE  
LONDON  
EC2M 3AF

Your vendor number with us  
446032

**Purchase order : 4500332309**

PO number / date - please quote in all correspondence  
4500332309 / 1000 / 06.03.2013

Helpdesk Telephone / Requestor's Name  
0303 44 42300 /

Our VAT Registration Number:  
GB888848043

Unless otherwise agreed this purchase order is subject  
to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 28.03.2013

**DCLG Purchase order : 4500332309**

**INVOICING INSTRUCTIONS**

Please forward your invoice, which must quote our purchase order number, to the address shown below. Failure to comply with this instruction might result in payment being delayed.

We can now also accept your invoice electronically. Send your invoice and any attachments as a pdf or tiff file to the following email address:-

**CLGInvoices@communities.gsi.gov.uk**

Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010 EH Various licences	4,500	each	1.00	4,500.00	GBP
00020 EH Licence re 9th flr alterations	1,500	each	1.00	1,500.00	GBP
Total net value excl. tax				6,000.00	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**



WHITEHALL & INDUSTRY GROUP  
80 PETTY FRANCE  
LONDON  
SW1H 9EX

Your vendor number with us  
401667

**Purchase order : 4700005334**

PO number / date - please quote in all correspondence  
4700005334 / 1000 / 04.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

Unless otherwise agreed this purchase order is subject  
to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 01.03.2013

**DCLG Purchase order : 4700005334**

**Delivery Address**

[REDACTED]  
EH  
2/E1  
Bressenden Place  
Eland House  
London  
SW1E 5DU

**INVOICING INSTRUCTIONS**

Please forward your invoice, which must quote our purchase order number, to the address shown below. Failure to comply with this instruction might result in payment being delayed.

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**CLGInvoices@communities.gsi.gov.uk**

Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	1	each	4,000.00	4,000.00	GBP
Membership renewal of WiG (Development)					
Total net value excl. tax				4,000.00	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**



INCISIVE MEDIA SERVICES LIMITED  
HAYMARKET HOUSE  
28-29 HAYMARKET  
LONDON  
SW1Y 4RX

Your vendor number with us  
446030

**Purchase order : 4700005358**

PO number / date - please quote in all correspondence  
4700005358 / 1000 / 06.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

Unless otherwise agreed this purchase order is subject  
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following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 05.03.2013

**DCLG Purchase order : 4700005358**

**Delivery Address**

[REDACTED] House  
3/ZoneD1  
Bressenden Place  
Eland House  
London  
SW1E 5DU

**INVOICING INSTRUCTIONS**

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**CLGInvoices@communities.gsi.gov.uk**

Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	2	each	325.00	650.00	GBP
	2 * 1 week IA external advert				
Total net value excl. tax				650.00	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**



SPINNING CLOCK LTD  
LACE MARKET HOUSE  
54-56 HIGH PAVEMENT  
LACE MARKET  
NOTTINGHAM  
NOTTINGHAMSHIRE  
NG1 1HW

Your vendor number with us  
446031

**Purchase order : 4700005361**

PO number / date - please quote in all correspondence  
4700005361 / 1000 / 06.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

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following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 06.03.2013

**DCLG Purchase order : 4700005361**

**Delivery Address**

[REDACTED]  
Eland House  
7/H6  
Bressenden Place  
Eland House  
London  
SW1E 5DU

**INVOICING INSTRUCTIONS**

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Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	1	each	4,327.00	4,327.00	GBP
Managing event at Basildon for RTB					
Total net value excl. tax				4,327.00	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**



CMC PARTNERSHIP LTD  
GRACE DIEU COURT  
DINGESTOW  
MONMOUTHSHIRE  
NP25 4EB

Your vendor number with us  
446023

**Purchase order : 4700005364**

PO number / date - please quote in all correspondence  
4700005364 / 1000 / 07.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

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to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 06.03.2013

**DCLG Purchase order : 4700005364**

**Delivery Address**

[REDACTED]  
EH  
2/A4  
Bressenden Place  
Eland House  
London  
SW1E 5DU

**INVOICING INSTRUCTIONS**

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Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	2	each	805.00	1,610.00	GBP
Residual-costs		StandardsBoardforEngland			
Total net value excl. tax				1,610.00	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**



SOAS  
SCHOOL OF ORIENTAL & AFRICAN  
STUDIES  
UNIVERSITY OF LONDON  
THORNHAUGH STREET  
RUSSELL SQUARE  
LONDON  
WC1H 0XG

Your vendor number with us  
435389

**Purchase order : 4700005397**

PO number / date - please quote in all correspondence  
4700005397 / 1000 / 12.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

Unless otherwise agreed this purchase order is subject  
to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 11.03.2013

**DCLG Purchase order : 4700005397**

**Delivery** [REDACTED]

[REDACTED]  
EH  
4/H1  
. Bressenden Place  
Eland House  
London  
SW1E 5DP

**INVOICING INSTRUCTIONS**

Please forward your invoice, which must quote our purchase order number, to the address shown below. Failure to comply with this instruction might result in payment being delayed.

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Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	1	each	2,460.00	2,460.00	GBP
PGDip in Economic Policy - Bursary					
Total net value excl. tax				2,460.00	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**



QA LTD  
ISLINGTON HOUSE  
BROWN LANE WEST  
LEEDS  
LS12 6BD

Your vendor number with us  
403904

**Purchase order : 4700005407**

PO number / date - please quote in all correspondence  
4700005407 / 1000 / 13.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

Our reference / Your reference

(274) BOs /

Unless otherwise agreed this purchase order is subject  
to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 18.03.2013

**DCLG Purchase order : 4700005407**

**Delivery Address**

[REDACTED]  
TQ  
G/08  
2 The Square, Temple Quay  
Temple Quay House  
Bristol  
BS1 6PN

**INVOICING INSTRUCTIONS**

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**CLGInvoices@communities.gsi.gov.uk**

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DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	1	each	830.00	830.00	GBP
		ITIL® Lifecycle Certificate in Service T			
Total net value excl. tax				830.00	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**



PAUL ROSCORIA ASSOCIATES LTD  
125 PEPPERHAROW ROAD  
GODALMING  
SURREY  
GU7 2PW

Your vendor number with us  
444532

**Purchase order : 4700005434**

PO number / date - please quote in all correspondence  
4700005434 / 1000 / 18.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

Unless otherwise agreed this purchase order is subject  
to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 15.03.2013

**DCLG Purchase order : 4700005434**

**Delivery Address**

[REDACTED]  
Eland House  
4/D1  
Bressenden Place  
Eland House  
London  
SW1E 5DU

**INVOICING INSTRUCTIONS**

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Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	1	each	4,134.50	4,134.50	GBP
Psychometric Assessment and expenses					
Total net value excl. tax				4,134.50	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**





HEMMING GROUP LTD  
32 VAUXHALL BRIDGE ROAD  
LONDON  
SW1V 2SS

Your vendor number with us  
408172

**Purchase order : 4700005436**

PO number / date - please quote in all correspondence  
4700005436 / 1000 / 18.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

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to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 14.03.2013

**DCLG Purchase order : 4700005436**

**Delivery Address**

[REDACTED]  
Eland House  
4/D1  
Bressenden Place  
Eland House  
London  
SW1E 5DU

**INVOICING INSTRUCTIONS**

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**CLGInvoices@communities.gsi.gov.uk**

Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	1	each	1,650.00	1,650.00	GBP
Advert for DG Localism in MJ magazine					
Total net value excl. tax				1,650.00	GBP

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**FSSD-VENDORS@communities.gsi.gov.uk**



CAMBRIDGE UNIVERSITY  
19 SILVER STREET  
CAMBRIDGE  
CAMBS  
CB3 9EP

Your vendor number with us  
407744

**Purchase order : 4700005438**

PO number / date - please quote in all correspondence  
4700005438 / 1000 / 18.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

Unless otherwise agreed this purchase order is subject  
to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 14.03.2013

**DCLG Purchase order : 4700005438**

**Delivery Address**

[REDACTED]  
EH  
5/H10  
Bressenden Place  
Eland House  
London  
SW1E 5DU

**INVOICING INSTRUCTIONS**

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**CLGInvoices@communities.gsi.gov.uk**

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DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	1	each	4,000.00	4,000.00	GBP
		NewBuy pricing, review, monitoring			
Total net value excl. tax				4,000.00	GBP

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**FSSD-VENDORS@communities.gsi.gov.uk**



ST GILES HOTEL (LONDON) LTD  
BEDFORD AVENUE  
LONDON  
WC1B 3GH

Your vendor number with us  
406611

**Purchase order : 4700005461**

PO number / date - please quote in all correspondence  
4700005461 / 1000 / 19.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

Our reference / Your reference

(297) BOs /

Unless otherwise agreed this purchase order is subject  
to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 21.03.2013

**DCLG Purchase order : 4700005461**

**Delivery Address**

[REDACTED]  
EH  
4/J2  
Bressenden Place  
Eland House  
London  
SW1E 5DU

**INVOICING INSTRUCTIONS**

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We can now also accept your invoice electronically. Send your invoice and any attachments as a pdf or tiff file to the following email address:-

**CLGInvoices@communities.gsi.gov.uk**

Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	16	each	156.25	2,500.00	GBP
'Six Concepts of Statistical Thinking'.					
Total net value excl. tax				2,500.00	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**



Department for  
Communities and  
Local Government

Page 1 of 1

JASON COPPEL  
11 KING'S BENCH WALK  
TEMPLE  
LONDON  
EC4Y 7EQ

Your vendor number with us  
403993

**Purchase order : 4700005475**

PO number / date - please quote in all correspondence  
4700005475 / 1000 / 20.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

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to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 15.03.2013

**DCLG Purchase order : 4700005475**

**Delivery Address**

[REDACTED]  
EH  
8/C5  
Bressenden Place  
ELAND HOUSE  
London  
SW1E 5DU

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**CLGInvoices@communities.gsi.gov.uk**

Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010 COUNSEL FEES	1	each	1,000.00	1,000.00	GBP
Total net value excl. tax				1,000.00	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**



LONDON SOUTH BANK UNIVERSITY  
FINANCE DEPARTMENT  
103 BOROUGH ROAD  
LONDON  
SE1 0AA

Your vendor number with us  
406492

**Purchase order : 4700005502**

PO number / date - please quote in all correspondence  
4700005502 / 1000 / 22.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

Our reference / Your reference

(305) BOs / 2902067

Unless otherwise agreed this purchase order is subject  
to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 19.03.2013

**DCLG Purchase order : 4700005502**

**Delivery Address**

[REDACTED]  
EH  
4/A6  
Bressenden Place  
Eland House  
London  
SW1E 5DU

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**CLGInvoices@communities.gsi.gov.uk**

Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	1	each	670.00	670.00	GBP
BA (Hons) Business Studies - Year 4					
Total net value excl. tax				670.00	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**



AMARYLLIS LTD  
AMARYLLIS HOUSE  
MONTROSE ROAD  
CHELMSFORD  
ESSEX  
CM2 8TE

Your vendor number with us  
444848

**Purchase order : 4700005503**

PO number / date - please quote in all correspondence  
4700005503 / 1000 / 22.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

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following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 21.03.2013

**DCLG Purchase order : 4700005503**

**Delivery Address**

[REDACTED]  
Mast House  
24 Sutton Road  
Devon  
Plymouth  
PL4 0HJ

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Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	4,775	each	1.00	4,774.51	GBP
JR321	Recycling services				
00020	1,242	each	1.00	1,242.30	GBP
JR322	Relocation from Mast to Cobourg				
Total net value excl. tax				6,016.81	GBP

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**FSSD-VENDORS@communities.gsi.gov.uk**



REVOLUTION EVENTS LTD  
HAWKWELL BARN  
HAWKWELL BUSINESS CENTRE  
MAIDSTONE ROAD  
PEMBURY  
KENT  
TN4 4AG

Your vendor number with us  
434562

**Purchase order : 4700005518**

PO number / date - please quote in all correspondence  
4700005518 / 1000 / 26.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

Our reference / Your reference

(287) BOs /

Unless otherwise agreed this purchase order is subject  
to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 21.05.2013

**DCLG Purchase order : 4700005518**

**Delivery Address**

[REDACTED]  
EH  
4/E1  
Bressenden Place  
Eland House  
London  
SW1E 5DU

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DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	5	each	575.00	2,875.00	GBP
IRMS Conference 2013					
Total net value excl. tax				2,875.00	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**



STATIONERY OFFICE LTD  
PO BOX 590  
ST CRISPINS  
DUKE STREET  
NORWICH  
NORFOLK  
NR3 1PD

Your vendor number with us  
408595

**Purchase order : 4700005521**

PO number / date - please quote in all correspondence  
4700005521 / 1000 / 26.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

Our reference / Your reference

/ 2013 Firebuy

Unless otherwise agreed this purchase order is subject  
to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 26.03.2013

**DCLG Purchase order : 4700005521**

**Delivery Address**

[REDACTED]  
Parliamentary press  
Mandela Way  
London  
SE1 5SS

**INVOICING INSTRUCTIONS**

Please forward your invoice, which must quote our purchase order number, to the address shown below. Failure to comply with this instruction might result in payment being delayed.

We can now also accept your invoice electronically. Send your invoice and any attachments as a pdf or tiff file to the following email address:-

**CLGInvoices@communities.gsi.gov.uk**

Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	1	each	1,177.86	1,177.86	GBP
Production of Firebuy accounts					
Total net value excl. tax				1,177.86	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**





INSTITUT FRANCAIS  
14 CROMWELL PLACE  
LONDON  
SW7 2LR

Your vendor number with us  
446054

**Purchase order : 4700005536**

PO number / date - please quote in all correspondence  
4700005536 / 1000 / 28.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

Our reference / Your reference

(317) BOs / CPG01673

Unless otherwise agreed this purchase order is subject  
to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 31.03.2014

**DCLG Purchase order : 4700005536**

**Delivery Address**

[REDACTED]  
EH  
3/G10  
Bressenden Place  
Eland House  
London  
SW1E 5DU

**INVOICING INSTRUCTIONS**

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We can now also accept your invoice electronically. Send your invoice and any attachments as a pdf or tiff file to the following email address:-

**CLGInvoices@communities.gsi.gov.uk**

Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	1	each	1,200.00	1,200.00	GBP
French Language and Cultural Training					
Total net value excl. tax				1,200.00	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**



ALPHA TRAINING  
25 THE CRESCENT  
BECKENHAM  
KENT  
BR3 1DU

Your vendor number with us  
430693

**Purchase order : 4700005539**

PO number / date - please quote in all correspondence  
4700005539 / 1000 / 28.03.2013

Helpdesk Telephone / Requestor's Name

0303 44 42300 / [REDACTED]

Our VAT Registration Number:

GB888848043

Our reference / Your reference

(241) BOs /

Unless otherwise agreed this purchase order is subject  
to the terms and conditions that can be found on the  
following internet page:

<https://communities.bravosolution.co.uk/>

Delivery date: 12.04.2013

**DCLG Purchase order : 4700005539**

**Delivery Address**

[REDACTED]  
EH  
4/J4  
Bressenden Place  
Eland House  
London  
SW1E 5DU

**INVOICING INSTRUCTIONS**

Please forward your invoice, which must quote our purchase order number, to the address shown below. Failure to comply with this instruction might result in payment being delayed.

We can now also accept your invoice electronically. Send your invoice and any attachments as a pdf or tiff file to the following email address:-

**CLGInvoices@communities.gsi.gov.uk**

Only 1 invoice per email please.

DCLG FSSD CP2P Team  
Zone 2/10  
Hempstead House  
2 Selden Hill  
Hemel Hempstead  
HP2 4XN

Item	Order qty	Unit	Price per unit	Net value	Curr
00010	500	each	1.00	500.00	GBP
MS Excel 2003 Advanced Course					
Total net value excl. tax				500.00	GBP

If you are not already doing so, would you prefer to have future Purchase Orders sent directly to an email address? If so please send the email details to the following email address quoting the vendor number shown above:-

**FSSD-VENDORS@communities.gsi.gov.uk**