

## Defra Business Costs Apr – Jun 2009

Helen Ghosh, Permanent Secretary

### Business Expenses: Apr - Jun 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
02/06/09	Lowestoft	Visit to CEFAS offices as part of the "Meet the Defra Teams"		95.22				95.22
03/06/09	Weybridge	Visit to VMD offices as part of the "Meet the Defra Teams"		8.10				8.10
05/06/09	Weybridge	Visit to VMD offices as part of the "Meet the Defra Teams"		3.10				3.10

### Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
30/04/09	FDA	Lunch
18/05/09	Financial Times	Lunch

## Defra Business Costs Apr – Jun 2009

Mike Anderson, Director General, Strategy and Evidence

### Business Expenses: Apr - Jun 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
26/06/09	Reading	Workshop			42.75			42.75
27/05/09	London	National Grid Lunch					136.29	136.29
08/06/09	London	Various meetings			30.58			30.58
10/06/09	London	Meeting with Coaching Consultant				16.88		16.88
24/06/09	London	Breakfast meeting with Regional Director GOSW and 1 other					20.70	20.70
29-30/06/09	York	Finance Team Awayday and Meeting Defra Staff based in York		214.80		90.90		305.70

### Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

**Defra Business Costs Apr – Jun 2009**

Bill Stow, Director General, Chair of the Central Approvals Panel

**Business Expenses: Apr - Jun 2009**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
02-03/04/09	Brussels	Strategy Group Away Day		95.90		201.39	297.29	
16-20/04/09	Jersey	Council Meeting	73.13	26.20			99.33	
05/06/09	Chiswick	Sports Day		4.10			4.10	

**Hospitality Received**

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

**Defra Business Costs Apr – Jun 2009**

Katrina Williams, Director General, Food and Farming

**Business Expenses: Apr - Jun 2009**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
01-05/04/09	Brussels	Strategy Group Away Day		77.00		185.00	262.00	
07-08/04/09	Penrith North Lakes/ Oxenholme	Sustainable Food and Farming Strategy visit to the North West Region		167.54		164.30	331.84	
20-21/04/09	Exeter	Sustainable Food and Farming Strategy Regional Coordinators meeting		81.08		89.00	170.08	
23-24/04/09	Sunningdale	Senior Civil Service Top 200 Event		27.90			27.90	
01/05/09	Oxford	Visit to McDonald's Food Animal Initiative		28.43			28.43	
04/06/09	Reading	Defra internal Food and Farming Group Strategy Meeting		17.81			17.81	
08-10/06/09	Brno, Czech Republic	Meeting of EU Directors General for rural development - 'The role of agriculture in European Rural Areas	198.31	48.31		212.66	459.28	
12/06/09	East Malling	Visit to East Malling Research		21.89			21.89	
25-26/06/09	Brussels	Meetings with European Commission		206.32		136.25	342.57	
30/06/09– 01/07/09	Norwich	Sustainable Food and Farming Strategy visit to East of England		88.47	21.00	74.00	183.47	

## Defra Business Costs Apr – Jun 2009

### Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
07-08/04/2009	Sustainable Food and Farming Strategy visit to the North West Region	Working Lunch at the Food Technology Centre
20-21/04/2009	Sustainable Food and Farming Strategy Coordinators meeting	Working Lunch
01/05/2009	Visit to McDonald's Food Animal Initiative	Lunch
06/05/2009	Race for Life	Tesco Reception
08-10/06/2009	Meeting of EU Directors General for rural development - 'The role of agriculture in European Rural Areas	Two Lunches and one Dinner
12/06/2009	Visit to East Malling Research	Lunch

## Defra Business Costs Apr – Jun 2009

Gill Aitken, Director General, Law and HR

### Business Expenses: Apr - Jun 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
02/04 – 21/05/09	Various	Business meetings		9.90	153.50			163.40
23-24/04/09	Sunningdale	National School of Government		32.40				32.40
20/05/09	York	Visit to Defra York		224.77				224.77
05/06/09	Barnes Bridge	Defra Sports Day		11.72				11.72
16/06/09	Weymouth	CEFAS		58.89				58.89
26/06/09	Reading	Workshop		39.81				39.81

### Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

**Defra Business Costs Apr – Jun 2009**

Peter Unwin, Director General, Environment and Rural

**Business Expenses: Apr - Jun 2009**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
02/04/09	Brussels	Strategy Team Away Day		58.00		160.00	218.00	
23/04/09	Sunningdale	Top 200 Event		32.40	11.98		44.38	
01/05/09	Banbury	Official visit to WRAP offices		63.19			63.19	
07/05/09	Pulborough	Meeting with South Downs National Park Stakeholders		51.65	13.00		64.65	
13/05/09	London	SRO Network meeting			11.32		11.32	
27/05/09	Brussels	Meeting of EU Environment DGS		395.60	119.48		515.08	
28-29/05/09	Paris	Meeting of Organisation for Economic Co-operation and Development (OECD)		316.92	142.89	139.62	599.43	
01/06/09	London	CLG Management Board			29.29		29.29	
12/06//09	East Malling	Official visit to East Malling Research Centre		21.89			21.89	
16/06/09	Rainham Marshes, Essex	Meeting and visit of PSA 28 Delivery Board		9.11			9.11	
09/07/09	London	Green Economy Seminar			17.92		17.92	

## Defra Business Costs Apr – Jun 2009

### Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
05/04/09	Partnerships UK	Lunch
06/05/09	Environmental Services Association	Lunch
20/05/09	Odgers Ray and Berndtson	Cocktail Reception

## Defra Business Costs Apr – Jun 2009

Bob Watson, Chief Scientific Adviser

### Business Expenses: Apr - Jun 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
15 -17/04/09	Helsinki	Chaired international Ad-Hoc Technical Expert Group Meeting on behalf of Defra	*	36.00	83.83	928.33		1,048.16
13 -14/05/09	New York	Plenary Presentation on Food Security at Commission for Sustainable Development / Accompanied Hilary Benn	**	16.50	157.10	305.97		479.57
13 -14/06/09	Aberdeen	Tetrapartite meeting		180.00	21.00	135.00		336.00
15/06/09	York	Opening of Food & Environment Research Agency		17.00				17.00
24/06/09 – 01/07/09	New Zealand / Washington DC	<b>NZ</b> - Plenary Talks on Climate Change and Food Security <b>DC</b> - Member of National Academy of Sciences - Climate change, energy, and national food security	***	16.50	15.14	266.14		297.78

\* Flight paid for by Defra but booked on 25 March

\*\* Flight paid for by World Bank from the communications fund allocated to the International Assessment of Agricultural Knowledge, Science and Technology for Development (IAASTD) which Bob co-chairs.

\*\* Washington DC - Flight and accommodation jointly paid by New Zealand Govt. and World Bank from the communications fund allocated to the IAASTD

### Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

**Defra Business Costs Apr – Jun 2009**

Alexis Cleveland - Non Executive Director

**Business Expenses: Apr - Jun 2009**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
<b>No Claims</b>								

**Hospitality Received**

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

**Defra Business Costs Apr – Jun 2009**

**Poul Christensen - Non Executive Director**

**Business Expenses: Apr - Jun 2009**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car	Accommodation / Meals		
23/04/09	London	Management Board meeting		51.50	11.70		63.20	

**Hospitality Received**

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

**Defra Business Costs Apr – Jun 2009**

**Bill Griffiths - Non Executive Director**

**Business Expenses: Apr - Jun 2009**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
24/04/2009	London	Management Board and meetings with Anne-Marie Millar, David Fairlamb and Nigel Gibbens			11.00	159.85		169.85
21/05/2009	London	Management Board		42.40		145.55		187.95
27/05/2009	London	ARC Meetings, ARC Chairs meetings			20.00	128.20		148.20
29/06/2009	London	ARC meeting			10.00	95.00		105.00

**Hospitality Received**

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

Defra Business Costs Apr – Jun 2009

Tony Cooper - Chief Executive: Rural Payments Agency (RPA)

Business Expenses: Apr – Jun 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail/tube /Bus	Taxi / Car	Accommodation / Meals		
01-03/04/09	Reading & London	Official meetings		145.50		258.80		404.30
06-08/04/09	Reading, London and Amsterdam	Official meetings and Paying Agencies conference	238.90	54.00	48.80	153.07	42.49	537.26
14-17/04/09	Reading & Workington	Official meetings and visits		331.80	101.20	266.10	18.00	717.10
20-24/04/09	Reading, London and Prague	Official meetings and Heads of Paying Agency Conference	411.06	80.20	78.80	524.36	62.49	1,156.91
05-08/05/09	Reading, Carlisle, Workington and London	Official meetings and visits		245.80	180.00	143.45	12.00	581.25
10-14/05/09	Reading, London and Bristol	Official meetings		34.50	223.20	369.57	4.50	631.77
18-21/05/09	Reading, Exeter, Northallerton and Newcastle	Official meetings and visits		453.20	157.00	370.55	18.00	998.75
26-28/05/09	Reading & London	Official meetings		348.80	7.20	275.10	18.00	649.10
01-05/06/09	Reading &	Official meetings		279.20	7.20	242.10	18.00	546.50

### Defra Business Costs Apr – Jun 2009

	London							
08-12/06/09	Reading & London	Official meetings		155.00	118.20	376.35	18.00	667.55
15-19/06/09	Reading, Carlisle & London	Official meetings and visits		286.50	85.60	235.10	30.00	637.20
29/06/09 – 03/07/09	Reading, Carlisle, London and Leamington Spa	Official meetings and visit to NFU		66.90	266.00	254.60	34.50	622.00

### Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
07/04/09	Dutch government	Lunch - Paying Agency Network
23/04/09	Czech government	Lunch and evening meal - Conference for Paying Agency Directors
16/06/09	Accenture	Evening meal

**Defra Business Costs Apr – Jun 2009**

Catherine Brown - Chief Executive: Animal Health (AH)

**Business Expenses: Apr - Jun 2009**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommo- dation / Meals		
Apr	Various	Official meetings	602	569	455	309	98	2,033
May	Various	Official meetings		590	466			1,056
Jun	Various	Official meetings	254	1,178	308	299	50	2,089

		<b>Use of Official Car</b>						<b>260</b>
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**Hospitality Received**

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
6th April 09	IBM	Dinner

**Defra Business Costs Apr – Jun 2009**

**Steve Dean - Chief Executive: Veterinary Medicines Agency (VMD)**

**Business Expenses: Apr – Jun 2009**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
08/04/2009	London	Official Meeting		12.30				12.30
17/04/2009	London	CVO Meeting		24.50				24.50
22/04/2009	London	NOAH Dinner		10.00	10.00			20.00
28/04/2009	Hawkshead	RVC Lecture		23.50	28.00			51.50
29/04/2009	London	RVC Dinner			8.00			8.00
01/05/2009	London	Official Meeting		10.30	6.00			16.30
22/05/2009	London	Official Meeting		17.00	12.50			29.50
29/05/2009	London	Official Meeting		10.30				10.30
05/06/2009	Leahurst/Hooton	University Lecture		403.00	15.00			418.00
10/06/2009	London	CEO Agency Lunch		10.30				10.30
15/06/2009	York	Fera Launch		348.00				348.00
16/06/2009	London	Official Meeting		9.50				9.50
17/06/2009	London	House of Lords debate		27.50	6.00			33.50
24/06/2009	London	Meeting at EMEA		16.90				16.90

## Defra Business Costs Apr – Jun 2009

### Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

**Defra Business Costs Apr – Jun 2009**

**Pete Borriello - Chief Executive: Veterinary Laboratories Agency (VLA)**

**Business Expenses: Apr – Jun 2009**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
03/04/09	Birmingham	Attendance at Conference		144.00				144.00
6 – 7/04/09	Scarborough	Invited Speaker at Scientific Conference.		260.50		5.00		265.50
30/04/09	Stratford Upon Avon	Management visit to Regional Laboratories		32.00	8.00			40.00
06-07/0509	Birmingham	Official meeting		31.00	29.80	5.00		265.80
20/05/09	Shrewsbury and Aberystwyth	Management visit to Regional Laboratory		147.50	3.50	74.45		225.45
21/05/09	Cardiff	Official Meeting		44.00				44.00
21 -22/05/09	Carmarthen	Management visit to Regional Laboratory		81.70		107.90		189.60
04/06/09	Penrith	Management visit to Regional Laboratory		199.50		109.00		308.50
05/06/09	Preston	Management visit to Regional Laboratory		135.40				135.40
17 – 21/06/09	Madrid	Attendance at International Conference	128.50	22.88	21.10	760.95		933.43
22/06/09	London	Working Lunch with BBSRC					55.58	55.58
23/06/09	Truro	Management visit to Regional Laboratory	49.48		30.00	95.80		175.28
24 – 25/06/09	Exeter	Management visit to Regional Laboratory		154.50		118.00		272.50
26/06/09	Reading	Official meeting		34.00				34.00
30/06/09	London	Official meeting			3.20			3.20

## Defra Business Costs Apr – Jun 2009

### Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
06-07/04/09	VetLink	Accommodation paid: (invited conference speaker).
29/04/09	Royal Veterinary College	Fellows Dinner
06-07/05/09	FSA	Accommodation paid: (invited workgroup member)

Defra Business Costs Apr – Jun 2009

Adrian Belton - Chief Executive: Food and Environment Research Agency (FERA)

Business Expenses: Apr – Jun 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail/Tube	Taxi / Car	Accommodation / Meals		
07-08/04/09	London	Official meetings		171.10		42.00		213.10
23/04/09	London	Official meetings		210.25			12.00	222.25
29-30/04/09	London	Official meetings		84.30		42.00	5.00	131.30
07/05/09	London	Official meetings		175.03				175.03
11/05/09	London	Official meetings		180.25				175.03
12/05/09	Sheffield	Yorkshire Innovation Council Mtg			8.00		5.00	13.00
13/05/09	London	Official meetings		35.85		42.00		77.85
14/05/09	Weybridge	Official meetings		124.94	9.10			134.04
19/05/09	York	Mtg with University of York				73.50	68.15	141.65
09-11/06/09	London	Official meetings		217.70	57.60	84.00	30.80	390.10
16-18/06/09	London & Cambridge	Official meetings		250.95		42.00	5.00	297.95
17-18/06/09	London & Cambridge	Official meetings				42.00	5.00	47.00
25/06/09	London	Official meeting				42.00	5.00	47.00
22/06/09	London	Official meetings		223.02	30.00			253.02

### Defra Business Costs Apr – Jun 2009

25/06/09	London	Official meetings		101.82		42.00	5.00	148.82
29/06/09	Solberge Hall	Leadership Development Programme			67.20			67.20
29/06/09	Solberge Hall	Leadership Development Programme			67.20			67.20
30/06/09	London	Official meetings, Gatenby Sanderson evening discussions		124.04		84.00	10.00	218.04
30/06/09 – 01/07/09	London	Official meetings				84.00	10.00	94.00

### Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
23/04/09	Key Forensic Services	Lunch
19/05/09	University of York	Dinner
17/06/09	Business Next	Lunch
30/06/09	Gatenby Sanderson	Dinner

**Defra Business Costs Apr – Jun 2009**

**Nigel Gooding - Chief Executive: Marine and Fisheries Agency (MFA)**

**Business Expenses: Apr – Jun 2009**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
01/04/2009	York/London	Official meetings		200.61		127.00		327.61
06/06/2009	Various	Site visits				78.00		
20/04/2009	Reading	Official meeting		33.50				33.50
12/05/2009	Bath	MFA Conference		135.00	11.00	5.00		
22/05/2009	London	industry awards			20.00	107.35		127.35
15/06/2009	Nuneaton	MFA conference		118.85		5.00		123.85
18/06/2009	Lowestoft	Awards at MMA		137.50		93.90		231.40

**Hospitality Received**

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

**Defra Business Costs Apr – Jun 2009**

**Richard Judge - Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)**

**Business Expenses: Apr – Jun 2009**

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail/Tube/ Bus	Taxi / Car	Accommodation / Meals		
01-Apr	Ipswich	Official meetings		11.80				11.80
21 – 24/04/09	London, Weymouth and Cardiff	Official meetings, Cefas Weymouth		133.85	35.40	204.30		373.95
27 – 28/04/09	London	Official meetings		57.00	2.40	143.45		202.85
29 – 30/04/09	London	Official meetings		21.85	2.40	97.00		121.25
05/05/09	London	Official meetings		47.85		4.25		52.10
11- 12/05/09	London	Official meetings		63.50	10.80	126.70	67.56	268.56
15/05/09	London	Official meetings		31.85		4.25		36.10
18 – 20/05/09	London/ Norwich	Official meetings		76.00	4.00	140.25	13.00	233.25
20 – 22/05/09	London	Official meetings		15.00		231.75		246.75
01/06/09	Ipswich	Official meetings		21.75				21.75
2-4/06/09	London	Official meetings		8.90	21.40	252.45		282.75
8 – 12/06/09	London/ Grimsby	Official meetings		227.40	56.20	163.69		447.29
14 – 18/06/09	York/ London/ Weymouth	Official meetings Cefas Weymouth		136.65	38.30	403.45		578.40

### Defra Business Costs Apr – Jun 2009

DATES	DESTINATION	PURPOSE	TRAVEL			OTHER (Including Hospitality Given)	Total Cost £
22/06/09	London	Official meetings		89.30	4.80	9.30	103.40
24 – 25/06/09	London	Official meetings		19.85		118.00	137.85
29- 30/06/09	Bangor/ London	Official meetings		73.00		227.00	300.00
Q1	London	Official meetings		100.00			100.00
Q1	Various	Official meetings			206.61		206.61

### Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
03/06/09	Seafish	Industry Reception & Dinner
17/06/09	UKHO	World Hydrography Day Reception